

## MilitaryInstallations Booklet for Baumholder, United States Army Garrison

### Fast Facts

**Location:** The United States Army Garrison (USAG) Baumholder, affectionately known as "The Rock" is set in the wooded hills of the Western Palatinate in the German federal state of Rheinland-Pfalz. USAG Baumholder plans and executes force protection operations, deployment support operations, garrison support operations and German-American relations to sustain Soldier, Civilian and Family well-being and readiness. [USAG Baumholder homepage](#)

**Cost of Living:** Relatively high compared to the U.S. average

**Base Operator:** 011-49-711-680-113 or DSN 314-485-1110

**Population:** 11,894 Community Population: 4,379 Soldiers; 6,547 Military Family Members; 360 Civilian Family Members; and 608 DOD/Contract Staff

**Area Population:** 4,800

**Base Transportation:** Community shuttle bus service is provided for on duty U.S. military and civilian personnel. Off duty personnel and family members may use this service on a space-available basis. The buses run Monday through Saturday (except on U.S. holidays) between Baumholder (Smith Barracks and Wetzel Housing), and Landstuhl Regional Medical Center (Tuesdays and Thursdays only).

**Child Care:** Throughout Child, Youth and School Services (CYSS) programs you will find competent, trained and caring people working with your children. Our CYSS caregivers and Family Child Care (FCC) providers are trained on a continuing basis in child development, health, safety and early childhood education. Management personnel are trained early childhood professionals and are also trained in child care administration. CYSS staff are all here to provide your child with an on-going, creative and developmental learning program and look forward to establishing a partnership with your family in meeting your child care needs.

All CYSS programs are certified by the Department of Defense and have been accredited by the National Academy for Early Childhood Programs or the National Association for Afterschool Care. School age and youth programs are affiliated with the 4-H Club and Boys and Girls Club of America and provide opportunities for leadership and growth. For further information call 011-49-6783-67003.

**Schools:** There are no authorized public schools in Germany. The Department of Defense Dependent Schools (DoDDS) system is the only authorized method of instruction for military dependents. There are two elementary schools in Baumholder on [Smith](#) and [Wetzel](#) Kasernes and one [Junior/Senior High School](#) located in Baumholder on Wetzel Kaserne.

**Youth Services:** The United States Army Garrison Baumholder CYSS is staffed with early childhood educators and youth professionals committed to serving military members, civilians and their families in the Baumholder, Neubreuke and Strassburg communities. Our programs are certified by the Department of Defense and have been accredited by the National After school Association (NAA). SAS, Middle School/Teen Program and Youth Sports are available. For further information call 011-49-6783-68249.

**Army Community Service:** Army Community Service at USAG Baumholder, 2008 winner of the best midsize Garrison ACS in the Army, is a full service Family Center that provides comprehensive assistance to Soldiers, civilians and families alike. Whether you have a question or need more in depth assistance we are the "one-stop shop" you are looking for. Our calendar of events varies monthly as do our classes to meet as many needs as possible. You can monitor these publications via our [website](#) or our [facebook page](#) to ensure you don't miss any of our informative classes and events. Contact 011-49-6783-68188.

**Housing:** On-Post housing is available to Soldiers in the ranks of PVT-SPC with command sponsored dependents serving an accompanied 36 month tour, or who are enrolled in the military couples program. Soldiers in the rank of E-5 and E-6 with command sponsored dependents will have the option to move into on-post housing or off-post housing. All Soldiers in the ranks of E-7 and above, except for those designated Key and Essential, will reside off post. Single Soldiers in the ranks of PVT-SSG will reside in the barracks. Waiting time for on-post family housing varies from 1 to 12 weeks

depending on bedroom requirements. 1-2 days after arrival, Soldiers and their families will proceed to the [housing office](#) where they will be presented with housing options and wait times. Currently USAG Baumholder does not offer handicap accessible housing on post. Individuals who require fully accessible housing may be best accommodated in private housing on the German Economy.

**Employment:** Baumholder is a challenging environment for spouses seeking employment. At times, job openings are limited with many applicants. It is common for some applicants to wait 6 months or longer to gain a job commensurate with their education and experience. The federal government is the largest employer, but there are usually more applicants than there are federal positions. Appropriated Fund positions are limited and may be available for those with career status or hiring preferences. Non-appropriated positions are more plentiful.

Private employment on the German economy is not impossible; however, it is difficult for most Americans. There are many American companies with franchises in this area. Some of them do hire Americans, but for the most part they are a German branch of the corporation and employ and work under the German work/tax system. Unless a person has a good command of the German language, it is difficult to gain employment on the economy. For information about Home Based Business opportunities or more information about employment in the Baumholder area, please contact the ACS Employment Readiness Program at 011-49-6783-68188.

#### **Post Services:**

- [MWR Facilities](#)
- [Commissaries](#): 1
- [Exchange System](#): 1 Exchange, 1 Power Zone & Toyland, 1 Shoppette
- [Community Bank](#)
- Service Credit Union

**Medical Services:** Baumholder, like most military installations in Europe, maintains a clinic on the installation itself. For specialty care in an American facility, we are approximately 40 minutes from Landstuhl Regional Medical Center (LRMC), the largest military medical facility in Europe. LRMC offers state of the art medical specialties. To complement our services, we enjoy a close association with neighboring German hospitals, however, the closest Emergency Care is located in Idar-Oberstein, approximately 25 minutes away. For more information contact 011-49-6783-68080.

#### **Special Installation Messages:**

- The NATO Status of Forces Agreement (SOFA) requires that dependent members of the U.S. Forces and DoD civilians and their dependents be identified as such in their passports. This identification is commonly called a "SOFA Identification Certificate."
- There are travel restrictions on pets coming to Germany. If you have a dog that may be considered a "dangerous breed," contact Baumholder Veterinary Service at 011-49-6783-66636, DSN 314-485-6636 for current information prior to departing the U.S. All pets must have a rabies shot not less than 30 days and no more than 12 months prior to their arrival date. In addition, the pet must have a health certificate from a veterinarian that is no more than 10 days old and must be micro-chipped before arriving.
- Military Personnel Division: Reassignments phone 011-49-67836-8272; Lead MPD Specialist phone 011-49-67836-8692; Actions phone 011-49-67836-7309.

#### *DSN Dialing Instructions*

- When dialing a DSN number from U.S. installation to U.S. installation, it is unnecessary to dial the 312 area code. If you dial a number with the 312 and it does not work, try it again without the area code. When dialing a DSN number to/from overseas locations, the DSN area code must be included.
- The Spouse Sponsorship Program assigns volunteer spouse sponsors to incoming spouses to ensure a warm welcome, assistance in finding resources and information and a smooth transition to Baumholder! Contact the ACS Relocation Readiness Program at 011-49-67836-8188, DSN 314-485-8188 to sign up!

## Overview

### Location

The United States Army Garrison (USAG) Baumholder, affectionately known as "the Rock" is set in the wooded hills of the Western Palatinate in the German federal state of Rheinland-Pfalz. USAG Baumholder's base operator is 011-49-711-680-113 or DSN 314-485-1110.

If you have questions or desire information on grave sites and memorials within Europe, visit the [American Battle Monuments Commission](#). For general information on U.S. Army Europe visit the Headquarters U.S. Army Europe's [website](#).

### History

Baumholder and its sister communities are rich in history. Baumholder itself has medieval origins, as the first recorded mention of the town is found in a document dating back to 1156. World War II brought the military to Baumholder. The German government appropriated 29,158 acres and resettled about 842 families from 14 villages to clear the land for use by the Third Reich. Thus, Baumholder's major training area came to be. In 1951, Americans took over the larger part of the post. Baumholder is now the home for the largest concentration of combat Soldiers outside the United States. For more information, go to the [USAG Baumholder homepage](#).

### Population Served

U.S. Army Military	4,379
U.S. Military Family Members	6,547
Total U.S. DOD/Contract Staff	608
U.S. Civilian Family Members	360
U.S. Retirees	110
Local National Employees	500

### Base Transportation

Community shuttle bus service is provided for on duty U.S. military and civilian personnel. Off duty personnel and family members may use this service on a space-available basis.

The buses run Monday through Saturday (except on U.S. holidays) between Baumholder (Smith Barracks and Wetzel Housing), and Landstuhl Regional Medical Center (Tuesdays and Thursdays only).

### Sponsorship

Service members should register for a sponsor through S-GATE (Sponsorship Gateway to Europe) as soon as they are notified of the assignment. Your sponsor can help with information about your new unit and the Baumholder area, as well as answer any questions you might have.

Ninety days prior to your arrival date, your sponsor can contact the post office and complete DA Form 3955 to obtain a mailing address for you to begin forwarding your mail. All mail received will be held for your arrival. If you are delayed in route, it is imperative that you notify your sponsor to inform the post office so that your mail will not be returned to sender. The main post office, located on Smith Barracks, Building 8667 can also be called direct at 011-49-6783-67551, DSN 314-485-7551.

For soldiers assignment information contact the Military Personnel Division, Bldg. 40 Conn Barracks, Schweinfurt, Germany. Reassignments phone 011-49-9721-968812/8674. Actions phone 011-49-9721-968818.

### Temporary Quarters

Temporary lodging is available on Smith Barracks in the Lagerhof Inn. Incoming personnel or their sponsor can make their own reservations in advance to ensure availability. Contact Lagerhof Inn at 011-496-06783-999-300. If the Lagerhof Inn is full, a list of local hotels is available to provide alternate temporary lodging arrangement. Please be advised that off post temporary lodging will require cash payment in Euros before check-out. Be sure to have sufficient funds to cover your off post stay.

## **Relocation Assistance**

The goal of the Army Community Service (ACS) Relocation Readiness Program is to help you settle into your new home as quickly and easily as possible. We offer an orientation class for incoming Soldiers and Families called Culture College 101. Culture College 101 is a two day program designed to provide Service members and their Families with an overview of German culture and language and provide an introduction to Baumholder and the surrounding community.

The ACS Lending Closet offers kitchen items and some children's items that can be checked out for a period of up to 60 days by both in and out processing Soldiers and Family members. Bed linens, towels and similar items are not available through the ACS Lending Closet and should be packed in hand baggage or in luggage. ACS is located in Bldg. 8746, or you can call us at 011-49-6783-68188, DSN 314-485-8188.

## **Critical Installation Information**

### *On Post Construction*

Construction on post will be a way of life here for the next several years as housing and facilities upgrade and expand. Be prepared for delays, detours and closings.

### *Driver's License*

Be sure to obtain or renew your stateside driver license prior to arriving in Baumholder. A valid stateside license is required before obtaining a USAEUR driver's license. The USAEUR license is required prior to driving in Germany. Attendance at the driver's orientation course is required prior to taking the International Road sign and written driving test.

An International Driver's License is required for those individuals wishing to drive outside the country of Germany using a USAEUR license. An International Driver's license can be obtained stateside through the AAA or can be obtained locally after receiving authentication from the Baumholder Driver's Testing station.

### *Passports*

The NATO Status of Forces Agreement (SOFA) requires that dependent members of the U.S. Forces and DoD civilians and their dependents be identified as such in their passports. This identification is commonly called a "SOFA Identification Certificate." A person could encounter problems crossing an international border (for example, a border to any European Union (EU) member country), while using a passport without a SOFA Identification Certificate. This is true especially when the person is a citizen or national of a country that requires a visa for entry into Germany (for example, Ethiopia, Philippines). A person who has a passport with a SOFA Identification Certificate usually may use the passport to travel to any NATO country. However, when a person having a passport with a SOFA Identification Certificate is required to have a passport without a SOFA Identification Certificate, the person must get another passport at their own expense.

### *Storage Space*

Storage space in on-post quarters is limited. Housing is typically smaller than stateside housing. It is recommended that you check with your sponsor or local housing office to determine on and off post housing options, average square footage, and accessibility for large furniture items.

### *Privately-owned Firearms Prohibited*

Service members on orders to Germany are no longer allowed to ship, transport or hand carry privately-owned firearms to Germany.

### *Installation Access Control System*

U.S. Army Europe (USAREUR) has implemented a computer based Installation Access Control System (IACS). All ID cards must be registered with IACS during in-processing and at the time of re-issue.

### *Child and Youth School Services (CYSS) Waiting List Guidance For Incoming Families*

Childcare availability in Europe varies from one installation to the next. Some communities have significant childcare waiting lists. Soldiers and DoD civilians who are on pinpoint orders to Europe may contact the CYSS Central Enrollment Registration Office (CER) at their gaining installation to place their child(ren) on the child care waiting list 60-90 days prior to their arrival. To sign up, parents should fax a copy of their orders to the gaining CER office. See the Child Care section for more information.

### *Pets*

There are travel restrictions on pets coming to Germany. If you have a dog that may be considered a "dangerous breed," contact Baumholder Veterinary Service at 011-49-6783-66636, DSN 314-485-6636 for current information prior to departing the U.S. All pets must have a rabies shot not less than 30 days and no more than 12 months prior to their arrival date. In addition, the pet must have a health certificate from a veterinarian that is no more than 10 days old and must be micro-chipped before arriving.

### *Health Care*

Family members receive health care at United States Army Health Clinic Baumholder on a space available basis. If required specialty care is not available, patients may be referred to Tricare approved Medical Providers on the German Economy. All individuals relocating to USAG Baumholder should be aware of this eventuality.

## Sponsorship

Settling into your new location and your new unit takes time. [MilitaryINSTALLATIONS](#) and [Plan My Move](#) are designed to assist you with information about your new location. Complementing Plan My Move and MilitaryINSTALLATIONS each of the military Services has a Sponsorship Program which is very helpful in providing new unit information. If you want to learn how to be a sponsor, you can take a short [training module](#) found on MilitaryINSTALLATIONS, or if you are a Sponsor, you can use the [eSponsorship Application & Training](#) a secure website designed to train you on your sponsorship dutes and provide sample materials for your use when communicating with your newcomer.

The purpose of the Sponsorship program is to:

- Provide a sense of belonging
- Ease the transition for inbound service members or civilians and their family members
- Increase productivity
- Reduce culture shock
- Help newcomers make informed decisions
- Cultivate new friendships
- Improve morale

A sponsor is someone from your new unit who is assigned to assist you in settling into your new location. You must request a sponsor through your unit. You can learn more about the sponsorship program and how to apply through your Relocation Assistance Program or the Family Center at your new installation.

Your Service will appoint your sponsor in writing. He/she will be the same or close to your rank and the same marital status, if at all possible. This person will be knowledgeable about the local community and the installation; available to assist you and your family for at least two weeks post arrival, and be someone who is positive and outgoing.

A sponsor's duties include:

- Contacting you and your family by letter of introduction or e-mail upon learning of your assignment to the installation.
- Following up with a personal phone call after contact has been made.
- Sending information about the installation/area which you may require, or putting you in touch with the resources on the web and at the installation that provide current, complete and up-to-date information such as those provided by the Relocation Program.
- Answering any questions which you or your family may have, or, again, providing the proper resources to answer those questions.
- Confirm transportation and lodging arrangements.
- Assisting with obtaining a Post Office Box for your mail.
- Meeting you and your family upon arrival.
- Accompanying you to your check in point for the unit.
- Introducing you to the Family Center and lending closet
- Providing essential service locations such as commissary, exchange, gas station, and bank.
- Being available when you arrive at your installation to meet you, show you around, and help you through in-processing.

If you have not been assigned a sponsor, or have not been contacted as of yet, request one by contacting your gaining command or unit. If after contacting your new command you find difficulties in obtaining a sponsor, contact your Relocation Assistance Personnel for additional help with your move.

Service specific processes for requesting a Sponsor include:

- **Army and Defense Logistics Agency:** AR 600-8-8 outlines procedures for DA Form 5434, Sponsorship Program Counseling and Information Sheet. Sponsorship is mandatory for first term Soldiers. All Soldiers, private through colonel (excluding those completing advanced individual training (AIT) and those PCSing to long term schools) and civilian employees through grade 15 may participate in the advance arrival sponsorship program. Reactionary Sponsorship is available for individuals arriving at an installation without a sponsor. Contact the gaining unit to request a sponsor.
- **Air Force:** Gaining Unit Commander Support Staff/Military Personnel Section will assign a sponsor upon receipt of assignment notice. Assigned sponsor will then make contact with the inbound member.
- **Navy:** OPNAV INSTRUCTION 1740.3C prescribes procedures regarding Command Sponsor and Indoctrination Programs. This Program is designed to facilitate the adaptation of Sailors and their families into new working and living environments, to minimize the anxiety associated with a Permanent Change of Station (PCS) move, and afford Sailors and their families the greatest opportunity for a successful and productive tour of duty.

- Command sponsor and indoctrination responsibilities begin upon receipt of PCS orders and continue until the Sailor has become an integral part of the new command and is fully cognizant of all policies, programs, services, and responsibilities available through the command. Commanding Officers shall establish a Command Indoctrination Program to include the delivery of the Navy Pride and Professionalism training per this instruction. COs should ensure all incoming personnel receive command indoctrination training within 30 days of arrival or within 3 drill weekends.

Enclosures (1) and (2) of OPNAVINST 1740.3C outline responsibilities and provide guidance for these programs. Assistance to local commands regarding the Command Sponsor Program is through the Fleet and Family Support Center (FFSC) Relocation Assistance Program staff.

- **Marine Corps:** Gaining Unit Commander will assign a sponsor on request. Overseas commands should assign a sponsor automatically, however if one is not assigned, send a request to the gaining command. A sample request form is available on our website that can be filled out and sent to the gaining command. See the following [website](#).

Sponsors' responsibilities and abilities to be available will vary from installation to installation, depending upon the priority which the installation and unit commanders give to the program; however, the Services are making the Sponsorship program a priority as research has shown the many benefits of good sponsorship to service, family members and youth.

### **Youth Sponsorship**

The Youth Sponsorship Program depends on the availability of youth who volunteer to become sponsors. The Youth Services topic should explain the Youth Sponsorship program at your new installation, but if it does not answer all of your questions, contact your Relocation Manager to inquire about the program and acquiring a youth sponsor.

## Directions to Installation

### Airports

The Frankfurt International Airport is the closest major airport to USAG Baumholder. Because of its location, it is often the most used airport for travelers to and from USAG Baumholder. All passengers arriving from international destinations must go through Immigration and Customs upon arrival.

Arriving Soldiers must process through the Frankfurt Gateway Reception Center. For more information on the procedures, please view topic Check-In Procedures.

At Frankfurt International Airport, there are U.S. Army information booths in Terminal 2 and on the second floor of Terminal 1. If you come into Terminal 2, you have to take the "Sky Line" shuttle to get to Terminal 1. You will probably exit the customs area into hall "B" or "C" of the arrival deck. There is a staffed military information booth in the middle of hall "B". In hall "C" there is a United Service Organization (USO) lounge. The USO has coffee, papers, telephones and personnel to assist new arrivals.

### Driving Directions

The Frankfurt Airport is approximately 2 hours from USAG Baumholder.

