



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**

106<sup>th</sup> FINANCIAL MANAGEMENT COMPANY  
UNIT 20193  
APO AE 09139

AETS-SBF-CO

29 August 2011

MEMORANDUM FOR 106<sup>th</sup> Financial Management Company

SUBJECT: APFT Incentives Program (Company Policy Memorandum #3)

1. The purpose of this memorandum is to outline the pass and award policy for outstanding performance of the Army Physical Fitness Test (APFT).
2. Effective 01 SEP 11, awards for outstanding performance on the APFT will be awarded based on the following scale:
  - a. 10% Improvement from Last Record APFT: 1 week authorized excuse from physical training OR a 3 day pass
  - b. 275-284: 1 week authorized excuse from physical training OR a 3 day pass
  - c. 285-299: 1 week authorized excuse from PT AND 3 day pass
  - d. 300: 2 week authorized excuse from PT AND 4 day pass
3. Passes may not be taken before pass certificates have been officially awarded by the detachment commander. Soldiers wishing to execute their award must turn in their award certificate along with their request for pass/authorized excusal. Requests must be routed through and approved by their chain of command (first line supervisor, squad leader, detachment sergeant).
4. Awards must be requested no later than 45 days after the receipt of certificate. Passes/authorizations not used within 45 days will be forfeited at that time.
5. The point of contact for this memorandum is the undersigned at 469-8017.

DIAMONDBACKS!!

A handwritten signature in black ink, appearing to read "Gavin O. Luher".

GAVIN O. LUHER  
MAJ, FC  
Commanding