



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY

16TH SPECIAL TROOPS BATTALION

UNIT 27503

APO AE 09139

AETS-SBB-CO

25 April 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Battalion Commander's Policy Letter #5, Prevention of Sexual Assault

1. Sexual assault is a crime that cannot and will not be tolerated in the United States Army. The Army's policy promotes awareness and education to prevent sexual assault, sensitive care for sexual assault victims, and aggressive, timely, and thorough investigation of all reported sexual assaults. Sexual assault includes rape, sodomy, and indecent assault which are violations of Articles 120, 125, and 134 of the Uniform Code of Military Justice.
2. I am committed to the Army's policy and the enforcement of this policy within the 16th STB. Leaders at all levels are responsible for providing a safe and healthy environment for those in their charge and must take actions to prevent sexual assaults, protect and support victims of a sexual assault, and take appropriate action against alleged offenders based on the facts and circumstances of each case. Leaders will create and promote a positive command climate in which victims and witnesses have the confidence in their chain of command to report allegations of sexual assault immediately. I expect commanders and leaders to fully support this policy.
3. Commanders will use training and education to prevent sexual assault. Sexual assault training is an annual mandatory requirement for Army personnel and Army civilians. Family members are also invited to attend. This training must remain a top priority on the training agenda.
4. Anyone who is aware of a sexual assault incident should report it to the Sexual Assault Response Coordinator (SARC) or SHARP representatives within 24 hours. Every allegation will be investigated without compromising confidentiality of the victim, witness, or subject. Substantiated cases will be handled in accordance with the UCMJ and other federal and local civilian laws.
5. Victims will be provided with information on their rights, including the right to refuse services, the scope and limitations of the advocate's role, available options and resources, so that victims can make informed decisions about their case. Ensure the information provided to the victim is accurate and comprehensive.
6. Those who commit sexual assault offenses will be held fully accountable. Victims will be treated with dignity, fairness, and respect. Victims are encouraged to seek guidance from the SARC. The SARC will ensure each victim receives treatment and/or care without initiating the investigative process. SARC contact information will be disseminated to all section leaders for posting.
7. There are various resources available for victims of sexual assault. The Sexual Harassment/Assault Response and Prevention (SHARP) Program's website at <http://sexualassault.army.mil> is a valuable resource. Another is the Army OneSource. Visit their website at <http://www.armyonesource.com> or call international toll free: 800-464-81077. The installation 24 hour on call sexual assault response program phone number is 0162-510-2917.

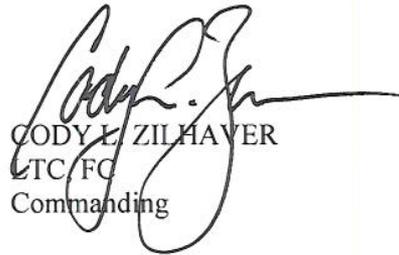
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8. This policy applies to Army personnel, Army civilians, host nationals, contractors, and Family members, on or off post, during duty hours and non-duty hours to include working, living, and recreational environments.

9. The point of contact for this action is the undersigned at 469-7188.

10. ***ON POINT!***



CODY L. ZILHAVER
LTC/FC
Commanding

DISTRIBUTION:
HHC, 16th STB
504th BDE SIG CO
106th FMCO