#### *Traveling by Car*

- When departing Frankfurt International Airport, follow signs for A5 towards Basel / Darmstadt.
- After a few minutes, you will see signs for A67. Get in the center/left lane and follow A67.
- When you pass the town of Lorsch, you will see an exit on the far right for A6 Mannheim, Kaiserslautern and Saarbruecken - Take this exit and follow A6 towards Kaiserslautern/Saarbruecken.
- Passing Kaiserslautern, Exit A6 TO A62 towards Trier/Kusel.
- After about 20 minutes you will come to the exit Freisen - take this exit.
- Exiting A62 at Freisen take a right and follow the signs for Baumholder.
- Once in Baumholder, follow the main road, take a left at the traffic light. Keep going straight through the next traffic light. You will see the main gate for Smith Barracks, Baumholder.

Individuals who wish to use GPS should enter Baumholder as city, zip code is 55774 and Aulenbacher Strasse as street address.

#### *Traveling by Train*

Frankfurt Airport has two railway stations. The long-distance railway station is at the AIRail Terminal, right next to Terminal 1. Trains arrive at and depart from platforms 4 to 7. In addition, there is a local railway station for S-Bahn, regional and local trains at Terminal 1, Level 1. Trains arrive at and depart from platforms 1 to 3.

Both railway stations are linked to Terminal 2 via buses and the Sky Line. This is how you get there:

- From the platform (Level 0, Area B) go one floor higher up, following signs to Terminal 2.
- When in Area B or C, get on a free Shuttle Bus to Terminal 2.

The service runs between 5 am to 3 am. Alternatively, follow signs to the Sky Line in Hall B. This service to Terminal 2 runs at 2-minute intervals.

## Check-in Procedures

### Documents to Hand Carry

Soldiers should hand carry important documents such as marriage certificates, birth certificates, PCS orders, household goods inventories, school records, medical records, shot records, drivers license, veterinary records and any other documents that your family may need to access immediately or would be difficult to replace if lost. Check the Documents to Hand Carry checklist above the calendar in Plan My Move.

### Travel Planning

#### *Temporary Lodging*

Incoming personnel or their sponsor can make their own reservations in advance to ensure availability. The Lagerhof Inn is located on post. If the lodge is full, a list of local area hotels is provided and a statement of non-availability is issued. The cost of off-post lodging varies. Allocate sufficient money to pay your hotel (approx. \$50 per person/night). You will get reimbursed after inprocessing with Finance if you have command sponsorship.

#### *Command Sponsorship*

Command sponsorship is required for Family members to be placed on orders to accompany all Soldiers. Family members who are not command sponsored are not eligible to enroll in the Tricare Overseas Program, cannot access commissary or exchange services and may only remain in the host country for 90 days. Soldiers may not sign for family housing prior to receiving command sponsorship for family members. Families who travel to Germany prior to receiving command sponsorship will not be reimbursed for expenses and may be required to return at their own expense if command sponsorship is denied. An Exceptional Family Member Program screening is required for all Family members wishing to be command sponsored.

#### *Arrival During Duty Hours*

At Frankfurt International Airport, soldiers and their families will proceed to baggage claim, collect their baggage and process through customs. When exiting customs, a Soldier and Family Reception Center representative will provide assistance and directions for proceeding to the USO in Terminal 2 at Frankfurt International Airport. Reception Center personnel will then escort soldiers and families to the bus staging area for transportation to the Soldier and Family Reception Center facility for further processing and pinpoint assignments.

#### *Arrival Outside Duty Hours*

Soldiers and Families should avoid arrival on weekends in order to ensure full processing by Soldier and Family Reception Center personnel. Orders will state that weekend arrival is not authorized.

Upon arrival at the Soldier and Family Reception Center, Soldiers will be processed for further assignments and issued pinpoint orders for Baumholder.

It is recommended that Soldiers and Families take the opportunity to eat prior to getting on the bus to USAG Baumholder as many facilities may be closed at the time of arrival to Baumholder.

Further detailed information regarding inprocessing to the 170th Infantry Brigade Combat Team (IBCT) can be found [here](#). Please note: this page lists 64th Replacement Company as the receiving activity for incoming personnel. This name has now changed to Soldier and Family Reception Center.

### Reporting Procedures at USAG Baumholder

Upon arrival at the Frankfurt Gateway Reception Center (FGRC) at the Frankfurt Airport, you will be processed for further assignment and be issued pinpoint orders to Baumholder. The Sponsorship Bus (S Bus) departs the FGRC at approximately 11:00 a.m., stops at Wiesbaden and then arrives at Baumholder at approximately 1:30 p.m. A 2<sup>nd</sup> run will leave the FGRC at 3:30 p.m. and arrive to Baumholder at 6:00 p.m.

The FGRC will notify the Baumholder Welcome Center of your arrival. Arrangements for lodging will be made for you by your sponsor. Accompanied Soldiers and unaccompanied E7s and above will be booked into the guesthouse or a local hotel. Unaccompanied E1s through E6s will be put up in the unit's barracks. The Welcome Center will also notify the receiving unit of impending arrivals and ensure someone from the unit is present to pick up new arrivals.

Arrival day is referred to as Day "0". The S bus brings all soldiers (married and single) and their Families to the post guesthouse, the Lagerhof Inn, for drop off. New arrivals will be greeted by members of the Welcome staff and will hand over new arrivals to respective unit representatives.

The following day is "Day 1." Soldiers report, in uniform, to the unit to begin in-processing. Units are responsible for the Soldier's transportation. The Soldier will be with the unit until 1330 at which time all new arrivals are to report to the In-processing Training Center (ITC) classroom for further in-processing.

Soldiers will need to provide a copy of the following items for their initial briefing on "Day 1."

- Complete set of orders
- DD 93, Leave form
- 201 file
- DD 788 POV shipping document
- TA-50 measurements (sizes)

Starting with ITC1, Soldiers will follow their schedule. All spouses are welcome and are strongly encouraged to attend the ITC2 in-processing appointments with their spouse. The Army Community Service (ACS) Relocation program conducts a Welcome briefing during the morning portion of ITC2 and provides a post and local community bus tour for spouses. Spouses then attend an afternoon program geared toward a lifetime of wellness. The next two weeks the Soldier will be scheduled to attend four different modules of In-processing Training Center classes.

#### **What to do if you get Married Enroute**

Soldiers should hand carry important documents such as marriage certificates, birth certificates, PCS orders, household goods inventories, school records, medical records, veterinary records and any other documents that your family may need to access immediately or would be difficult to replace if lost.

## Motor Vehicles

Americans stationed in Germany are governed by special international agreements, including the NATO Status of Forces Agreement (SOFA). The SOFA governs the relationship between the U.S. Forces and Germany regarding matters of criminal jurisdiction, taxes, claims, driver's licenses and other civil and legal concerns.

### Privately Owned Vehicles (POV)

POV's must meet the minimum standards of exterior condition considered acceptable in the local military or civilian community. License plates must be completely visible and the rear plate centered under the light. Latching devices, including locks on body doors, must be operational. Body rust and corrosion at locations that would weaken areas protecting the driver or passengers will cause the POV to be rejected. Paintings or markings resembling those normally used on U.S. government-owned vehicles, and markings that might associate a POV with a foreign government, are prohibited.

### USAREUR Driver's License

Following are the procedures for obtaining a USAREUR Driver's License:

- All military and government civilian personnel and their family members *must* obtain a USAREUR Certificate of License before operating any licensed vehicle in Germany.
- Applicants must report to the local driver testing station, sign out the study booklet (USAREUR Pamphlet 190-34) and obtain an application (AE Form 190-1T) for a USAREUR driver's license.
- Individuals must attend a two hour orientation course, a 100 questions written test, including international road signs.
- Individuals must have a valid stateside driver's license before obtaining a USAREUR driver's license!
- **Please renew your stateside license prior to your USAREUR tour to ensure your license does not expire while overseas. A USAREUR Certificate of License is only valid when used in conjunction with a valid stateside driver's license**
- If all procedures are completed successfully, the driver's testing clerk will complete the application, issue the applicant a temporary driver's license valid for 60 days and forward the application with your check or money order for \$10 to the USAREUR Vehicle Registry for completion and issuance of the USAREUR driver's license.

The minimum age for operation of a POV in Germany is 17 with a valid unrestricted stateside license.

Click here for a copy of the [USAREUR Driver's Manual](#).

### International Driver's License

An International Driver's License is required for individuals wishing to drive in countries outside of Germany using a USAREUR license. International licenses can be obtained for a fee through the AAA prior to arriving in country. You may also obtain an International Driver's License from the local German Court House after receiving authentication from the Baumholder Driver's Testing Station.

### Registering Vehicles on the Installation

The following documents are needed to register a vehicle:

#### Vehicle Registration

<b>POV's shipped from the U.S at government expense</b>	<b>Commercially shipped vehicles</b>	<b>Cars purchased of the local economy</b>	<b>New American Spec vehicle</b>	<b>Car purchased from another I.D. card holder</b>
Shipping documents	MP Customs form 550-175A	You must visit the VAT Office before starting the purchase process.	MP Customs form 550-175A	These vehicles can be either German or American Spec.
Stateside registration or title	Stateside registration or title	German Title Book (Fahrzeugbrief)	Purchase order with the correct VIN number.	Buyer and seller must both be present in the office
Double white insurance card	Double white insurance card	Bill of Sale		Valid vehicle registration

<b>POV's shipped from the U.S at government expense</b>	<b>Commercially shipped vehicles</b>	<b>Cars purchased of the local economy</b>	<b>New American Spec vehicle</b>	<b>Car purchased from another I.D. card holder</b>
			New vehicles are exempt from having to go through inspection for the first two years.	
\$15 (1 year registration) or \$30 (2 year registration) check, money order, pay with a debit card	\$15 (1 year registration) or \$30 (2 year registration) check, money order, pay with a debit card	\$15 (1 year registration) or \$30 (2 year registration) check, money order, pay with a debit card	\$15 (1 year registration) or \$30 (2 year registration) check, money order, pay with a debit card	\$15 (1 year registration) or \$30 (2 year registration) check, money order, pay with a debit card
I.D. card	I.D. card	Double white insurance card	Double white insurance card	Double white insurance card in buyer's name
USAREUR driver's license	USAREUR driver's license	I.D. card	I.D. card	I.D. card
Vehicle registry office will issue you temporary plate (good for 30 days) in order to pick up the vehicle. Inspection can be done on Smith Barracks, Bldg. 8721	Vehicle registry office will issue you temporary plate (good for 30 days) in order to pick up the vehicle. Inspection can be done on Smith Barracks, Bldg. 8721	USAREUR driver's license	USAREUR driver's license	USAREUR driver's license
		VAT form if applicable		Valid inspection
		The German title book must be completely out of the German system before we can issue you plates. This procedure is referred to as being "endgültig abgemeldet".		Lien release from the seller if applicable

## Safety

Occasionally, vehicle safety inspection points are set up by the German police (Polizei) and/or Military Police. While driving a USAREUR licensed vehicle, it is mandatory to have a first aid kit, emergency warning triangle, identification card and USAREUR driver's license at all times. (Please note that your stateside license must be valid).

**Seatbelts** -- Seatbelts for all occupants of a moving vehicle are also mandatory in Germany. Failure to wear seatbelts can result in a fine and/or loss of driving privileges. Also, if you are involved in an accident and are not wearing your seatbelt, insurance companies have the right to refuse to pay for injuries because of your negligence.

**Child Safety Seats** -- All children under 12 years of age under 59 inches tall must ride in the back seat of all cars. The child must be secured with suitable child restraint devices. Children weighing more than 48 pounds will use booster devices or other suitable child restraint devices to ensure that the seatbelt fits properly.

**Cell Phones** -- Hands-free devices must be used while operating a motor vehicle on and off ALL military installations worldwide.

## Education - General Overview

### Introduction

There are no authorized public schools in Germany. The Department of Defense Dependent Schools (DoDDS) system is the only authorized method of instruction for military dependents. There are two elementary schools, two in Baumholder on Smith and Wetzel Kasernes and one Junior/Senior High School located in Baumholder on Wetzel Kaserne. Standardized test scores for each school may be found using the following links:

- [Smith Elementary School Test Scores](#)
- [Wetzel Elementary School Test Scores](#)
- [Baumholder American High School](#)

### Registration Requirements

Registration for all DoDDS schools requires at a minimum

- the child's immunization records
- a valid sponsor's or spouse's ID card/Passport
- proof of birth date/shot records
- copy of sponsor's orders showing child's authorization for command sponsorship
- previous school records, if available

Normal school hours are 8:00 am until 2:00 pm. for Elementary schools and 8 am until 2:55 pm for high school.

### Entrance Requirements

DoDEA has changed its Early Child Hood Education programs entrance requirements for all DoD Schools for Calendar Year 2009-2010. Age requirement are:

- *Sure Start and Pre-Kindergarten Programs*, a child must be 4 years of age by September 1.
- *Kindergarten Programs*, a child must be 5 years of age by September 1.
- *First Grade*, a child must be 6 years of age by September 1.

If you have any questions about exceptions, contact DoDEA.

### Graduation Requirements

- Completion of Senior English.
- A total of 24 units of credit which must be earned between the entry into Grade 9 and 12.
- One credit is awarded for satisfactory completion, a passing grade, in a course attended for one school year, credit (0.5) for a semester.
- 19.5 of the total 24 credits are required as follows: Language Arts (4), Social Studies Electives (1.5), U.S. History 11 (1), U.S. Government 12 (0.5), Mathematics (3), Science (3), Foreign Language (2 credits which must be earned in the same foreign language), Fine Arts (1), Careers/Vocational (1), Physical Education (1), Health (0.5), Computer Education (1).
- Consult the Student Course Description Guide to verify the category for any given course.
- All credits are transferable with the exception of specific religious courses.

### Support Services

- Counselor
- Reading improvement specialist
- Media specialist
- Learning development specialist
- School nurse
- Talented & gifted specialist
- English as a Second Language specialist

Specialists shared with the Baumholder complex of schools are as follows

- Psychologist
- Speech & language development specialist
- In addition, elementary students benefit from the services of a librarian, speech therapist, nurse, art specialist, music specialist, physical education specialist, and two Host Nation teachers.

#### *Accreditation Information*

Accreditation information can be found at the [DoDDS website](#).

#### *Bus Services*

DoDDS-Europe Transportation Management Office (DETMO) assumes responsibility for all bus transportation for all students. Students must register with DETMO to receive bus passes.

#### *Meals*

The cafeteria is operated by Army & Air force Exchange Services (AAFES). Students may purchase lunch in the cafeteria or bring a sack lunch. A Free & reduced lunch program is also available for qualifying families and is conducted through the School Liaison Office.

#### *Before and After School Programs*

There are a variety of before and after school programs at all schools. Please refer to the [school websites](#) for activities available at individual schools.

#### *School Sports*

There are a number of interscholastic competitions for men and women during three seasons. A physical examination is required yearly to try out, practice and to play.

#### *School Services for Children with Special Needs*

DoDDS-E special education services are directed by both Federal regulations, P.L. 105-17, Individuals with Disabilities Education Act (IDEA), and Department of Defense Instruction, DoDI 1342.12, "Provision of Early Intervention and Special Education Services to Eligible DoD Dependents in Overseas Areas". These documents ensure that DoDDS personnel and families know who is eligible and what they must do to provide a free and appropriate public education (FAPE).

**Program Description:** The function of the Special Education Department at the Area Office is to provide leadership and guidance on a wide range of special education topics and issues to the special education coordinator and staff at the District Superintendents Offices (DSOs). The area office special education staff participates in school and/or district assistance visits and training when requested by the DSOs.

The DoDDS-Europe Director's Office has two Special Education Coordinators who advise the Deputy Director on special education issues and who is the liaison with the military branches on special education matters. In addition to the coordinator the Special Education Department consists of three Instructional Systems Specialists: Non-DoDDS School Program/Special Education, Assistive Technology, and Autism.

The Special Education Department:

- Has the responsibility for screening all military families who have exceptional family members to see that the type and the seriousness of the disability is considered when assigning the families overseas, to ensure that the educational and medical needs can be met.
- Has the additional responsibility of facilitating special education services for eligible DoD students in locations where there is no access to an acceptable special education program.
- Provides Dispute Management for the DoDDS-E Schools. The Special Education Department provides guidance and assistance to the district special education coordinators and staff when mediation is requested.

#### **Local School Boards**

Enrollment Size:

- Wetzel Elementary - 439
- Smith Elementary - 362

- Baumholder Middle/High - 366

#### *Achievement Test Information*

Scores for standardized achievement tests such as the Terra Nova and SAT are above or comparable with the national average. DoDDS students have been the focus of the press lately because of the outstanding performance they consistently show. Please refer to the [Kaiserslautern School District](#) website for current testing information.

It is highly recommended that you utilize the Interactive Counseling Centers (ICC) if available at your school to access educational counselors and to exchange information between schools to ensure a smooth transition. The ICC currently connects [schools serving military communities](#) world wide.

#### **Grading System**

Grading information can be found at the [DoDDS-E website](#).

#### **Unique Opportunities**

German Schools - Local German schools are available from Kindergarten to High School. They are in German only and the sponsor must pay a fee upon enrollment.

#### **Adult Education**

USAG Baumholder offers many opportunities for continuing education within the community both through online and evening courses. See the Education - Training (College/Technical) section for additional information.

## Education - Local Schools

### **How do I choose a school?**

Choosing the right school for children is a priority for military families. Whether you are assigned living quarters or have a choice of where to live, it is important to explore all educational options to discover the proper match for each child. All parents want the best possible education for their children. Students have different learning styles and needs. Children within the same family may not learn in the same way or at the same rate. Finding the right educational setting for each child requires a careful examination of various options that are available to students and their families.

"[Choosing a School for your Child](#)", a publication of the U.S. Department of Education offers a series of checklists and pertinent questions to assist parents in making the right choices.

### **What schools are in my area (or in the area where I may move)?**

Several high quality commercial tools are available to assist in making decisions about which school to choose for your child.

[GreatSchools](#) offers listings of 200,000 public and private schools serving students from preschool through high school and more than 800,000 parent ratings and reviews. GreatSchools also has a new program called College Bound, an online approach to helping parents raise college-ready high school graduates.

Designed for military students, their families and the caring professionals who support them, [SchoolQuest](#) is an educational resource tool from the Military Child Education Coalition. It is meant to facilitate the search for new schools and centralize resources.

It's also a secure storage site for students' educational, extra-curricular, award, volunteer and work information. Please note, though, that is NOT a replacement for a school transcript. It can be viewed as a safe, centralized virtual "file drawer" where a student (or parent) can keep track of all the details that are so difficult to organize, but so necessary when students move or apply for college, jobs or military service.

In addition, SchoolQuest guests are granted access to research and time-tested information about successful educational transitions.

[Military OneSource](#) is a free service provided by the Department of Defense to service members and their families to help with a broad range of concerns including money management, spouse employment and education, parenting and child care, relocation, deployment, reunion, and the particular concerns of families with special-needs members.

