



DEPARTMENT OF THE ARMY
16TH SPECIAL TROOPS BATTALION
UNIT 27503
APO AE 09139

REPLY TO
ATTENTION OF

AETS-SBB-CO

25 April 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Battalion Commander's Policy Letter #18, Reenlistment Incentive Award Program

1. My goal is to reenlist, on a long-term basis, the greatest number of qualified Soldiers consistent with the needs of the Army. Company commanders are responsible for reenlisting qualified Soldiers, especially those in critical skills. In order to facilitate the Chain of Command's effort to reenlist the best Soldiers, the following Reenlistment Incentive Program is in effect:

a. All soldiers who reenlist will be released from duty the day before, the day of, and the day after their reenlistment. Soldiers will be awarded a 0900 work call for one week after reenlistment, provided the Soldier is not marginally passing the APFT and it is not in conflict with mission requirements. (This late work call must be used the first full week following reenlistment and cannot be substituted for a later week, this includes USAR/ARNG transfers/enlistment's and BEAR Program extenders. Normal duty day activities will not prevent use of these days off, these days will not be substituted for any other day, unless mission does not permit use).

b. Soldiers who reenlist for the current Station Stabilization Reenlistment Option, Regular Army, an Army Service School, or an assignment of choice will receive One (1) Three (3) day pass and be exempt from all rosters for 30 days.

2. Company commanders may supplement these incentives with my approval.

3. The Battalion Retention NCO will provide the Battalion Commander and Command Sergeant Major with early notification (at least 90 days prior to the closing of the reenlistment window) of all Soldiers eligible for reenlistment.

4. I am always available to reenlist any Soldier in this Battalion upon his/her request. All requests should be submitted through the Battalion Career Counselor, and scheduled through the command section.

5. This correspondence will be permanently displayed in the reenlistment section of unit bulletin boards.

6. **ON POINT!**


CODY L. ZILHAVER
LTC, FC
Commanding

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