### **How can I help plan for a successful transition in this new school and for my child's school career?**

Parents often want to know about the availability of extracurricular activities and sports, or the availability of advanced classes. For these questions, it is best to contact the schools directly. It is important to ask the right questions. The following resources can help with these questions and others.

[Military Child Education Coalition](#)

[Military Impacted Schools Association](#)

## Education - Local Schools/Overseas

### **Overseas Schools -- What You Should Know**

Moving your family from one installation to another in the U.S. can be challenging enough; but moving your family overseas presents an even more complex situation. One of the most important challenges can be summed up by this question, "Where are my children going to go to school?"

This article will provide resources to help guide military families through the many questions and decisions regarding local schools abroad.

#### **Where do I start?**

Start with the information on your new installation. Visit [MilitaryINSTALLATIONS](#) and review the installation's Education - article. All of the overseas installations have dedicated a portion of the Education article to discussing the education options available in the local community as well as the DoD schools located on the installation, if available. Most installations overseas that allow accompanied family travel have one or more DoD schools.

#### **What is the difference between a DoD school and an international or national school?**

[DoDEA](#) is the Department of Defense Education Activity. DoDEA operates DoD schools in 12 foreign countries, Guam and Puerto Rico. All DoDEA schools are fully accredited by U.S. accreditation agencies and maintain high academic standards with well rounded educational programs. Visit the [DoDEA School Report Card website](#) to find a detailed discussion of each DoD School.

DoDEA has launched an Online Student Pre-Registration System for School Year 2011-2012, with the aim of reducing the time parents will have to wait at the school registration site. The new program will also allow school officials to better predict school enrollment for the upcoming year, make more informed decisions regarding teacher and staff requirements, and prepare in advance for special services, supplies, and other classroom needs. Parents can pre-register their children by visiting the [registration website](#).

In addition to DoDEA, the [U.S. Department of State's Office of Overseas Schools](#) mission is to promote quality educational opportunities for dependents of American citizens overseas at the elementary and secondary level. If a DoD school is not available on your installation there may be a school in the local community that is an American-Sponsored Elementary and Secondary School.

International schools are English-language schools whereas National schools are schools where courses are taught in the native language. The curriculum and grading system of an International school tends to be similar to the traditional American education system. This is a consideration if your family will be returning to the U.S. prior to your child or children graduating high school. Remember, when choosing a school it is best to try to match the school with your child's needs and expectations.

#### **Where can I find a list of International schools in the country where my family is moving?**

The Internet can be an excellent resource for finding International Schools overseas. You can find a complete directory of overseas schools on the [International Schools Services' website](#).

In addition, the [World Wide Schools](#) website is an excellent resource. From the homepage you can select the country. Once you have done this, a list of schools will appear and you can then choose which one you are interested in researching. All of the information appearing on this website is provided by the schools directly. Some of the information you may find on a school includes: a background summary about the school, the school's address, phone number, website, and even the email address of the director of the school. This information should be explored so that you can make comparisons with other International schools in the area to determine the best place for your child/children.

#### **How do I decide what school is best for my child?**

This process is much the same as it would be in the U.S. You may not have as many choices but it is important to make a list of possible schools and then begin to ask around. This is a daunting task since it is likely that there will be a language barrier. However, talk to the Relocation Personnel in the Family Center and your sponsor at your new installation who may be able to put you in touch other families with children around the same age as your child/children. Always contact the school directly and ask for references.

Once you have narrowed down your options, interview the school or schools directly. This is best done in person, if possible. Ask about: attendance, atmosphere, curriculum; grading system, tuition, accreditations, the staff and administration; as well as other practical details such as, does the school provide meals, what types of extra curricular programs are available, is there transportation, holidays and schedule, sports programs, before and after school care programs, and how is the facility maintained.

**Now that I have chosen a school, how do I successfully facilitate the transition for my child?**

A successful transition should be a priority during planning the move and once the move has been completed. The more knowledge you provide your child with, the more confident he/she will feel once he/she arrives at the new school. Allow your child to be a part of the decision making process, if he/she is old enough, and take his/her opinions into account.

[MilitaryStudent](#) provides several valuable tools to facilitate the transition process. Although many of these tools are not geared specifically to an international move the resources provided do apply to any military student transitioning to a new school in the U.S. or overseas.

## Education - Training (College/Technical)

### **Continuing Education**

The Army Continuing Education System (ACES) centers provide education facilities for active duty military personnel, DoD civilians and family members. High School completion courses, undergraduate and graduate level programs and special-interest courses are offered.

### **College**

The education center runs five, 8-week terms during each academic year, beginning with "Term one" in August and ending with "Term five" in July. University of Maryland and Central Texas College offer a wide variety of career technical and undergraduate classes in the Baumholder military community, while graduate level courses are held at installations throughout the Kaiserslautern area (30-40 mile commute).

College registration is conducted approximately one month prior to the term beginning. Registration starts as soon as term schedules are final.

The majority of classes meet twice weekly on alternating evenings, such as Monday and Wednesday, or Tuesday and Thursday. Normal class meeting times are 1830 to 2130 hours. Also, a limited number of courses are scheduled to run during lunch or in late afternoon. Additionally, there are weekend classes and seminars, normally meeting from 0900 to 1730 hours on Saturday and Sunday.

For those who are frequently deployed or work odd hours, you will be glad to know that in addition to the traditional classroom environment there are several methods of obtaining college credit through non-traditional methods including distance learning via the internet.

The following colleges/universities offer on-post courses:

- University of Maryland
- Central Texas College
- University of Oklahoma
- Embry Riddle Aeronautical University
- University of Phoenix

### *Counseling Services*

Education Counselors are available Monday-Friday from 8:00 a.m. - 4:45 p.m.. We also offer virtual counseling in case our counselors are unavailable.

### *Computer Services*

Our computer lab is available Monday - Friday from 8:00 a.m. - 9:45 p.m. and weekends from 11:00 a.m. - 3:45 p.m. You may use our computers for college work, military purposes and to check your e-mail. Any other use is prohibited as the computers are on the government server.

## Library

**Army General Libraries - something for everyone!** From art and photographic exhibits...to community related programs, Army libraries have something for everyone. Connect to the world via the Internet. Prepare projects/presentations using office software. Search the library's electronic catalog. Log into Army Knowledge Online from home, office, or library to access full-text databases, magazines, newspapers, ebooks and audio books 24/7 anywhere, anytime. Look for jobs and colleges on-line, take college prep tests and CLEP tests on-line. Research academic and military subjects on-line. Plug into eArmyU throughout your library. Attend a popular programming event for fun and intellectual stimulation. Escape through fiction, keep up with current affairs, find military professional reading material, explore your hobby, find a quiet nook to study or to dream, encourage reading in your young child---whether a singular experience or a family affair, it all adds up to a life enriching experience. Evening and weekend hours accommodate your busy schedule at 71 main libraries and 21 branches world-wide.

### **Military OneSource On-Line Library**

Our mobile military members often don't have the resources of a brick and mortar library on hand to provide entertainment, learning or solace. The Online Library provides those resources while the members are in transit or deployed. One-stop shopping for all library resources in print, electronic and downloadable format are available online, 24/7. The library provides recreation, lifelong learning, reference, and career resources for all ages and interests. **All resources including audio and eBooks are free. Resources are available anywhere in the world where there is access to the internet.**

[Military OneSource On-Line Library](#) provides 24/7 access to library materials that include:

- Ability to download free books from thousands of fiction and non-fiction titles, including animated children's books, or request a free paperback or digital Playaway book from Military OneSource.
- Access to data bases to pursue education, research careers, fix cars or home appliances, maintain or remodel apartments or homes, and more.

## Housing - Overview

### Government Housing

#### *Single Service Member Housing*

Single Service Members and geographical bachelors, PVT-SSG, will reside in Barracks. Soldiers in the ranks of SFC and above, except for those designated Key and Essential, will reside off post. Service Members residing in Barracks may be required to have roommates. Visiting children and family members are not authorized to stay overnight in Barracks.

#### *Exceptional Family Member Housing*

Currently USAG Baumholder does not offer any handicap accessible housing on post. Individuals who require fully accessible housing may be best accommodated in private housing on the German Economy. Units with limited steps are available. Minor modifications such as handrails in the bathroom are evaluated and made on an as needed basis. Units with air conditioners are not available in on post housing.

Individuals who require specific or specialized housing considerations should ensure that the need is documented clearly in EFMP enrollment paperwork (DD 2792 / DD 2792-1) at the time the EFMP screening is completed.

Individuals who require specialized medical equipment should be aware that Germany uses a different voltage current than the United States. Germany runs on 220 volts, 50 cycles current while the US runs on 110 volts, 60 cycles. All electrical appliances manufactured for use in the United States **must** be used with a transformer. Some appliances, such as clocks, do not work correctly when plugged into a transformer. Others, such as microwaves may deteriorate when returned to 110 voltage use. Transformers are equipped to handle different wattage. The wattage required should be listed on the back of the appliance. Many appliances are now available in dual voltage; they simply require an adapter. Do not discard your lamps. If your quarters are wired with 220 voltages, all you need is a plug adapter for the outlet and 220V light bulbs. Make sure you purchase the correct light bulbs at the Exchange where they carry both 110V and 220V. Many of the quarters in the Baumholder community have been renovated to include both 110 and 220 voltage. Be aware that the cycles have not been converted and this will still affect all time-keeping appliances.

### Non-Government Housing

To live in local community non-government housing, service members must be granted a statement of non-availability or an exception to policy. When the non-availability statement is granted, the service member is expected to aggressively seek housing. Seeking housing on the local community can be a challenge. Generally speaking, DOD civilians and contractors are not authorized to live in government-controlled quarters and must seek housing on the economy. DOD civilians must go through the USAG Baumholder Housing Office before seeking or signing a rental agreement. Contractors must contact their company for additional advice.

Off-Post housing is located in 100 towns and villages within a 30 mile radius of Baumholder. The approximate waiting time to find a unit is 10-60 days. Rents average from 300 Euros for a one bedroom apartment to 1500 Euros for a four bedroom house. Most landlords require an initial security deposit of 1-2 month's rent for houses and apartments.

#### *Rental Options*

*DoD Automated Housing Referral Network (AHRN)*--Visit [AHRN.com](http://AHRN.com) or ask at your local housing office to learn about this DoD program that is currently available for most installations. The program allows military members and families to:

- Search listings and pictures of available rentals near military installations
- Find out about shared rentals
- List their own properties for rent to other military families
- List their homes for sale by owner (FSBO) to other military members
- Contact installation housing offices

AHRN is not currently available at all installations but the phased program is adding new installations every month. Check the AHRN [website](#) to see if your next assignment is an AHRN base and check out other features to assist you in your home search.

#### *Purchase Options*

Several companies offer opportunities and assistance with purchasing condos and houses while in Germany. For more information, see advertisements in military publications.



*Mobile Homes*

Mobile homes are not available in Germany.

On-Post housing is available to Soldiers in the ranks of PVT-CPL with command sponsorship dependents serving an accompanied 36 month tour, or who are enrolled in the military couples program. Soldiers in the rank of SGT and SSG with command sponsored dependents will get the option to move to on post housing and/or off-post housing. Waiting time for government housing is 1 to 12 weeks depending on bedroom requirements. 1-2 days after arrival, Soldiers and their families will proceed to the housing office where they will be presented with housing options and wait time. Single Soldier in the ranks of PVT-SSG will reside in the barracks. Soldiers in the ranks of SFC and above, except for those designated Key and Essential, will reside off post. Currently USAG Baumholder does not offer any handicap accessible housing on post. Individuals who require fully accessible housing may be best accommodated in private housing on the German Economy.

Soldiers bringing family members who are not command sponsored will not be allowed to sign for family housing until command sponsorship is granted.

## Housing - Temporary

### **Temporary Lodging**

The Lagerhof Inn provides temporary lodging to incoming and outgoing personnel, TDY personnel, and other eligible users on a space available basis. During peak periods priority is given to Soldiers and Family Members on official orders.

#### *Pets*

Pets are allowed in lodging. Charges for pet/per day \$3.00 and a one-time fumigation fee of \$50.00.

#### *Kitchenettes-Mini Suites*

15 Kitchenettes-mini suites: 1st guest \$80.00, additional guests \$7.50 each. Continental breakfast is included.

#### *VIP Suites*

2 VIP Suites: One bedroom suite, 1st guest \$90.00, additional guests \$7.50 each. Two bedroom suite, 1st guest \$95.00, additional guests \$7.50 each. Continental breakfast is included.

#### *Rooms*

25 Rooms: \$ 67.50

#### *Payment*

No personal checks will be accepted from outgoing personnel on PCS orders.

## Housing - Government

### **Family Housing**

#### *Eligibility*

On-Post Housing is available to soldiers, CPL and below, and essential personal with command-sponsored dependents serving an accompanied 36 month tour, or who are a part of the military couples program. Soldiers in the rank of SGT and SSG with command sponsored dependents will get the option to move to on post housing and/or off-post housing.

#### *Availability*

The Army in Europe has changed the Family housing assignment policy in Europe. All accompanied Soldiers in the grades of E4 and below will be assigned to Government controlled housing located on post. If housing is not projected to be available within 60 days, the Soldier has the option to accept a certificate of non-availability (CNA) to seek off-post private rental housing. All accompanied Soldiers in the grades of E5 and E6 will have the option to move to on-post housing or off-post housing. An approved exception to the policy letter is required if they want to move to off-post housing. All key and essential personnel will be housed in government quarters on post. At the present time we have a total of 1307 government owned quarters located in two housing areas in Baumholder (Smith Housing Area and Wetzel Housing Area). All of our government quarters will have the hook up installation done for Washer and Dryer. Whatever is available or projected to be available within 60 days at the time of your arrival will be offered to you. It could also be that you are assigned to a housing area where major construction work is going on.

Wait times vary depending on time of year, date of application and bedroom entitlement. Check with the housing office for updated wait times.

There is no privatized housing offered on USAG Baumholder. However, it is possible for Soldiers and Families to live in off post housing with an exception to policy, or if not eligible for on post government quarters. We have about 960 off-post private rental units registered with the Baumholder Housing Office.

Soldiers bringing family members who are not command sponsored will not be allowed to sign for family housing until command sponsorship is granted.

#### *Application*

Eligible individuals will report to the housing office within 2 workdays after arrival at Baumholder to obtain information and assistance in applying for Government quarters. In order to apply, the applicants must have two copies of their assignment orders with any amendments. For Intra-Theater transferees, one copy of the orders for assignment to a short tour area will be required. A DATA verification sheet for housing will be done at the Housing office. Advanced housing applications will be accepted and can be done by using the [Army Onestop Housing web site](#). When a soldier changes tour status from accompanied to unaccompanied, the soldier is no longer eligible for Government quarters.

### **Single Service Member Housing**

Soldiers without accompanying dependents may reside in Barracks, or on the local economy in private rental housing.

#### *Availability*

Currently there is a waiting time for all enlisted government quarters.

#### *Eligibility*

Single Soldiers will be assigned based upon the following rank structure:

- E1-E6 Barracks
- E7 and above (also geographical bachelors) will be assigned to private rental off-post housing.

A geographical bachelor is defined as a Soldier with dependents serving on an unaccompanied tour.

#### *Application Procedures*

All single Soldiers will be assigned quarters based upon gain rosters supplied by the 64th Replacement Company.

Individual units are responsible for assigning apartments.

All government quarters are furnished with essential furniture and major kitchen appliances. Some items may occasionally be placed on a waiting list. Quartermaster washers and dryers are installed in basements of government quarters. Some of the renovated quarters have washer/dryers installed in the unit. All appliances such as irons, toasters, mixers, vacuum cleaners, etc, can be shipped. Most quarters but not all, have both 110 and 220 volt electrical outlets, but if necessary, appliances operate satisfactorily with the use of a transformer.

## Household Goods - Overview

### Arranging Household Goods Shipments

As soon as you are alerted to your upcoming Permanent Change of Station (PCS) move, you can start getting your house and family ready. Clean up and get rid of junk. Hold a yard sale or take serviceable items you no longer need to a thrift shop or donate to charity. Get important family records together in one place. You can even [check your weight allowances](#) and [estimate the weight of your household goods](#) before you start to set up your move.

If you are going overseas, you should begin to plan what items you will take in your unaccompanied baggage, in your household goods shipment, and what might need to go into permanent storage. Remember, in overseas areas, the electric current is different and houses are generally much smaller than U.S. standards and cannot handle large furniture.

#### *Household Goods Shipping Process*

Most likely, you will use the Defense Personal Property System (DPS) to manage your household goods shipment. If it has been a few years since your last PCS move, you will find that process has changed. The DoD has set up a DPS portal website, [Move.mil](#), that explains this new process and provides access to DPS.

Your first step will be to visit the [DPS portal website](#). This is a public site and can be accessed from any computer, not just government terminals. Select the section called [DoD Service Members and Civilians](#) and watch the short video that explains the new processes. You will then register to use DPS, and, once that is complete, log into DPS to get started.

It used to be that every member had to attend a counseling session with the Personal Property Shipping Office (PPSO) serving their location. While you can still choose to do this, DPS now allows you to do "self counseling" on-line at a time and place of your choosing. **As soon as you have a copy of your PCS orders** you can do your self-counseling in DPS. Again, the [DoD Service Members and Civilians](#) section has instructions and detailed information to assist you with this process. The self-counseling module will provide you with detailed explanations of your PCS allowances and help you decide if you want to have the government move you or whether to move yourself. Your completed self-counseling will be reviewed by a PPSO counselor who will contact you with any questions.

Some special moving situations require that you attend a counseling session in person. If you are [not eligible to use DPS](#) for counseling, you will need to set up an appointment with your transportation office **as soon as you have a copy of your PCS orders**. Do not delay this appointment! The earlier you call or visit your transportation office, the greater your chances of moving on the date you desire.

Regardless of how you are counseled, once everything is clear, and if you choose a government move, the counselor will route your shipment to the Transportation Service Provider (TSP) with the best quality and price available. You will be notified when this is complete and you should hear from the selected TSP within 3 business days of this decision.

#### *Its Your Move—Take Charge!*

If you do not hear from your TSP within 3 business days of your initial notification, contact them to ensure that they have the best possible email and phone numbers for you. Remember that you will now be dealing directly with the TSP who has end-to-end responsibility for your personal property move, not just their local agents. Make sure you keep your contact information current in DPS throughout the move. It is important for communication between you and the TSP that they have the best phone numbers and email addresses.

After counseling, the TSP's pre-move survey of your personal property is critical in arranging your household goods shipment. Generally, this should be completed 10 or more days before your requested pick-up date. Depending on the estimated size and destination of your move, this survey will probably be performed in person by the TSP's local agent. It is important that you cooperate with the surveyor to set up this appointment. You or your authorized agent must be present during the entire survey. During the survey clearly identify all items that will be included in your shipment and answer all the surveyor's questions accurately. Do not go out and buy additional large items to add to your shipment after the survey is complete, this will change the weight of our shipment and probably cost you money for weight over your allowance.

The surveyor will also confirm dates and addresses with you at this time and will go over any special requirements. This will allow the TSP to set up the right size crews and vehicles for your move and minimize confusion and delays during your move. The surveyor should ensure that you know how to get in touch with the TSP.

#### *Shipping Your Automobile*

The government may ship one Privately Owned Vehicle (POV) for you at their expense to your new overseas location. This is handled through your transportation office. Remember to review your POV needs at your counseling session. Move.mil has [a whole section devoted to POV shipping information](#). The shipping contractor has established a [website](#) where you can track the location of your POV throughout the shipping process.

#### *Shipping Pets*

Planning for shipment of your pet includes researching airline requirements and quarantine restriction laws in your new location. You will need to ask the airlines the requirements for size, weight, number of animals, kennel construction, documentation and season of the year limitations. Occasionally, small pets can be shipped on military flights but availability and regulations are always changing, as well as fees. Search [Move.mil](#) for general information on shipping pets.

Many international locations have strict importation laws including extended quarantines and restrictions on breeds or types of animals that can be brought into the country. Carefully research these rules as they could impact your moving schedule. Not only do overseas locations have strict rules but many locations have restrictions on dangerous dogs as well. Review your destination installation's Shipping Pets article for details found on the left hand tool bar on [MilitaryINSTALLATIONS](#).

#### **Arrival and Delivery of Household Goods Shipments**

**It is your responsibility to contact the TSP as soon as you arrive at your new duty station.** Let them know how you can be contacted, phone, mobile phone and email. If you already have new quarters, they will help arrange delivery of your personal property shipments. Otherwise they will arrange for temporary storage until you have permanent housing.

Make certain that you, or someone who can act in your name, is available at your new home on delivery day. If the TSP arrives and cannot deliver the shipment, you may be charged for the attempted delivery and any additional storage that may result.

#### *Claims Process*

What if something of yours is damaged, lost, or destroyed during the move? DoD customers are eligible for Full Replacement Value (FRV) protection on DoD-sponsored household goods and unaccompanied baggage shipments. With this protection, the TSP will either repair or pay to repair damaged items and pay the full replacement cost for items that are lost or destroyed.

Providing prompt notice of loss or damage is an essential part of the process. The TSP's delivery crew will provide you with a form to note any loss or damage you discover at the time of delivery. You will complete and sign this at the time of your delivery and a copy will be sent back to the TSP's claims office.

If loss or damage is discovered after the delivery crew departs, you must **notify the TSP within 75 days of delivery in order to retain your right to Full Replacement Value protection**. While you may use a form provided for this purpose by your TSP, the best way is to go to [Move.mil](#) and follow the instructions to [file a claim](#). From there you can complete the [loss and damage report](#) in DPS which will be available to the TSP immediately. All you need for a loss and damage report is the inventory number, the item's description from the inventory, and a brief description of the damage or loss. The TSP has the right to inspect the damaged item once they receive the notice of loss or damage. Do not throw out destroyed or unrepairable items before you have spoken with the TSP's claims agent.

**A loss and damage report is not a claim.** If you have any loss or damage to your personal property you will need to **file your claim directly with the TSP within nine months of delivery to receive FRV coverage**. Once the claim is filed directly with the TSP, the TSP is responsible for obtaining repair and replacement estimates and settling the claim by paying for repair or replacement costs. For most military shipments, you will file your claim through DPS. Again, [Move.mil](#) has instructions on [using DPS to file your claim](#).

As in the past, the Military Claims Office (MCO) is available to help you understand the claims process and your rights and responsibilities. You may still transfer your claim to the MCO if you wish. However, if you transfer your claim the MCO will only be responsible for the lower depreciated cost of items on the claim.

#### *Customer Satisfaction Survey*

Once your personal property is delivered, you will be asked to rate your satisfaction with the customer service you received from the TSP. Make sure you take the time to do this. Your feedback will make the process better for everyone. The Move.mil website allows you to access the [Customer Satisfaction Survey](#) (CSS). The SDDC website also provides detailed information about [completing the Customer Satisfaction Survey](#).

Your CSS is extremely important. If a TSP has done a good job, your survey will help ensure that they get more military moves and may even be available to you for your next move. Likewise, if your TSP failed to meet expectations, your

survey will help ensure that they get fewer military moves. Completing the CSS not only lets your TSP know how they did on your move, it will help make the system better for all future military and DoD civilian personnel and their families when they move.

## Household Goods - Shipping Pets

### **Boarding**

Because Germany does not have a quarantine period, it is not necessary to make arrangements for pet boarding prior to arrival. However, several boarding kennels exist in the area to ensure your pet is properly cared for while you are on vacation. This information can be obtained at the local veterinary clinic in the USAG Baumholder hospital complex as many of these locations do not have websites.

### **Transportation**

There are a couple of different options for transporting pets to Germany. Animals, depending upon size, can fly with you in the cabin, or can be checked as luggage. Additionally, there are many companies who specialize in transporting pets during times of the year when pets are not allowed to fly in commercial air carriers. You should speak to the travel office about options that would be best for your pet during the specific time of year you will be flying.

### **Quarantine**

Germany has no initial quarantine period for your pet.

### **Vaccinations, Licensing and Registration**

All animals must have a current Bilingual health certificate. All animals must be Micro-Chipped and checked in at customs. The animal must be micro-chipped before arrival or it will not be allowed into the country and might even be taken away from the owner. Animals over 16 weeks old must have a current rabies vaccination (no less than 30 days and no more than 12 months old) and a rabies tag attached to their collar. Animals must be registered within two weeks of arrival or acquiring the animal in Germany.

*Restrictions apply to "Fighting or Dangerous Dogs Breeds" in Germany. The law is called Dangerous Dog Ordinance (DDO), placing restrictions upon the ownership of certain types of dogs. This DDO affects military personnel assigned in Germany who own these dog breeds as well as personnel moving to Germany.*

Dogs are considered dangerous dogs if (a) a dog is known to bite, (b) a dog who has hunted or attacked livestock or game, (c) a dog who has jumped on a person in a vicious or dangerous manner, (d) a dog who has developed an unusual amount of aggression, propensity to violence, or another dangerous trait.

Breeds that are considered dangerous breeds vary from German state to state, but automatically included in the definition of dangerous dogs are: Pit Bull terriers, American Staffordshire terriers, Staffordshire Bull terriers, and mixes involving these breeds. The following breeds are also regulated in some states, but not in Rheinland-Pfalz, where Baumholder is located: American Bulldog, Rhodesian Ridgeback, Bull Terrier, Bullmastiff, Mastiff, French Mastiff, Spanish Mastiff, Neapolitan Mastiff, Dogo Argentino, Fila Brasileiro, Tosa Inu, Bandogge, Kangal (Karabash), Caucasian Owtsharka, and mixes involving these breeds.

Breeding, reproduction and trade of dangerous dogs are prohibited.

Soldiers who own a dog in the above category will be required to register with local German authorities, microchip the dog, pass a personal qualification aptitude test, and spay/neuter the animal in order to keep it in Germany. *All expenses for registering the dog will be paid by the owner.* In public areas, including common areas in multi-family housing, dangerous dogs must be on a leash and wear a muzzle. Persons walking dogs in public must be 18 years or older, physically able to control the dog, and not disqualified from handling the dog. A person may only walk one dangerous dog at a time.

Dogs thought to be dangerous may be retained or impounded at the airport upon arrival and kept at owner expense until disposition is decided. It is the recommendation of the Commander, 100th Medical Detachment (VS HQ) that Dogs fitting the criteria in paragraph 2 should not be imported to Germany, and current owners within Germany should consider returning their dogs to the U.S.

If you would like to import a dog of a breed that is not considered dangerous in Rheinland-Pfalz but considered dangerous in other German states, you must file a petition to transport the dog through the state with the more restrictive Dangerous Dog Ordinance. Example: You want to import a dog that is considered dangerous in the state of Hessen but not in Rheinland-Pfalz. Frankfurt Airport is located in Hessen, so your dog would not be allowed to enter there. However, you can contact the following authority in Rheinland-Pfalz to get a letter stating that your dog will be legally residing in Baumholder in Rheinland-Pfalz and that the dog only needs to be transported through the state of Hessen. In that case, the dog could enter Germany via Frankfurt Airport and proceed to Baumholder. You need to

contact the following address to obtain such a document:

Landesministerium fuer Umwelt und Arbeit  
Forsten  
Abteilung 4, Veterinaerabteilung  
Kaiser-Friedrich-Str. 7  
55116 Mainz

### **Veterinary Services**

USAG Baumholder has a Veterinary Clinic on the installation that can provide basic services for your pet such as routine vaccinations. In addition, there are many local veterinary services that are able to care for your pet as well as provide emergency medical services.

## Special Needs

As many as 15 percent of military families have members with special needs. These include spouses, children, or dependent parents who require special medical or educational services. These family members have a diagnosed physical, intellectual or emotional condition. The Exceptional Family Member Program (EFMP) serves these families in several ways.

These four articles will provide families with special needs helpful information and points of contact:

- [Enrollment/EFMP](#) – This article discusses the Exceptional Family Member Program enrollment, which is mandatory for all military personnel who have a member of their family with a medical or educational disability. The article discusses the purpose of enrollment, the process and provides Service-specific differences.
- [Family Support/EFMP](#) – This article discusses the family support function of the EFMP, which may include information and referral support (to military and community resources), financial management assistance, relocation assistance, and for some families, case management. The article provides Service-specific differences and identifies the point of contact at each installation.
- [Health Care/Special Needs](#) - The military health care system supports families with special needs in a number of ways. This article describes the special services and provides the point of contact at the Military Treatment Facility.
- [Special Education/EIS](#) – Describes two programs that provide educational intervention for children with disabilities who are from birth to three (early intervention services) or are school aged (3-21) (special education).

## Special Needs - EFMP Enrollment

### *Exceptional Family Member Program - Enrollment*

The Exceptional Family Member Program (EFMP) includes a variety of personnel, medical, and family support functions. Enrollment is a major component of the program and is mandatory for all military personnel who have a member of their family with a medical or educational disability.

By submitting a completed DD 2792, EFM Medical Summary and/or the DD 2792-1, EFMP Educational Summary, the military member identifies that a family member has a special need. Information about the family member's condition including diagnosis, type of provider(s), frequency of care, medication, and special accommodations is documented on the forms. The information is used during the time that a service member is being considered for a new assignment to insure that the service member's family member can obtain necessary care at the new location.

Although each of the Military Services handles the enrollment somewhat differently, there are some commonalities:

1. Each Service uses the Department of Defense forms (DD 2792 and DD 2792-1)
2. Each Service submits the completed forms to the receiving location for review.
3. The receiving location indicates whether care is available.
4. The [DD 2792](#) medical form is reviewed by medical personnel,
5. The [DD 2792-1](#) is reviewed by educational personnel,
6. All of the information is confidential and private, and on a need to know basis.

Military personnel, depending upon the Service, can pick up the necessary forms as follows:

Army – At the military treatment facility – ask for the EFMP office.

Marine Corps – At Marine Corps Community Service. Ask for the EFMP manager.

Navy – At the military treatment facility. Ask for the EFMP Coordinators' Office.

Air Force – At the military treatment facility. Ask for the Special Needs Information and Assignment Coordination (SNIAC) officer.

These individuals can also explain the process for getting the forms completed, and for returning them.

## Special Needs - EFMP Family Support

### *Exceptional Family Member Program - Family Support*

The Exceptional Family Member Program (EFMP) includes a variety of personnel, medical, and family support functions. The EFMP family support services may include, but are not limited to:

- Information and referral for military and community services
- Relocation assistance
- Financial management
- Local school and early intervention services information
- Case management

To reach a family support program in the:

- Army – Army Community Service - EFMP Manager
- Marine Corps – Marine Corp Community Service - EFMP Coordinator
- Air Force - Airman and Family Readiness Centers - EFMP-Family Support
- Navy – Regional Information and Referral specialists

Military families with special needs who are not located near a military installation are encouraged to call Military OneSource (1-800-342-9647) and ask to speak with a special needs consultant. The Military OneSource program is designed to supplement programs and services available on the installation, and can be especially helpful to Guard and Reserve families who don't live near an installation, or to members who are geographically isolated.

## Special Needs - Health Care

### Exceptional Family Member Program

The [Exceptional Family Member Program](#) (EFMP) is mandatory for all family members who have been identified with a special medical or educational need. Enrolling in the EFMP ensures that the family member's medical needs will be considered during the assignment coordination process.

### Military Treatment Facility

The clinics and services available at [Military Treatment Facilities](#) vary by location. Before you move, identify the MTF that will serve you, visit the MTF's website to learn about the clinics and services available and to get relevant contact information.

### Moving to a New TRICARE Region

If you anticipate a move to another [TRICARE region](#), work with your local TRICARE Service Center (TSC) or case manager before your move to ensure the transition is as smooth as possible. On arrival at the new duty location, your sponsor should contact the Beneficiary Counseling and Assistance Coordinator (BCAC) or TSC to ensure the transition plans are in place and to obtain authorizations for TRICARE [Extended Care Health Option](#) (ECHO) services, if applicable.

### Beneficiary Counseling and Assistance Coordinator (BCAC)

All TRICARE Regional Offices and most MTFs are staffed with [BCACs](#) (formerly known as Health Benefits Advisors.) [BCACs](#) provide information, guidance and assistance on benefit options, TRICARE Prime enrollment, special authorizations, status of claims and eligibility, plus assistance with referrals and appointments. If you or your family member has a more severe medical need, contact your assigned [case manager](#).

### Case Management

Case management involves a team of health care professionals who help you and your family to find solutions to complex health problems. It is important to inform your case manager if you are moving as he/she will connect you with the case manager at your new location.

### Extended Care Health Option (ECHO)

TRICARE [ECHO](#) provides financial assistance to beneficiaries of active duty service members who qualify based on specific mental or physical disabilities. ECHO offers an integrated set of services and supplies beyond the basic TRICARE program. ECHO is administered by regional contractors in the TRICARE North, South, and West Regions and by TRICARE Regional Offices in overseas locations.

### Transporting Medical Equipment

Your [Installation Transportation Office](#) has special procedures to follow for the transportation of medical equipment that is necessary for medical treatment required by the sponsor or family member. Some types of medical equipment may be shipped in the same manner as Professional Books, Papers, and Equipment (PBP&E).

### Federal and State Health Care Programs

*Medicaid* - [Medicaid](#) pays for medical assistance for certain individuals and families with low incomes and resources. State Medicaid programs are usually administered by departments of social service or departments of medical assistance.

*Supplemental Security Income (SSI)* - [SSI](#) is a cash assistance program intended to meet basic needs for food, clothing and shelter for those who are aged, blind or disabled. It provides cash to meet basic needs for food, clothing, and shelter. Families must reapply upon each move to another state.

*Title V of the Social Security Act* - Many states have services for children with special health care needs that are funded by the Maternal and Child Health Services Block Grant, or [Title V](#). State departments of health web sites and local health departments will provide information on state health benefits for children with special health care needs. The Maternal and Child Health Bureaus' web site has Title V information organized by State that provide you with [Title V points of contact](#) and other pertinent information.

**Other Important Resources**

*Debt Collection Assistance Officer (DCAO)* - TRICARE has a [DCAO](#) assigned to TRICARE Regional Offices and MTFs worldwide to help beneficiaries understand and get assistance with debt collection problems related to TRICARE. Individuals who have received a notice from a collection agency or a negative credit report because of a medical or dental bill should be referred to the nearest [DCAO](#).

*Family Voices* - [Family Voices](#) is a national, grassroots clearinghouse for information and education concerning the health care of children with special health needs. Family Voices also has State points of contacts with useful links to State programs and organizations.

**Installation Specific Information*****Exceptional Family Member Program (EFMP)***

Soldiers with Exceptional Family members must enroll in the Exceptional Family Member Program. Enrollment in the program can assist assignment authorities in assigning the soldier to an area that best meets the Army's and family member's needs. All soldiers with exceptional family members, who are on special medication and/or have special educational needs must in-proces immediately with the EFMP coordinator upon arrival in Baumholder.

The closest military hospital to Baumholder is 22 miles away. Thus, no family members with severe medical conditions are allowed to live in the Baumholder area. Family must live within ten miles of a hospital. Registration does not happen automatically - even if the family member was enrolled at previous installation, the soldier must be pro-active to get his family member enrolled in EFMP at Baumholder.

## Education - Special Education/EIS

### **Exceptional Family Member Program**

Exceptional Family Member Program (EFMP) screening is mandatory for all family members who will accompany a service member to an overseas duty location. EFMP screening includes educational screening when the family member is under the age of 21. The military service considers the needs of the family member when considering an overseas assignment.

The Department of Defense operates two programs that provide educational services to children with developmental delays and disabilities, in compliance with the Individuals with Disabilities Education Act (IDEA). Eligibility for services is determined according to procedures outlined in DoD Instruction 1342.12, Provision of Early Intervention and Special Education Services to Eligible DoD Dependents, April 11, 2005.

#### *Infants and Toddlers (birth to 3 years old)*

Educational and Developmental Intervention Services (EDIS) is a military medical department program that provides early intervention services to infants and toddlers from birth until three years of age. EDIS is available at all locations where there is a DoD school.

The EDIS teams, with Early Childhood Special Educators and multi-disciplinary allied health professionals, assist families of infants and toddlers with developmental delays to achieve goals that enhance functional independence and support school readiness. EDIS provides services in the child's natural environment (home, childcare center, etc.), and embedded in family routines.

#### *School Age (3-21 years)*

The Department of Defense Dependents Schools (DoDDS) provides special education to school aged children with a disability. In overseas communities, the availability of services varies according to the size of the community, its location, and the military mission.

### **Services Provided**

At the Baumholder Complex (Smith Elementary, Wetzel Elementary and Baumholder High Schools, DoDDS provides the following level of services:

*Pre-School (3-5 years old):* Services are available for children with developmental delays and/or other identified disabilities who require daily or less frequent support in a developmental preschool classroom setting. Preschool program is located at Wetzel Elementary School.

*Autism Spectrum Disorder (ASD):* The schools provide direct instruction in the regular classroom or in a resource room. This location would not be appropriate for children with the diagnosis of autism who require an individual support or more intensive special education service.

*Communication/Speech Impaired:* Services are available to provide comprehensive speech and language interventions in individual, small group, and/or general education classroom settings.

*Emotionally Impaired:* Children with a diagnosis of emotional impairment may receive instruction, behavior modification, and counseling in a resource room setting. There is no self-contained classroom for the emotionally impaired. This placement would not be appropriate for children coming out of a residential placement and/or an alternative educational setting.

*Intellectual Disability (Mental Retardation):* Services are available for children who have mild mental retardation and receive the majority of their instruction in general education classrooms (approximately 75% or greater) with resource room support. Independence is stressed with minimal additional supervision or support.

*Specific Learning Disability:* Services are available to provide individualized instruction in the general education classroom with resource room support (up to 50% of the school day).

*Hearing Impaired:* Services are available on an as needed basis to provide consultation for students with hearing impairments who can be served in the general education classrooms. The Hearing Impaired Specialist is not located within the school complex and on-site visits may be limited. Minor environmental modifications and some special materials are available. Support is provided for children whose hearing disability is typically corrected with hearing aids. This is not an appropriate location for children who are deaf or who require the services of an interpreter.

*Visually Impaired:* Consultation services are provided on an as-needed basis to support children with low vision who can be served in a general education classroom. The Visually Impaired Specialist is not located within the school complex and on-site visits may be limited. This may include equipment for providing magnification and high contrast, large print books, and environmental modifications for light control and/or preferential seating. This is not an appropriate location for children who are blind and require pre-Braille or Braille instruction or orientation and mobility training.

### **Special Education Records**

Parents of children enrolled in special education should hand-carry all pertinent school and medical documents to include their children's Individualized Education Program (IEP) and current testing and evaluation reports.

If your child requires specialized equipment (for example large print books, an FM trainer, or Braille services), contact the Area Special Education Coordinator in Wiesbaden, Germany.

### **Contacts**

*DoDDS-Europe, Wiesbaden, Germany*  
*Special Education Coordinator*  
Office of the Deputy Director, DoDDS-Europe  
Unit 29649, Box 7000  
APO AE 09096

011-49-611-380-7219  
Fax: 011-49-611-380-7575  
[Email](#)

*District Superintendents Office*  
*DoDDS-Kaiserslautern District*  
Superintendent of Schools  
Unit 3405  
APO AE 09094

DSN: 314-489-6339/7132  
011-49-631-351370  
Fax: 011-49-631-98762  
[Email](#)

## Health Care - Overview

### Moving With TRICARE

Whether moving stateside or overseas, active duty families can now switch their TRICARE Prime enrollment by phone! Before you start your move, contact your losing TRICARE health care contractor to see if you need to switch to a new region. TRICARE does the rest! You must update DEERS (Defense Enrollment Eligibility Reporting System) with your new address so you do not have any disruptions in service and your enrollment moves with you. Get contact information, and more TRICARE [moving tips](#) on the TRICARE website.

Your [TRICARE](#) coverage is completely portable—meaning it moves with you. You are covered worldwide—both in-transit to your new duty location and once you arrive—but depending on where you go, you may use a different TRICARE health plan option. Additionally, you may have different enrollment steps depending on which health plan option is available in your new area.

#### *When Enrolled in a TRICARE Prime Option*

The TRICARE Prime options include TRICARE Prime and TRICARE Prime Remote for stateside and TRICARE Prime Overseas and TRICARE Prime Remote Overseas for overseas. Follow these simple steps to set-up Prime coverage in your new location without a break in coverage.

1. Do not disenroll from your TRICARE Prime option before you move.
2. Call your losing contractor and provide information about your upcoming move; new duty station, expected date of arrival, cell phone number, valid email address, and eligible family members moving to the new location.
3. Your losing contractor passes the information along to your new contractor.
4. Within five days of your anticipated arrival, your new contractor will try to call/contact you to confirm your arrival and enrollment choices.
5. Once you agree to the transfer, the process is complete. It could take up to four days, but you never lose TRICARE Prime/Prime Remote coverage.

There are other ways to set-up Prime in your new area:

1. Before moving, visit your local TRICARE Service Center to complete an enrollment change form.
2. Go online and set-up your new enrollment via the [Beneficiary Web Enrollment Website](#)
3. Download and complete a [TRICARE Prime Enrollment Application and PCM Change Form](#). Mail it to the new contractor or drop it at a local TRICARE Service Center.
4. Enroll when you in-process at your new duty station.

Enrollment and assignment of a new primary care manager (PCM) should occur within 30 days when moving within the same region, moving to a new region or overseas.

Update your personal information in the [Defense Enrollment Eligibility Reporting System \(DEERS\)](#) immediately, as your new location reflected in DEERS is the key to transferring enrollment.

Where you are moving determines which Prime option is available.

### Prime Options in the United States

#### *TRICARE Prime*

TRICARE Prime is offered in Prime service areas—geographic areas typically located around a military treatment facility—throughout the country.

#### *TRICARE Prime Remote*

In non-Prime service areas, which are generally 30 minute drive-time or 30 miles from the nearest MTF, TRICARE offers TRICARE Prime Remote. Enrollment is normally with a network provider when available; otherwise, enrollment is with a TRICARE authorized provider who manages all of your care. Any TRICARE-eligible family members living with you in a TRICARE Prime Remote area can enroll in TRICARE Prime Remote for active duty family members. Be sure to include them on the enrollment form.

TRICARE	Managed Care Support Partner	Call Toll-Free	Website
Region			
North	Health Net Federal Services, Inc.	877-874-2273	<a href="http://www.hnfs.com">www.hnfs.com</a>
South	Humana Military Healthcare Services, Inc.	800-444-5445	<a href="http://www.humana-military.com">www.humana-military.com</a>
West	TriWest Healthcare Alliance	888-874-9378	<a href="http://www.triwest.com">www.triwest.com</a>

### Prime Options Outside the United States

#### TRICARE Prime Overseas (TOP)/TRICARE Prime Remote Overseas

TRICARE Prime Remote Overseas is a Prime option offered in designated remote overseas locations. Command-sponsored family members who reside with you are eligible for TRICARE Prime Overseas. Be sure to include all family members who wish to use TRICARE Prime Overseas.

Before you move to another overseas area or to an area within the United States, contact the nearest TRICARE Service Center or managed care contractor for assistance.

TRICARE - Eurasia - Africa	TRICARE - Latin America and Canada	TRICARE - Pacific
<b>TOP Regional Call Center (1)</b>  +44-20-8762-8384 <a href="mailto:tricarelon@internationalsos.com">tricarelon@internationalsos.com</a>	<b>TOP Regional Call Center (1)</b>  +1-215-942-8393 <a href="mailto:tricarephl@internationalsos.com">tricarephl@internationalsos.com</a>	<b>TOP Regional Call Center (1)</b>  Singapore: +65-6339-2676 <a href="mailto:sin.tricare@internationalsos.com">sin.tricare@internationalsos.com</a>  Sydney: +61-9273-2710 <a href="mailto:sydtricare@internationalsos.com">sydtricare@internationalsos.com</a>
<b>Medical Assistance (2)</b>  +44-20-8762-8133	<b>Medical Assistance (2)</b>  +1-215-942-8320	<b>Medical Assistance (2)</b>  Singapore: +65-6338-9277  Sydney: +61-2-9273-2760
<b>TRICARE Area Office</b>  +49-6302-67-6314  314-496-6314 (DSN)  <a href="mailto:teoweb@europe.tricare.osd.mil">teoweb@europe.tricare.osd.mil</a>  <a href="http://www.tricare.mil/overseas">www.tricare.mil/overseas</a>	<b>TRICARE Area Office</b>  +1-703-588-1848  312-425-1848 (DSN)  <a href="mailto:taoloc@tma.osd.mil">taoloc@tma.osd.mil</a>  <a href="http://www.tricare.mil/overseas">www.tricare.mil/overseas</a>	<b>TRICARE Area Office</b>  +81-6117-43-2036  315-643-2036 (DSN)  <a href="mailto:tpao.csc@med.navy.mil">tpao.csc@med.navy.mil</a>  <a href="http://www.tricare.mil/overseas">www.tricare.mil/overseas</a>
<b>Health Care Claims (Active Duty)</b>  TRICARE Active Duty Claims, PO Box 7968, Madison, WI 53707-7968 USA	<b>Health Care Claims (Active Duty)</b>  TRICARE Active Duty Claims, PO Box 7968, Madison WI 53707-7968 USA	<b>Health Care Claims (Active Duty)</b>  TRICARE Active Duty Claims, PO Box 7968, Madison, WI 53707-7968 USA
<b>Health Care Claims (Non-active duty)</b>  TRICARE Overseas Region 13, PO Box 8976, Madison, WI 53708-8976 USA	<b>Health Care Claims (Non-active duty)</b>  TRICARE Overseas Region 15, PO Box 7985, Madison, WI 53708-8976 USA	<b>Health Care Claims (Non-active duty)</b>  TRICARE Overseas Region 14, PO Box 7985, Madison, WI 53708-8976 USA

(1) For toll-free numbers contact [www.tricare-overseas.com](http://www.tricare-overseas.com)

(2) Only call Medical Assistance numbers to coordinate overseas emergency care

### **When Using TRICARE Standard and Extra**

TRICARE Standard and Extra are available to family members only. Active duty service members are required to enroll in one of the Prime options described above.

TRICARE Standard and Extra are available throughout the United States and enrollment is not required. Any eligible active duty family member who is registered in DEERS may use these programs by seeing any non-network or network (Extra) TRICARE authorized provider. In areas outside of the United States, active duty family members who do not want to use a Prime option may use TRICARE Standard Overseas by seeing qualified host nation providers.

If you are already using TRICARE Standard and Extra, moving is easy.

1. Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
2. Find TRICARE-authorized providers in your new area.

Here are a few things to remember about using TRICARE Standard and Extra in a new region

- In the U.S.: Visit your new regional contractor's website for a list of network providers. Remember, if you see network providers, you will be using the Extra option and pay lower cost shares.
- Outside of the U.S.: Contact International SOS or the MTF Service Center for help locating a qualified host nation provider. The TRICARE Extra option is not available in overseas areas.
- If you move to a new region, you will have a new claims address for submitting your TRICARE claims.
- Learn your new region's prior authorization requirements because these requirements can differ by region.

### **When Using TRICARE For Life**

TRICARE For Life—TRICARE's supplemental coverage for those who are eligible for Medicare **and have purchased Medicare Part B**—requires no enrollment and you will have a smooth transition when you move. [TRICARE for Life](#) contact information: WPS TRICARE For Life, P.O. Box 7889, Madison, WI 53707-7889; 1-866-773-0404; TDD 1-866-773-0405

- Once you arrive at your new location, update your personal information in the Defense Enrollment Eligibility Reporting System (DEERS) immediately.
- Find Medicare providers in your new area.
- Visit Medicare's [website](#).

If you move overseas, your TRICARE For Life coverage may change depending on where you move. In U.S. Territories such as Guam, Puerto Rico and the U.S. Virgin Islands, TRICARE For Life coverage works the same as the stateside program. But, in all other overseas locations, TRICARE For Life Overseas works differently because Medicare does not provide coverage in most overseas locations. Therefore, TRICARE is the primary payer. You can get care from any host nation provider and you will be responsible for TRICARE deductibles and cost shares.

Contact International SOS, or the TRICARE Area Office for the overseas area where you are moving, or the nearest American Embassy Health Unit for assistance finding a host nation provider.

### **Getting Care Along the Way**

*Routine Medical and Dental Care—Get it before you go.*

Before you move, make sure you have received any routine medical or dental care you think you might need during the time you will be traveling. Or, delay the care until you get to your new duty location. Check supply of all prescription medications and get refills/new prescriptions until you can make an appointment with your new Primary Care Manager (PCM) at your new duty site.

*Emergency Care in the United States—Call 911 or go to the nearest emergency room.*

TRICARE defines emergency care as medical services provided for a sudden or unexpected medical or psychiatric condition, or the sudden worsening of a chronic (ongoing) condition that is threatening to life, limb, or sight and needs immediate medical treatment, or which has painful symptoms that need immediate relief to stop suffering. If you are near a military treatment facility (MTF), you should go to the MTF or military dental treatment facility for emergency services. If you are seen in a civilian facility, contact your PCM or regional contractor within 24 hours.

***Urgent care in the United States—Coordinate with your PCM and/or regional contractor***

TRICARE defines urgent care as medical care for a condition that will not result in disability or death if not treated immediately but should be treated within 24 hours to avoid further complications. If you are in a Prime program, you must coordinate urgent care with your primary care manager and/or regional contractor before receiving the care. If you are in TRICARE Standard and Extra or TRICARE For Life, you can receive care as you normally would. You should, however, contact your contractor as soon as possible to coordinate any prior authorizations that are needed.

***Emergency or Urgent care Overseas follow these steps***

- AD and ADFM enrolled in TRICARE Prime and travelling outside the United States: Contact the TRICARE Area Office, or go to their [website](#) for assistance finding Emergency or Urgent care.
- AD and ADFM stationed overseas:
  - For Urgent care coordination, contact your MTF PCM, or
  - Contact the closest TRICARE Area Office, or
  - Contact the TRICARE Overseas Regional Call Center, or
  - Go to their [website](#) ([internationalsos.com](http://internationalsos.com))

You do not need prior authorization for emergency or urgent care but the TRICARE Area Office or TRICARE Global Remote Call Center will help you find the best care available in the overseas area in which you are traveling.

**Filling Prescriptions on the Road**

You should have all your prescriptions filled before you leave, but if you need a prescription filled while you are traveling in the United States, you have several options:

- If near an MTF, fill the prescription at the MTF pharmacy.
- Find the closest TRICARE network pharmacy.
- If a network pharmacy is not available, you can visit a non-network pharmacy. In this case, you may have to pay up front for your medications and file a claim with Express Scripts, Inc., for reimbursement. For more details, visit the [TRICARE website](#)
- The TRICARE home-delivery is not recommended for a prescription you need right away, but if you'll be away for a long time, you can arrange for any regular prescriptions to be filled via the mail-order pharmacy.

Your pharmacy coverage is limited overseas:

- TRICARE network pharmacies are only located in the United States, Puerto Rico, Guam and the U.S. Virgin Islands. You can have prescriptions filled at host-nation pharmacies, if necessary. Host-nation pharmacies are treated the same as non-network pharmacies. If you have prescriptions filled at a host-nation pharmacy, you should expect to pay for the total amount up front and file a claim with Wisconsin Physicians Service for partial reimbursement. To learn more about pharmacy claims, visit the [TRICARE website](#).
- To use the mail-order pharmacy overseas, the prescription must be from a U.S. licensed provider and you must have an APO or FPO address.

**If You Have Questions**

Your regional contractors and TRICARE Area Offices are available to answer your questions. These offices are listed above. Find even more information about moving, updating DEERS, the TRICARE regions and much more at the [TRICARE website](#).

**Installation Specific Information***Services provided by Health Clinic*

Access -- It is recommended that patients call ahead or use Tricare Online (TOL) and make appointments in appropriate clinics to minimize waiting time. Routine obstetrics (OB) care is provided here, but complicated OB cases and all deliveries are referred to the Landstuhl Regional Medical Center. All enrollees should have a designated Primary Care Manager (PCM). If you do not know who your PCM is please ask next time you call for any appointments. For patients requiring specialty consultations or hospitalization services for non-emergency conditions, the health clinic will refer them to the Landstuhl Regional Medical Center, about 26 miles away.

Ambulance -- Patients requiring emergency transportation should call the ambulance service at 116.

Behavioral Health -- Child and adult psychologists on staff by appointment as well as a daily provider for emergency walk-in service. Anger Management, Parenting Classes are offered.

[Emergency Care](#) -- For emergency conditions, patients should go directly to the nearest American or host nation medical facility. The Baumholder Krankenhaus is located at the top of the hill on Krankenwegstrasse. After duty hours a medic is stationed at this hospital to assist patients after the Health Clinic is closed. Enter through the door at the left of the building and follow signs. Physicians at this facility speak English.

[Patient Family Centered Care \(PFCC\)](#) -- PFCC is a committee that has been established to enhance communication between patients, healthcare providers, and the clinic command team. Anyone is able to attend meetings, but an application must be submitted to join. Applications can be obtained calling 314-485-1750 or at the clinic front desk. Meetings are every 3rd Thursday of the month from 3:00 - 4:00 p.m. in the large conference room.

[Patient Liaison Services](#) -- Please contact Landstuhl's AOD at DSN 314-486-8106 or CIV 06371-86-8106 to contact the on-call Host Nation Liaison if you are ever admitted to a host nation facility.

[Personnel Health Advisor](#) -- A nurse advice line is provided for your use 24 hours a day. This line can help you understand your illness, how to apply self-care and also help you determine the next level of care you need. Please use it before going to the emergency room for a non-life threatening injury. Please contact 08008251600.

[Pharmacy](#) -- All refills must be called into the automated refill system. Refill Phone DSN 314-485-6879 CIV Phone: 06783-6-6879. TO CALL IN A REFILL:

- Step 1. CALL DSN 485-6879 or Civilian 06783-6-6879
- Step 2. PRESS OPTION #1(LANDSTUHL FOOTPRINT)
- Step 3. PRESS OPTION # 5 (Baumholder)
- Step 4. PRESS OPTION #1
- Step 5. ENTER YOUR INFORMATION

[Soldier Medical Readiness](#) Center -- Inprocessing: W: 1330-1630 Outprocessing: M, T, Th 8:00 - 11:30 a.m. and 12:30 - 4:30 p.m., W,F 8:00 - 11:00 a.m.

[Traumatic Brain Injury](#) (TBI) -- Our TBI program is a Category 3 facility that provides outpatient care to those with mild to moderate TBI. This includes pre- and post-deployment screening, education, case management, TBI occupational and physical therapy, and referrals to outlying services. We are open Mon - Thurs from 8:00 a.m. - 4:00 p.m. and Friday from 8:00 a.m. - 12:00 p.m.

[Welcome to Wellness](#) -- Welcome to Wellness offers an orientation to our clinic. You will be given a presentation and a folder that contains detailed information in regards to all the services offered in the clinic. After the presentation there is a question and answer session followed by a clinic tour. Classes are every Tuesday at 1330 in the large conference room.

### **Tricare Europe**

Update DEERS - In order to be eligible for ANY Tricare Programs you must update DEERS.

#### *Tricare Europe Options*

Tricare Prime - Eligible persons include Active Duty, Command Sponsored Active Duty Family Member. Everyone enrolled in Tricare Prime Overseas have priority to care with Access to care standards. PCM Assignment - Continuity of care will coordinate your civilian care and military specialty care for you.

Tricare Standard - Eligible persons include Active Duty Family Members, Retiree's and their Family Members. Tricare Standard gives you an increased freedom of choice with increased cost.

Tricare Plus – is offered at the discretion of the commander to retiree's & family members.

#### *Tricare Benefits*

#### *Out of Area Care*

- Routine Care should be delivered at your Military Treatment Facility (MTF).
- Urgent and Emergent care should be taken care of at the closest medical facility with the ability to take care of your needs.
- Keep all Receipts and other documentation
- Always contact your Tricare Service Center within 24 hours if possible.

### Nurse Advise Line

- 24 hours a day / 7 days a week
- Determines if condition is Emergency in nature.
- Offers guidance on health and wellness matters
- Staffed by Registered Nurses
- Toll-Free from many European countries - 0800-825-1600
- [Website](#)

### Tricare Benefits for Dependent Parents is Limited

Dependent parents or parent-in-laws who reside with their active duty or retired military sponsors in Europe may use Military Treatment Facilities (MTFs) on a space available basis, but their TRICARE benefits are limited to the Senior Pharmacy Program.

While dependent parents are entitled to direct care in the military system if space is available, they are ineligible for TRICARE Prime, Standard, Extra, or TRICARE For Life. Congress mandates this policy.

If dependent parents are referred to host nation providers for care and do not have private health insurance, they will have to pay for this civilian care out-of-pocket. It is recommended that dependent parents-in-laws have private health insurance before they come overseas because the cost of health care received on the economy can be expensive.

To be eligible for the TRICARE Senior Pharmacy Program, parents and parents-in-law must first meet the uniformed service's requirements to be considered a dependent of an active duty or retired uniformed services sponsor and must be 65 years of age or older. They must also enroll in the Defense Enrollment Eligibility Reporting System (DEERS) and be entitled to Medicare Part A. If they turn 65 on or after April 1, 2001, they also need to purchase Medicare Part B.

Dependent parents and parents-in-law who are under the age of 65, or those over age 65 who do not meet Medicare requirements may continue to use military treatment facility pharmacy services on a space available basis. Again, these dependents must be registered in the Defense Enrollment Eligibility Reporting System (DEERS). DEERS enrollment can be accomplished at the nearest military ID card issuing facility.

For more information about dependent parent or parent-in-law health care coverage, beneficiaries may call or visit their local MTF or contact their servicing TRICARE Service Center (TSC).

### Medical Care

Baumholder, like most military installations in the Kaiserslautern Military community, maintains a clinic on the installation itself. Our present facility, previously a hospital, is undergoing intense renovations and sections of the health clinic will temporarily relocate to accommodate the renovation project.

At Baumholder, we have family practice, pediatrics, optometry and physical therapy clinics. We also have a laboratory, pharmacy, X-Ray, physical exam, immunization/allergy sections and female wellness. Expectant mothers are evaluated and followed throughout their pregnancy at the Baumholder clinic, and later referred to Landstuhl Regional Medical Center for delivery of the baby.

For specialty care in an American facility, we are an easy 40 minute drive from the Army's European referral hospital, Landstuhl Regional Medical Center (LRMC). LRMC offers state of the art medical specialties.

To complement our services, we enjoy a close association with neighboring German hospitals. Each government housing area is within a few minutes of one of them, and they all provide quality care, including a 24 hour a day emergency room.

### Dental Care

The TRICARE Dental Program (TDP) is a voluntary dental insurance program for Eligible FAMILY Members. United Concordia Companies, Inc. (United Concordia) is proud to administer the TDP to eligible enrollees and offer a comprehensive dental benefit.

For [enrollees](#), the TDP covers a wide range of diagnostic, preventive and restorative services. You may seek care from a [network of more than 64,000 participating dentists](#), or you may use nonparticipating dentists at an additional cost to you.

The TDP has two geographical areas of service: inside the [Continental United States \(CONUS\)](#) and the [outside of the Continental United States \(OCONUS\)](#). Overseas Dental Care information can also be found online at the [Tricare Dental Program website](#).

To enroll Please visit our [website](#). This site also contains instructions to enroll by mail if you choose.

*Orthodontia*

Non-availability statements are ONL required of Orthodontics (braces) and Dental Implants. Contact your local Dental Treatment Facility.

*Orthodontic Cost-Shares*

For orthodontic services received OCONUS, you are responsible to pay a 50-percent cost share. However, the Government will pay any difference between the remaining 50 percent and the \$1,500.00 lifetime maximum in orthodontic benefits. The Government will also pay any difference between the orthodontist's charge and United Concordia's allowance (except for National Guard/Reserve, IRR Family members and IRR [other than Special Mobilization Category] enrollees).

For additional information please contact Tricare Europe Dental Office.

Baumholder has dental care capabilities that include orthodontics and pedodontics. Family Members can expect to receive preventive, basic restorative, and essential specialty dental care required to maintain good oral health for the duration of your assignment in Europe. However at the Baumholder Dental Clinic services to the Family Members are on currently on a space available basis only. It is strongly advised that all Family Members enroll in United Concordia Dental Insurance through TriCare in order to avoid unnecessary delays and ensure accessibility of care on the economy. German dentists are available throughout the local community but you may find their services to be quite expensive without this dental coverage.

We recommend that Family Members take advantage of the stateside TRICARE Family Member Dental Program by seeing a civilian dentist and receiving treatment for any recognized conditions before departing CONUS.

# Child and Youth Programs

## General Information

The Department of Defense (DoD) and the Military Services take great pride in the variety and quality of services provided to children and youth on installations worldwide. While the services provided depend on the size of the location, the standards and quality of services are consistent and meet established regulations. The network has hundreds of locations worldwide serving over 1.3 million children.

### Child Development Centers (CDC)

These facilities generally offer child care for children ages six weeks to 5 years old. Care is typically available weekdays from 6:00 a.m. to 6:00 p.m. CDCs vary in size; the average CDC cares for about 200 children. All programs must be certified by the DoD and accredited by a national accrediting body such as the [National Association for the Education of Young Children](#).

### In-Home Childcare

With in-home childcare, children receive their care in the private home of a certified provider living in government-owned or leased housing or in state-licensed homes in the community. Family child care provides accommodating child care arrangements, including night, weekend, and flexible hourly care for shift work.

In-home childcare programs offer comparable care to a CDC. Providers must be certified by the DoD, and some seek additional accreditation from the National Association of Family Child Care (NAFCC). Regulations limit the number of children that may be cared for at one time: no more than six children under age eight, and no more than two charges under two years old.

### School-age care (SAC)

DoD School-Age Care (SAC) programs are offered for children, kindergarten to 12 years of age before and/or after school, during holidays, and summer vacations. Emphasis is placed on SAC programs which meet community needs, reinforce family values, and promote the cognitive, social, emotional, and physical development of children. SAC may be provided in DoD Youth Centers, Child Development Centers or other suitable facilities. To expand school-age care spaces, DoD policy encourages use of youth centers; on-and off-base schools, and other suitable facilities such as community centers. Accreditation of DoD SAC programs is a requirement. Accreditation sets the professional standards for after school programs and helps families identify high-quality programs.

### Waiting List

Due to a high demand for care, you may be placed on a wait list. Your position on the wait list depends on many factors that are at the discretion of the installation and may include your spouse's military status, the date you apply, deployment and your employment. If these factors change while you are on the wait list, your position will be changed accordingly, so it is important that you keep your information up-to-date.

Child care is not an entitlement, and fees are income-based. Fees throughout the child development system of care fall into fee ranges set by DoD.

To apply for child care, fill out [DD Form 2652, Application for Department of Defense Child Care Fees](#) and [DD Form 2606, the Department of Defense Child Development Program Request for Care Record](#) and return them to the Child and Youth Services Coordinator at your installation.

## Youth Programs

The Department of Defense has a long history of providing positive youth programs that focus on alternative activities for youth during out-of-school hours. Today, DoD continues to be committed to youth by providing consistent guidance and stable and dynamic programs in more than 350 youth programs worldwide. DoD promotes positive youth development by designing programs to recognize the achievements of youth and by developing partnerships with other youth-serving organizations like the Boys & Girls Clubs of America and 4-H that offer a variety of resources. Programs for teens and pre-teens vary from one base to another, but are governed by a consistent DoD instruction. Programs prepare young people to meet the challenges of adolescence and adulthood through a coordinated, progressive series of activities and experiences that help them become socially, emotionally, physically and cognitively competent. Programs usually include physical fitness and sports, arts and recreation, training in leadership, life skills and career/volunteer opportunities, mentoring, intervention and support services.

## Child Care

### Child and Youth School Services (CYSSS)

Throughout CYSS programs you will find competent, trained and caring people working with your children. Our CYSS caregivers and Family Child Care (FCC) providers are trained on a continuing basis in child development, health, safety and early childhood education. Management personnel are trained early childhood professionals and are also trained in child care administration. CYSS staff are all here to provide your child with an on-going, creative and developmental learning program and look forward to establishing a partnership with your family in meeting your child care needs.

All CYSS programs are certified by the Department of Defense and have been accredited by the National Academy for Early Childhood Programs or the National Association for Afterschool Care. School age and youth programs are affiliated with the 4-H Club and Boys and Girls Club of America and provide opportunities for leadership and growth.

Baumholder CYSS is currently offering free childcare in support of the Army Family Covenant under the following categories:

- Mission Level 1 - Deployed: Free registration, free hourly childcare during mandatory deployment meetings and FRG meetings, 16 free hours of respite care per month, reduced hourly rates, 20% reduction for full and part-day care, up to \$300 SKIES classes per child, up to \$100 for team sports per child.
- Mission Level 3 - Task Force Rock: Free registration, free hourly care during mandatory deployment meetings and FRG meetings, 5 free hours of respite care per month, reduced hourly rates, up to 2 free SKIES classes per child, \$50 for team sport per child.
- Warrior Transition Unit: Unlimited free hourly care for medical appointments, reduced hourly costs, category one fees for full and part-day care, free registration, free hourly care during FRG meetings and mandatory deployment meetings, 16 free hours of respite care per month, up to 4 free SKIES classes per child, up to 2 free team sports per child.

### Child Development Centers (CDC)

USAG Baumholder CYSS offers two full day child care centers located on Wetzel and Smith Kasernes. In addition to part day programs, hourly care is offered on a space available basis for children between 6 weeks and 5 years of age at Dispensary CDC. Reservations are required, although there may be drop-in slots available, on a first-come, first served basis.

### Family Child Care (FCC)

Is offered in government quarters as an alternative and supplement to center-based care. Baumholder FCC Providers provide quality care for children 4 weeks through 12 years of age. FCC providers are certified and offer a variety of services including nighttime care, extended care (overnight and weekends) and specialized care for children with special needs. Prior to certification, the home must meet the fire, safety, health, and home inspection standards. All members of the family over the age of 12 must also pass extensive background checks. After certification, all providers must follow FCC standards to ensure the home is a safe environment for children. Proponents from fire, safety, health, and FCC complete inspections throughout the year. FCC homes provide quality services that are equivalent to that which is available in CYSS centers. FCC providers receive extensive training and are constantly monitored to ensure compliance with Army Regulation.

### School Age Services (SAS)

Offers a before-and-after school program for children 1st-6th grades on schools days. The SAS Program is designed to accommodate families in which both parents work, but is also open to all school age children. Children are offered a variety of fun/educational programs and environments. The program is offered Monday through Friday, 6:00 am until 6:00 pm. during the summer months and on school holidays. All school age children receive five (5) free hours months.

Youth Services - Middle school/teen program open to youth grades 6 through 12 with activities such as; arts & crafts, sports, clubs, computer labs, dances, lock-ins and volunteer opportunities. Free registration ensures an equal opportunity for all youth to become involved in the programs. Minimum fees are charged for extracurricular activities that include field trips, dances and outdoor recreation. Youth sports ( both team and individual) and instructional activities include basketball, cheerleading, softball, soccer, football, dance and much more. There is a fee for these activities. SKIES ( school of knowledge, inspiration, exploration and skills) is our newest addition which offers instructional classes in the schools of arts, education, There is a fee for these classes.

Registration - Required in order for CYSS to care for your child. In order to enroll in CYSS services, parents must provide the following information; valid Military ID card, up to date shot records, two names and phone numbers for emergency notification, health assessment, current Leave and Earning Statement, family care plan designee (single or dual

military).

Registration is free.

Priority Care - Given to children of dual Military families and families in which both parents work.

## Youth Services

### **Youth Services**

The United States Army Garrison Baumholder Child, Youth and School Services (CYSS) is staffed with early childhood educators and youth professionals committed to serving military members, civilians and their families in the Baumholder community. Our programs are certified by the Department of Defense and have been accredited by the National After school Association (NAA).

#### *Registration*

To enroll your child in the Youth Services (YS) program, we must have the following information:

- Valid uniformed services ID card
- Two names and phone numbers for emergency notification
- Health assessment
- Current Leave and Earnings Statement (LES)

#### *School Age Services Program*

Affiliated with Boys and Girls Club of America, 4H, and offering recreational opportunities for children in grades 1 through 6, this program is available year round. Before and after school care is offered during the school year. During the summer months and school holidays, a full day program is provided.

#### *Middle School/Teen Program*

The middle school /teen program is open to youth, grades 7 through 12, with activities such as: arts and crafts, sports, clubs, computer labs, dances, lock-ins and volunteer opportunities.

Daily attendance is free. Minimum fees are charged for extracurricular activities that include field trips, dances, and outdoor recreation. Youth Services is also affiliated with 4-H and Boys and Girls Club of America.

#### *Youth Sports*

The Youth sports and instructional activities include basketball, cheerleading , softball, soccer, football, dance and much more. There is a fee for these activities. Volunteer coaches and contracted instructors are always welcome.

## New Parent Support Program

### **General Program Description**

The Army New Parent Support Program (NPSP) provides intensive home visiting services to eligible Families with children prenatal to 3 years old whether they live on or off the installation. Activities and services provided include information and referral to military and civilian programs that support parents of infants and young children, such as parenting programs, respite care for children, and supervised play time for children. All activities and services provided through NPSP are voluntary and non-stigmatizing and emphasize the parents' strengths.

Goals of the Army NPSP are:

1. Contribute to mission readiness.
2. Support Family member adaptation to military life.
3. Enhance the knowledge and skills Family members need to form healthy relationships and provide safe, nurturing environments for children to prevent Family violence.
4. Foster a supportive military community for young military Families.

### **Staff Qualifications**

NPSP Home Visitor staff consists of Licensed Clinical Social Workers and Registered Nurses. All personnel will possess the knowledge, skills, and abilities necessary for their professional certification/licensure and positions. Local installation or State background checks, including Army Central Registry checks, will be completed on all personnel who provide services to parents and their children and will be updated annually.

### **Eligibility Requirements**

Families may be self-referred or referred by other agencies such as health care providers, chaplains, social service staff, command, or Family Advocacy Program (FAP) staff.

### **How to Enroll**

Interested families may contact the local Army Community Service (ACS) office, or their health care provider, for further information in the New Parent Support Program.

### **Installation Specific Information**

NPSP is a professional team of social workers and nurses who provide supportive and caring services to military families with children from birth to three years of age. USAG Baumholder currently provides home visits in addition to staff who provide play groups and other support services for new parents. Our home visitors are knowledgeable about your parenting issues and are sensitive to the unique challenges facing military Families. Through a variety of programs including home visits and parenting classes, the New Parent Support Program in USAG Baumholder will help you learn to cope with stress, isolation, post-deployment reunions and the every-day demands of parenthood. Home visits cover a wide range of topics with families from potty training and discipline to feeding schedules and time management. All services are offered free of charge.

*Programs and Services* --Programs available through NPSP include pregnancy, parenting and education and support as well as skill building programs for parents. All classes are offered in both a classroom environment and the comfort of your own home.

#### *Pregnancy Education and Support*

- Pre-natal Nurturing Program
- Breastfeeding Classes
- Labor and Delivery Process Classes

#### *Parent Education and Support*

- Car Seat Safety Checks
- Nurturing Program for parents and infants
- Newborn Care Classes
- Infant Massage

- Potty Training Classes

*Parent and Toddler Play Groups*

*Office Visits*

*Home Visits*

*Hospital Visits*

For more information regarding the NPESP or to schedule a visit, call 06783-68188 or stop by Building 8746, first floor.

## Family Center

### Programs and Services

A key resource on your installation and a gateway to accessing all of the resources available to you, the Army Community Service provides information, support and services to help you balance the demands of family and the military lifestyle. The Army Community Service is one part of the overall installation family support system, which is the network of agencies, programs, services, partnerships and individuals that supports your personal and family life readiness, mobilization and deployment readiness, and mobility and economic readiness. The Army Community Service should be one of your first stops upon arriving at an installation; its programs and services will be an important resource for you and your family.

*Deployment Readiness* -- Assists you during all phases of the deployment cycle. We provide programs and services to individual soldiers, civilians, and family members throughout the deployment process. We educate you on what to expect and the best ways to prepare.

*Relocation Readiness* -- Provides information, referral, resources and tools to help you with permanent change of station (PCS) moves and post-move orientations. We maintain a loan closet from which families may borrow basic household goods. We also assist you with in-transit emergencies by providing classes on move-related topics such as buying or selling homes and individual PCS planning, among others. We serve as liaison to citizenship, immigration, and multicultural diversity information, and provide outreach to waiting families.

*Personal Financial Readiness* -- A program to assist you in sustaining financial self-sufficiency. You can learn more about debt liquidation, thrift savings plans, consumer and credit issues, and predatory lending.

*Employment Readiness* -- The training and information provided can help you identify and reach your employment and career development goals, manage the challenges associated with a mobile lifestyle and develop job search skills.

Assists you in acquiring skills, networks, and resources that will allow you to participate in the work force and to develop a career/work plan.

*Family Life Education* -- Provides you with information and education about a variety of life cycle issues, including parenting and relationships, among others, to help you strengthen your relationships.

*Information and Referral* -- An integral function of the family center, information and referral services can assist you in locating needed services and programs available on your installation, through civilian agencies in the local community, and connect to national resources.

Army Community Service may also provide other services, such as counseling, family advocacy, fitness and recreation programs and Exceptional Family Member support. Services vary by location.

### Installation Specific Information

Army Community Service at USAG Baumholder is a full service Family center that provides a comprehensive assistance to Soldiers and Families alike. Whether you have a question or need more in depth assistance we are the "one-stop shop" you're looking for. Our calendar of events varies monthly as do our classes to meet as many needs as possible. You can monitor these publications via our [website](#) to ensure you don't miss any of our informative classes and events. You also have the option to sign up for our email distribution list to receive community updates and event announcements.

#### *Military OneSource*

Whether its help with child care, personal finances, emotional support during deployments, relocation information, or resources needed for special circumstances, Military OneSource is there for military personnel and their families... 24/7/365!

Military OneSource's services are available by phone and online. Military OneSource provides master's level consultants, trained to offer confidential support and practical solutions.

Military OneSource is provided by the Department of Defense at no cost to active duty, Guard and Reserve (regardless of activation status) and their families. It is a virtual extension of installation services. Visit [Military OneSource online](#) today or call 1-800-342-9647.

#### *Chapel Services*

The USAG Baumholder Chapel provides a variety of services to meet the needs of our community. Please check our listing for specific services, locations and times. [Click here](#) for more information.

## Employment - Overview

### Employment Options

Like many overseas installations, Baumholder is a challenging environment for spouses seeking employment. At times job openings are limited with many applicants. It is common for some applicants to wait 6 months or longer to gain a job commensurate with their education and experience. The length of time spent unemployed varies with the applicant's preparation, skills, determination, and timing. The federal government is the largest employer, but there are usually more applicants than there are federal positions. Appropriated Fund positions are limited and may be available for those with career status or hiring preferences. Non-appropriated positions are more plentiful. Home-based business opportunities are limited. There are several insurance companies, concessionaires, and other small businesses on post that hire American family members. These companies deal primarily with Americans so language is not a problem. Many of these positions are clerical in nature, some are retail sales.

Private employment on the German economy is not impossible; however, it is difficult for most Americans. There are many American companies with franchises in this area. Some of them do hire Americans, but for the most part they are a German branch of the corporation and employ and work under the German work/tax system. Unless a person has a good command of the German language, it is difficult to gain employment on the economy.

Those willing to seek employment opportunities outside the Baumholder community but within the commuting distance will find some opportunities in the Landstuhl, Ramstein and Kaiserslautern military communities. Please note that the job market continually changes as people relocate into and out of the area.

Visit your current installation ACS Employment Readiness program to prepare your civilian and federal resumes in advance of arrival. For more information about job availability, contact our Employment Readiness program at the number listed above.

#### *Good Prospects*

Positions in retail, banking, fast food, administrative, customer service, and technology are available through Army and Air Force Exchange Service (AAFES), Non-Appropriated Funds (NAF), and area contractors.

#### *Fair Prospects*

Contract positions; AF positions with the federal government.

#### *Poor Prospects*

Medical positions and Appropriated Funded positions for tourists.

### *Military Spouse Preference (MSP) for Overseas Assignments*

You are eligible for MSP if you are the spouse of an active duty military member who makes a PCS overseas and you are command sponsored. To apply for MSP you must follow the procedures as outlined by the servicing DOD Human Resources Office and you must have been married prior to the move and be listed on the orders as a dependent. You must also be among the most qualified for the position. MSP positions apply to appropriated fund vacancies that are filled competitively for U.S. citizen occupancy. Preference also applies to some non appropriated fund positions. You will be referred for positions using your MSP until such time as you accept or decline a position. In addition, you may accept or decline an unlimited number of non-continuing (temporary) positions without loss of your military spouse preference. For more information on MSP, contact the Family Employment Readiness Program at the top of this page, the nearest DoD Human Resources Office or NAF Human Resources Office at your overseas installation.

Your Installation Spouse Employment Counselor can help you with:

- Career counseling and Job Coaching
- Career Assessments
- Employment prospects in the new location
- Preparing a new resume
- Self Improvement workshops & classes
- Job Search techniques
- Information on training and education
- Obtaining a listing of current job openings

## **Employment Documentation**

It is critical to hand carry the following documents: updated civilian, updated current Federal Resume (if seeking AF employment), sponsor's orders, copies of professional license, certification and/or registration, social security card, college transcripts, list of references, letters of recommendation and, if applicable: DD Form 214; SF 50.

## **Transition Assistance**

### *Army Career & Alumni Program (ACAP)*

Soldiers transitioning from military service, DA civilians, and retirees are eligible to use the ACAP Center. Orders are NOT REQUIRED. Family members transitioning with their sponsor are also eligible to utilize the ACAP program; however transitioning Soldiers are given first priority. Our experienced, professional counselors provide the following services:

**ACAP EXPRESS** -- ACAP Express is your speedy access to the ACAP transition program for all AKO users. ACAP Express provides immediate access to services via a high speed portal for those considering transition and those in the process of transition.

**Mandatory Pre-Separation Counseling** -- a mandatory automated counseling session that ALL ETSing Soldiers must attend. The counseling is by appointment at 9:00 a.m. and as required by ACAP. Soldiers are encouraged to attend 365 or NLT 180 days prior to departure date and Title 10, USC 1142 stipulates that all service members receive counseling at least 90 days prior to their date of separation.

**Transition Assistance Program (TAP)** -- facilitated by the Department of Labor. Covers career decisions, transition, stress, resume/cover letter development, dress for success, interviews and translating military skills to civilian skills in a 2-1/2 day, live classroom setting or by a self-paced, interactive, multimedia computer-based training system (Job Assistance Training Application).

**Resume/RESUMIX/Individual Counseling** -- Counselors are available for one-on-one appointments with clients, who have completed a Job Assistance Workshop/JATA to provide guidance and assistance at all stages of the job transitioning process.

**ACAP Writer Tools** -- Automated tools help write resumes/cover letters/thank you letters by providing formatting. Documents can then be printed, saved, and transferred to a MS Word document.

**Computer Appointments/Copier/Fax** -- all office tools are available to assist in job search and transitioning.

**TurboTap and Transition Bulletin Board** -- separate networks allow you to conduct your personal job search from worldwide job listings.

**ACAP** is your referral source for VA benefit questions. VA briefings are offered monthly and can be scheduled for transitioning Soldiers and spouses.

## **Tuition Assistance**

Tuition Assistance is available for spouses wishing to attend post secondary institutions from a variety of sources. The Overseas Spouse Education Assistance Program (OSEAP) is available through Army Emergency Relief (AER). The Baumholder Community Spouses Club (BCSC) provides a scholarship drive twice yearly for active members to assist with tuition. In addition, a variety of federal grants, scholarships and awards are available through the federal government. Applications for federal monies can be obtained through the Education Center or by applying on line.

## **MyCAA**

For information on MyCAA and Military Spouse Education and Career Opportunities, visit [Military OneSource](#).

## Relocation Assistance

### Programs and Services

While moving is always stressful, your stress can be drastically reduced if you take full advantage of the information, education, and personal assistance provided to you by the Relocation Program. This is the place to find answers and get referral to other installation resources as well as assistance with in-transit emergencies. The most important thing you can do to ensure a smooth move is to start planning early using the many Relocation Assistance program services and tools available.

*Individual PCS Planning* -- Most relocation programs offer one-on-one consultation for anyone needing assistance. In particular those making their first military move, first overseas move, or those with challenging and complex situations such as special needs family members or financial problems should call the Relocation Program for an appointment.

*Military Installations and Plan My Move* -- For managing and planning your move, use these two DoD sponsored web-based relocation tools with information on over 250 installations worldwide. You can estimate expenses, find the forms necessary for housing and household goods, keep a calendar of events and take other necessary actions to ensure a successful move.

*Loan Closet* -- Basic household goods items are available to borrow while waiting for your personal property pre-departure or upon arrival. The typical items in stock include: pots and pans, dishes, silverware, irons, ironing boards, portacrib, high chairs, and infant/toddler car seats. Generally, towels and bed linens are not available, so these should be packed in your hold baggage.

*Workshops and Briefings* -- The classes offered vary from installation to installation but you can generally find classes on buying, selling and renting smart, budgeting and finance, moving with children, general moving preparation and many other moving related topics.

*Pre-departure Briefings* -- Sometimes called Smooth Move or PCS Briefings, you and your spouse will want to attend for sure. These briefings provide essential information that can prevent you from making uninformed and costly decisions before your move.

*Settling-in Services* -- These may include welcome wagon services, local area tours with childcare often provided, or basic household items to use until your goods arrive. Overseas arrival services may include introductory language classes and cultural awareness training.

*Deployment Support* -- The Family Center assists unit family readiness groups and Ombudsman programs during the entire deployment cycle. Support includes services for special needs, classes on deployment preparation, managing finances, helping children adjust, family separation, return and reunion, and information on resources available locally and on-line.

*Foreign Born Spouse Support* -- Whether your question concerns immigration and naturalization, learning the English language or how to take local transportation, the Relocation Program provides assistance, classes and referrals.

*Emergency Assistance* -- From time-to-time emergencies occur while moving, the Relocation Program office has the resources to provide emergency financial assistance and referrals.

*Transition Assistance* -- This is a mandatory program available to assist personnel and family members when they separate from the military. The Relocation Assistance office will establish your individual transition plan and refer you to all the installation and community resources necessary to complete a successful transition.

### Installation Specific Information

#### *The Army Community Service (ACS)*

ACS is your one stop center for all relocation concerns. Contact your Relocation Readiness Program (RRP) as soon as you know where your next duty station is going to be. Your Relocation staff can provide information on your new station, community, schools, jobs, and more. Once you arrive at USAG Baumholder you can find ACS on the first floor of BLDG 8746 in the Health Clinic Complex.

Current Programs available through the USAG Baumholder Relocation Readiness Program include:

- German Language Instruction: Beginning and intermediate levels of German language are available in 12 week blocks.
- English as a Second Language Classes: This class is designed for individuals wishing to improve their English skills.
- Multicultural Support Group : We offer three separate support groups to help you meet others in the community and develop a network of support. The support groups include: Zona Latina- A Spanish speaking support group; Unter Uns: A German speaking support group; and Adults Without Littleones (AWOL) – A travel support group for adults with no children.
- Citizenship Workshop: A hands-on workshop providing information on the requirements and application process. A foundation of U.S. History and Civics as provided along with material for further study.
- Culture College: This is a 3 part course designed to teach participants about the community, German customs, culture, local shopping, public transportation, and paying German bills.
- Sponsorship Training: RRP offers training to Soldiers and Family members who want to sponsor either an incoming single Soldier or a Soldier with a Family.
- PCS Workshops: RRP offers three separate PCS workshops to ensure your move is as stress free and successful as possible. Classes include: Smooth Moves; Moving with Kids; and School Transitions.
- Cuisine, Customs & Culture of Germany: Hands-on learning from the local market to the table with shopping, food preparation and dining European style.

Baumholder Army Community Service (ACS) has joined [Twitter](#) and [Facebook](#) and we are ready to have you follow us! Find out what classes are being held, what programs are offered, and more. Check us out each day for a new update! You can also call the Community Information Center (CIC) at DSN 314-485-6914 or 011-49-6783-6-6914.

## Loan Closet

### **Items Available**

The Baumholder Lending Closet is stocked with basic items needed upon arrival or before departure. Dishes, pots, pans, silverware, toasters, irons, and ironing boards are some of the items available on loan. Children's items including car seats, high chairs, strollers and playpens are also available. This important service provided under the Relocation Assistance Program helps mobile military families get settled quickly by providing families with basic household needs.

Linens - It is best to bring your linens (i.e. pillows, curtains, bed sheets, blankets, towels, etc.) in your unaccompanied baggage since the Lending Closet does not have access to laundry facilities and cannot lend linens.

USAG Baumholder has a community Thrift shop where items and linens can be purchased to supplement those available through the lending closet.

### **How to Borrow**

To borrow items from the loan closet Soldiers/Family Members must visit the Relocation office during normal business hours. Soldiers/Family Members must bring the following with them:

- A copy pinpoint orders
- CMR box number (assigned upon arrival)
- Unit information
- Contact phone number (unit and commercial)
- Current email address

Items will be issued on a first-come, first-served basis and are subject to availability. Incoming personnel may borrow items for a sixty day time period. If household goods have not been received at the end of sixty days, an extension may be granted. Outgoing personnel may borrow items after their household goods have been shipped until the day before they clear housing.

## Financial Assistance

### **Financially Planning a PCS Budget**

A PCS move always bring about extra expenses. Although the Army will reimburse you for some PCS costs, paying costs out of pocket and payin for things the military doesn't cover (think shipping a pet) can be a bit of a shock, especially for new Soldiers and their Families. In addition, it's always wise to be prepared for the unexpected. The sooner you start planning the better prepaered you will be. As soon as you arrive at a new duty station it is a good idea to start setting a bit of money aside for your next move. You should plan to have \$100 per person per day when you arrive in Germany; this will help cover hotel, food and transportation for your first week or so. Also, try to make payments to your creditors one month in advance to your move and let them know that you are moving overseas so they can change their records and you can still receive your bills. Carry with you (not packed in your hold baggage or household goods) a list of creditors including account numbers, addresses and phone numbers. This way if you should run into problems, you can contact your creditors and let them know.

Set-up expenses you can expect: rent, advance rent, deposits, hook-up fees, license tags, registration, transportation from the shipping port, car rental, temporary lodging and food and other items. Again the military will reimburse you some costs such as hotel but many others leave your pockets a little lighter.

### **ACS Financial Readiness Program**

The ACS Financial Readiness Program offers many things for Baumholder's Soldiers and Families. Do you have debt that you are trying to get rid of, or just want to find out how you are spending your money? Do you have the basics down and are now looking at buying a home, saving for the kids to go to college and maybe planning retirement? Check out our monthly classes or set up a one-on-one appointment to help you spend your money the way you want to spend it. Services include checkbook management, budget development, financial planning, debt liquidation assistance, basic financial education, and unit financial readiness training. All of our cases are in strict confidence; no information is released without the client's knowledge and consent. Contact ACS for more information and assistance.

In addition to classes and appointment Clients may qualify for Financial Assistance through Women, Infants, and Children (WIC), the Family Supplemental Subsistence Allowance (FSSA), the Bright Eyes programs, and during financial emergencies through Army Emergency Relief.

## Emergency Assistance

### **Emergency Assistance**

While preparation is key to a successful life in the Military, emergencies and unexpected situations may occur. USAG Baumholder offers various types of emergency assistance to meet your needs and ensure that Soldiers and Families receive the best assistance possible.

#### *Enroute Emergencies*

For enroute emergencies contact your unit, the American Red Cross or contact the American Consulate in Frankfurt.

#### *Automobile Emergencies*

In the event of a mechanical breakdown, the German Automobile Club (ADAC) has over 800 trained mechanics who cruise the autobahns in yellow Volkswagens, equipped with tools, auto parts, and gasoline. The ADAC can be notified quickly with a call on one of the many autobahn emergency telephones, which are located six-tenths of a mile apart on the entire German autobahn system. Mechanics provide free labor to ADAC members. Membership is open to any driver for a reasonable fee. The ADAC sister organization is the AVD. Applications for membership may be obtained at the PX Main Store, Customer Service Desk.

#### *Army Emergency Relief (AER)*

AER provides emergency financial services in a variety of situations in the form of either a no interest loan or grant (dependent upon need). Each case is evaluated on an individual basis, and assistance is provided if the Service and Family member shows a valid emergency. Assistance can be provided for costs associated with emergency travel, utility bills, car insurance, food, no pay due, essential car repair and various other situations in which the Service Member is placed in financial hardship. Assistance can be requested by the Service Member or spouse by contacting the [AER Baumholder](#) for the location nearest you.

#### *Victim Advocacy Program (VAP)*

The Victim Advocacy Program is available to provide assistance and help to victims of domestic violence and sexual assault. VAP provides a safety assessment, emotional, support and explores options with the victim so that they can they can make informed and independent decisions.

The Crisis Response line is available 7 days a week, 24 hours a day at 0162-270-8390. During duty hours a Victim Advocate can be reached at DSN 314-485-8188.

Remember you have a choice- Restricted Reporting (no investigation, victim services and referrals) or Unrestricted Reporting (full investigation-full report).

#### *American Red Cross*

The [Red Cross](#) provides emergency communications assistance in order to link Soldiers and Families with their families back home. Additionally, the Red Cross provides access to financial assistance, counseling and assistance to veterans.

#### **How to Contact the Red Cross to Send an Emergency Communication Message**

- Active duty service members stationed in the United States and their immediate family members may call the Red Cross Armed Forces Emergency Service Centers for help 7 days a week, 24 hours a day, 365 days a year. The toll-free telephone number is 1-877-272-7337.
- Other family members who do not reside in the service members' household, members of the National Guard and Reserves, retirees and civilians may access Red Cross services through their local Red Cross chapter, which is listed in local telephone books and at its [website](#).
- Overseas personnel stationed on military installations should call base or installation operators or the on-base Red Cross offices.
- At overseas deployment sites, contact the American Red Cross deployed staff.

When calling the Red Cross to send an emergency communication message to a family member, it is helpful to have the following information: Service member's Full Name, Rank/Rating, Branch of Service, Social Security Number, Military Address, and Information about the deployed unit and the home base unit (for deployed service members only).

*Other Services Available:*

Various volunteer positions may be available in your area. Contact your local office to find out how you can get involved in helping your community!

Health and Safety training classes such as CPR, First Aid, Babysitting, Lifeguarding, etc may be offered on your installation based on interest. Sign up for a class today and be better prepared for an emergency.

## Legal Assistance

### **Legal Assistance**

The USAG Baumholder Legal Assistance Office consists of a professional, dedicated corps of well-trained and experienced attorneys, paralegals and soldiers. The Legal Assistance Office provides assistance at no cost to Service Members, Family members, DOD civilians, and retirees with a valid ID card.

#### *Types of Services*

This office provides a full range of free legal services including military administrative matters, with the exception of in-court representation, and criminal defense work. Clients are seen on a walk-in basis for powers of attorney, notarizations, bills of sale, and dissemination of general information. Legal advice from an attorney can be obtained on an appointment basis.

The office assists with personal legal matters including:

- Family law (paternity, marriage, separation, divorce, nonsupport)
- Estate law (wills, advanced medical directives)
- Economic matters (bankruptcy, credit problems)
- Certain civil and military administrative matters

## Deployment Support

### **Deployment**

The Baumholder Community is fully focused on deployment support! The Army Community Service (ACS) is dedicated to the readiness of both Soldiers and Families. The following initiatives are available:

- OPREADY training for all Family Readiness Group (FRG) volunteer positions (including CARE Teams)
- Battlemind training is available for Soldiers and Families during pre and post deployment.
- The Personal Readiness Consultant (PRC) program provides single Soldiers and married Soldiers and Spouses the opportunity to have a discussion about personal readiness and develop an integrated and personalized plan.
- My Readiness Team (MRT) is an ongoing, comprehensive planning tool to assist Families in dealing with crises before they happen and assisting the FRG, Rear Detachment and Garrison execute the Families plan in the event of emergency.
- The R.O.C.K. program, as described in the Installation Overview section, serves to assist Families in understanding and navigating the local area enhancing their independence.
- The Financial Readiness program provides financial training in the areas of FRG funding and FRG Treasurer training, along with various other classes that help with managing your money.
- All programs in the Baumholder ACS are deployment focused as deployments are a normal circumstance in this community. All our training is portable and can be done in a 600 seat auditorium or a living room. They are regularly scheduled (i.e. pre-deployment briefs) and can be scheduled on demand by Units, FRGs or individuals.
- Families with individuals with special needs who are in the deployment cycle may be eligible for 40 hours per month of free respite care through the ACS Exceptional Family Member Program (EFMP). For more information or to apply for respite care, stop by the ACS EFMP office in Building 8746 or call 06783-68188.

## Contact Information

**DSN Dialing Instructions:** When dialing a DSN number from U.S. installation to U.S. installation, it is unnecessary to dial the 312 area code. When dialing a DSN number to/from overseas locations, the DSN area code must be included.

Aulenbacher Str.  
Baumholder, Germany 55774  
Phone 011-49-711-680-113  
Phone (DSN) 314-485-1110  
Fax 011-49-6783-66142  
Fax (DSN) 314-485-6142  
[Email](#) | [Website](#) | [Map](#)

**Adult Education Centers**  
Education Center Baumholder  
Building 8332, Smith Barracks  
Baumholder  
APO, AE 09034  
Phone 011-49-6783-66484  
Phone (DSN) 314-485-6484  
Fax 011-49-6783-66877  
Fax (DSN) 314-485-6877  
Mon – Fri 8:00 a.m. – 5:00 p.m.  
Sat, Sun, Holidays - closed  
[Website](#) | [Map](#)

**Automotive Services**  
AAFES Garage / Parts Store  
Building 8407, Smith Barracks  
Baumholder, Germany 55774  
Phone 011-49-6783-66387 / 011-49-6783-65002  
Phone (DSN) 314-485-6387  
Mon – Fri 8:00 a.m. – 5:00 p.m.  
Sat - 9:00 a.m. – 3:00 p.m.  
Holidays - closed  
[Map](#)

**Beauty/Barber Shops**  
Beauty Shop  
Building 8668, Smith Barracks  
Baumholder, Germany 55774  
Phone 011-49-6783-1892060  
Mon – Fri 10:00 a.m. – 6:00 p.m.  
Sat - 10:00 a.m. – 2:00 p.m.  
Sun & Holidays - closed  
[Map](#)

**Beauty/Barber Shops**  
Barber Shop  
Building 8668, Smith Barracks  
Baumholder, Germany 55774  
Phone 011-49-6783-189405  
Mon – Fri 8:00 a.m. – 6:00 p.m.  
Sat - 9:00 a.m. – 4:00 p.m.  
Holidays - closed  
[Map](#)

**Beneficiary Counseling Assistance Coordinators**  
Health Benefits Advisor  
Building 8741, 2nd floor, Health Clinic Complex  
Baumholder, Germany 55774  
Phone 011-49-6783-66205/7037  
Phone (DSN) 314-485-6205/7037  
Fax 011-49-6783-66721  
Fax (DSN) 314-485-6721  
Mon, Tue, Wed - 8:00 a.m. – 3:30 p.m.  
Thu - 1:00 p.m. – 2:30 p.m.  
Fri 8:00 – 2:30 p.m.  
Holidays - closed  
[Email](#) | [Map](#)

**Beneficiary Counseling Assistance Coordinators**  
Tricare Europe  
Building 8741, 2nd floor, Health Clinic Complex  
Baumholder, Germany 55774  
Phone 011-49-6783-68089  
Phone (DSN) 314-485-8089  
Mon-Thu 8:00am-4:00pm  
Fri 8:00am-2:00pm  
Training Holidays 8:00am-4:00pm  
Weekends and Federal Holidays- Closed  
[Map](#)

**Chapels**  
Chapel One  
Building 8308, Smith Barracks  
Baumholder, Germany 55774  
Phone 011-49-6783-61570  
Phone (DSN) 314-485-1570  
Fax 011-49-6783-66901  
Fax (DSN) 314-485-6901  
Mon – Fri 9:00 a.m. – 5:00 p.m.  
Sat, Sun, Holidays – Phone: 314-485-6150  
[Website](#) | [Map](#)

**Child Development Centers**  
Dispensary Child Development Center \*\* Closed Until Further Notice\*\*  
Building 8748, Health Clinic Complex  
Baumholder, Germany 55774  
Phone 011-49-6783-67203 / 011-49-6783-67328  
Phone (DSN) 314-485-7203  
Mon – Fri 8:00 a.m. – 5:00 p.m.  
Holidays - closed  
[Map](#)

**Child Development Centers**  
Wetzel Child Development Center  
Building 8862, Wetzel Barracks  
Baumholder, Germany 55774  
Phone 011-49-6783-67133 / 011-49-6783-67284  
Phone (DSN) 314-485-7133/7284  
Mon – Fri 6:00 a.m. – 6:00 p.m.  
Holidays - closed  
[Map](#)

**Child Development Centers**

Smith Child Development Center  
 Building 8099, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-66461 / 011-49-6783-67227  
 Phone (DSN) 314-485-6461/7227  
 Mon – Fri 6:00 a.m. - 6:00 p.m.  
 Holidays - closed  
[Map](#)

**Citizenship and Immigration Services**

U.S Passport Office  
 Building 8670, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-67215  
 Phone (DSN) 314-485-7215  
 Fax 011-49-6783-7423  
 Fax (DSN) 314-485-7423  
 Mon, Tue, Wed, Fri - 8:00 a.m. - 12:00 p.m.  
 Thu and Holidays - closed  
[Website](#) | [Map](#)

**Commissary/Shoppette**

Shoppette/ Gas Station  
 Building 8251, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-4754 / 011-49-6783-67111  
 Phone (DSN) 314-485-7111  
 Fax 011-49-6783-5319  
 Mon – Sun, Holidays - 24hrs  
[Map](#)

**Dental Clinics**

Dental Clinic  
 Building 8647, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-62211 / 011-49-6783-62210  
 Phone (DSN) 314-485-2211/2210  
 Fax 011-49-6783-62209  
 Fax (DSN) 314-485-2209  
 Mon – Fri 7:30 a.m. - 4:30 p.m.  
 Holidays - closed  
[Website](#) | [Map](#)

**DoD Schools**

Smith Elementary School  
 Unit 23814 Box 30  
 APO, AE 09034  
 Phone 011-49-6783-5693 / 011-49-6783-67587  
 Phone (DSN) 314-485-7589/7587  
 Fax 011-49-6783-8874  
 Fax (DSN) 314-485-8887  
 Mon – Fri 6:30 a.m. – 4:00 p.m.  
 Sat, Sun & Holidays - closed  
[Email](#) | [Website](#) | [Website](#) | [Website](#) | [Map](#)

**Child and Youth Registration and Referral**

Child and Youth School Services (CYSS)  
 Building 8743, 2nd floor, Health Clinic Complex  
 Baumholder, Germany 55774  
 Phone 011-49-6783-67003  
 Phone (DSN) 314-485-7003  
 Mon – Fri 8:00 a.m. - 5:00 p.m.  
 Federal Holidays - closed  
[Email](#) | [Website](#) | [Map](#)

**Civilian Personnel Office**

Civilian Personnel Advisory Center (CPAC) - Baumholder Team  
 Ausweiler Str. 1  
 Baumholder, Germany 55774  
 Phone 011-49-6783-66735 (Appropriated Fund Job Information) / 011-49-6783-66590 (Local National Job Information) / 011-49-6783-66566 (Non-Appropriated Fund Job Information)  
 Phone (DSN) 314-485-6735/6590/6566  
 Fax 011-49-6783-66725  
 Fax (DSN) 314-485-6725  
 Mon – Fri 7:00 a.m. - 4:00 p.m.  
 Holidays - closed  
[Website](#) | [Website](#) | [Map](#)

**Commissary/Shoppette**

Commissary Baumholder  
 Building 8575, Omaha Street, Smith Barracks  
 Baumholder, Germany 09034  
 Phone 011-49-6783-66113  
 Phone (DSN) 314-485-6113  
 Fax 011-49-6783-64076  
 Fax (DSN) 314-485-4076  
 Mon, Tue, Wed, Fri, Sat, Sun, Holidays - 10:00 a.m. - 7:00 p.m.  
 Thu – 10:00 a.m. – 8 p.m.  
[Website](#) | [Map](#)

**DoD Schools**

Baumholder American High School  
 Building 8801 Wetzel Kaserne  
 Baumholder American High School  
 Unit 23816 Box 30  
 APO, AE 09034  
 Phone 011-49-6783-5752 / 011-49-6783-7591  
 Phone (DSN) 314-485-7590/7591  
 Fax 011-49-6783-9116  
 Mon – Fri 7:00 a.m. - 4:00 p.m.  
 Sat, Sun & Holidays - closed  
[Email](#) | [Website](#) | [Map](#)

**DoD Schools**

Wetzel Elementary School  
 Wetzel Elementary School  
 Unit 23815  
 APO, AE 09034  
 Phone 011-49-6783-7492/6416  
 Phone (DSN) 314-485-7492/6416  
 Fax 011-49-6783-3507  
 Mon – Fri 7:30 a.m. - 3:00 p.m.  
 Holidays - closed  
[Email](#) | [Website](#) | [Map](#)

**EFMP - Enrollment**

Health Clinic - EFMP Enrollment

Building 8740, 1st and 2nd floor  
 Baumholder, Germany 55774  
 Phone 011-49-6783-68080  
 Phone (DSN) 314-485-8080  
 Fax 011-49-6783-66721  
 Fax (DSN) 314-485-6721  
 Mon, Tue, Wed, Fri - 8:00 a.m. - 4:00 p.m.  
 Thu - 1:00 p.m. - 4:00 p.m.  
 Holidays - closed

[Website](#) | [Map](#)**Educational and Developmental Intervention Services (EDIS)**

Educational and Developmental Intervention Services (EDIS)  
 29th Medical Detachment  
 Building 8742, 1st Floor, Health Clinic Complex  
 Baumholder, Germany 55774  
 Phone 011-49-678-366-6710/6747  
 Phone (DSN) 314-485-6710/6747  
 Fax (DSN) 314-485-6706  
 Mon - Fri 7:30 a.m. - 12:00 p.m. and 1:00 p.m.- 4:30 p.m.  
 Holidays - closed

[Map](#)**Emergency Relief Services**

American Red Cross (ARC)  
 Health Clinic Complex  
 Building 8747  
 Baumholder  
 APO, AE 09034  
 Phone 011-49-6783-61760 / 001-877-272-7337 (24 Hour Emergencies & Holidays)  
 Phone (DSN) 314-485-1760  
 Fax 011-49-6783-67468  
 Fax (DSN) 314-485-7468  
 Mon - Fri 8:00 a.m. - 4:30 p.m.  
 Holidays - closed

[Email](#) | [Website](#) | [Website](#) | [Map](#)**Family Advocacy Program**

Family Advocacy Program (FAP)  
 Army Community Service  
 Building 8746, 2nd floor, Health Clinic Complex  
 Baumholder, Germany 55774  
 Phone 011-49-6783-68188  
 Phone (DSN) 314-485-8188  
 Fax 011-49-6783-66142  
 Fax (DSN) 314-485-6142  
 Mon - Fri 8:00 a.m. - 5:00 p.m.  
 Holidays - closed

[Email](#) | [Website](#) | [Website](#) | [Map](#)**Family Child Care/Child Development Homes**

Family Child Care Office (FCC)  
 Building 8743, Health Clinic Complex  
 Baumholder, Germany 55774  
 Phone 011-49-6783-66588 / 011-49-6783-66358  
 Phone (DSN) 314-485-6588/6358  
 Mon - Fri 8:00 a.m. - 5:00 p.m.  
 Holidays - closed

[Map](#)**EFMP - Family Support**

EFMP Family Support  
 Unit 23746  
 Box 2  
 Attn: IMEU-BMH-MWA  
 APO, AE 09034  
 Phone 011-49-951-300-8547/7777  
[Email](#) | [Map](#)

**Emergency Relief Services**

Army Emergency Relief (AER)

Army Community Service  
 Building 8746, 1st floor, Health Clinic Complex  
 Baumholder, Germany 55774  
 Phone 011-49-6783-68188  
 Phone (DSN) 314-485-8188  
 Fax 011-49-6783-66142  
 Fax (DSN) 314-485-6142  
 Mon - Fri 8:00 a.m. - 5:00 p.m.  
 Holidays - closed

[Email](#) | [Website](#) | [Website](#) | [Map](#)**Exchange(s)**

AAFES PX  
 Building 8321, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-66275  
 Phone (DSN) 314-485-6275  
 Fax 001-49-6783-9999029  
 Mon - Sat 10:00 a.m. - 7:00 p.m.  
 Sun and Holidays - 11:00 a.m. - 6:00 p.m.

[Website](#) | [Map](#)**Family Center**

Army Community Service  
 Army Community Service  
 Building 8746, Health Clinic Complex  
 Baumholder, Germany 55774  
 Phone 011-49-6783-68188  
 Phone (DSN) 314-485-8188  
 Fax 011-49-6783-66142  
 Fax (DSN) 314-485-6142  
 Mon - Fri 8:00 a.m. - 5:00 p.m.  
 Holidays - closed

[Email](#) | [Website](#) | [Map](#)**Finance Office**

Finance Office  
 Building 8670, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-66955 (Customer Service Office) /  
 011-49-6783-66955 (Pay Inquiries)  
 Phone (DSN) 314-487-8931/6314/6697  
 Mon - Fri 8:00 a.m. - 12:00 p.m. and 1:00 p.m. - 4:00 p.m.  
 Holidays - closed

[Website](#) | [Map](#)

**Financial Institutions**

Community Bank  
 Building 8669, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-994413/994414 / 011-49-6783-994411  
 Phone (DSN) 314-485-7575/6658  
 Fax 011-49-6783-994422  
 Mon, Tue, Wed, Fri 9:30 a.m. - 4:00 p.m.  
 Thu 10:30 a.m. - 5:30 p.m.  
 Sat 9:30 a.m. - 1:00 p.m.  
 German & American Holidays - closed

[Email](#) | [Website](#) | [Map](#)

**Golf Courses**

Rolling Hills Golf Course  
 Building 8888, Wetzel Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-67299 / 011-49-6783-66172  
 Phone (DSN) 314-485-7299/6172  
 Fax 011-49-6783-2952  
 Mon - Sun and Holidays - 9:00 a.m. - 6:00 p.m.  
 (Winter)  
 Mon - Fri- 9:00 a.m. - 8:00 p.m. (Summer)  
 Sat, Sun and Holidays - 8:00 a.m. - 8:00 p.m.  
 (Summer)

[Email](#) | [Website](#) | [Map](#)

**Gymnasiums/Fitness Centers**

Hall of Champions Gym  
 Building 8105, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-66615 / 011-49-6783-66671/7176  
 (Sports Office)  
 Phone (DSN) 314-485-6615/011-49-6783-66671/7176  
 (Sports Office)  
 Fax 011-49-6783-69177  
 Fax (DSN) 314-485-9177  
 Mon - Fri 5:30 a.m. - 9:00 p.m.  
 Sat, Sun and Holidays - 12:00 p.m. - 8:00 p.m.

[Map](#)

**Hospital/Medical Treatment Facility(s)**

Health Clinic  
 Building 8740, 1st and 2nd floor  
 Baumholder, Germany 55774  
 Phone 011-49-6783-68080  
 Phone (DSN) 314-485-8080  
 Fax 011-49-6783-66721  
 Fax (DSN) 314-485-6721  
 Mon, Tue, Wed, Fri - 8:00 a.m. - 4:00 p.m.  
 Thu - 1:00 p.m. - 4:00 p.m.  
 Holidays - closed

[Website](#) | [Map](#)

**Household Goods/Transportation Office (outbound)**

Transportation Office  
 Building 8724  
 Baumholder, Germany 55774  
 Phone 011-49-6783-67270 (Traffic Manager) / 011-49-6783-67110 (outbound) / 011-49-6783-67335 (inbound)  
 Phone (DSN) 314-485-7270  
 Fax 011-49-6783-67412  
 Fax (DSN) 314-485-7412  
 Mon - Fri 8:00 a.m. - 12:00 p.m. and 1:00 p.m. - 4:30 p.m.  
 Holidays - closed

[Email](#) | [Map](#)

**Financial Institutions**

Service Credit Union  
 Building 8669, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-9999-9860  
 Phone (DSN) 314-485-6226  
 Fax 011-49-6783-9999-8650  
 Mon - Fri 9:00 a.m. - 5:00 p.m.  
 Holidays - closed

[Map](#)

**Gymnasiums/Fitness Centers**

Mountaineer Fitness Center  
 Building 8220, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-67418  
 Phone (DSN) 314-485-7418  
 Fax 011-49-6783-69177  
 Fax (DSN) 314-485-9177  
 Mon - Fri 5:30 a.m. - 9:00 p.m.  
 Sat, Sun and Holidays - 9:00 a.m. - 5:00 p.m.

[Website](#) | [Map](#)

**Gymnasiums/Fitness Centers**

Rolling Hills Pool  
 Building 8897, Wetzel Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-67093/6575 (Indoor Pool)  
 Phone (DSN) 314-485-7093/6575  
 Fax 011-49-6783-69177  
 Fax (DSN) 314-485-9177  
 Tues - Fri 11:30 a.m. - 7:00 p.m.  
 Sat - 10:00 a.m. - 5:00 p.m.  
 Sun, Mon & Holidays - closed

[Map](#)

**Household Goods/Transportation Office (inbound)**

Transportation Office  
 Building 8724  
 Baumholder, Germany 55774  
 Phone 011-49-6783-67270 (Traffic Manager) / 011-49-6783-67110 (outbound) / 011-49-6783-67335 (inbound)  
 Phone (DSN) 314-485-7270  
 Fax 011-49-6783-67412  
 Fax (DSN) 314-485-7412  
 Mon - Fri 8:00 a.m. - 12:00 p.m. and 1:00 p.m. - 4:30 p.m.  
 Holidays - closed

[Email](#) | [Map](#)

**Housing Office/Government Housing**

Housing Division  
 Baumholder Housing Division  
 Building 8801 Wetzel Kaserne  
 Baumholder, Germany 55774  
 Phone 011-49-6783-66137 / 011-49-6783-67585  
 Phone (DSN) 314-485-6137  
 Fax 011-49-6783-67222  
 Fax (DSN) 314-485-7222  
 Mon - Fri 8:00 a.m. - 4:30 p.m.  
 Holidays - closed

[Email](#) | [Website](#) | [Map](#)

**Housing Referral Office/Housing Privatization**

Housing Division  
 Baumholder Housing Division  
 Building 8876 Wetzel Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-67578 / 011-49-6783-66180  
 Phone (DSN) 314-485-7578  
 Fax 011-49-6783-67222  
 Fax (DSN) 314-485-7222  
 Mon – Fri 8:00 a.m. - 4:30 p.m.  
 Holidays - closed  
[Email](#) | [Website](#) | [Map](#)

**Information and Referral Services**

Information and Referral

Army Community Service  
 Building 8746, 1st floor, Health Clinic Complex  
 Baumholder, Germany 55774  
 Phone 011-49-6783-68188  
 Phone (DSN) 314-485-8188  
 Fax 011-49-6783-66142  
 Fax (DSN) 314-485-6142  
 Mon – Fri 8:00 a.m. - 5:00 p.m.  
 Holidays - closed  
[Email](#) | [Website](#) | [Map](#)

**Library**

Library  
 Unit 23746 Box 28  
 APO , AE 09034  
 Phone 011-49-6783-61740  
 Phone (DSN) 314-485-1740/7229  
 Mon – Thu 10:00 a.m. - 7:00 p.m.  
 Fri and Sat - 10:00 a.m. – 5:00 p.m.  
 Sun and Holidays - closed  
[Website](#) | [Map](#)

**MWR (Morale Welfare and Recreation)**

FMWR (Family, Morale, Welfare and Recreation)  
 Building 8680 (Administration Building), Smith Barracks  
 Building 8085 (Business Operations Division), Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-61550 (Director of FMWR) / 011-49-6783-67289 / 011-49-6783-66569 (Business Operations Division)  
 Phone (DSN) 314-485-1550/7289  
 Fax 011-49-6783-66960  
 Fax (DSN) 314-486-6960  
 Mon – Fri 8:00 a.m. - 5:00 p.m.  
 Holidays - closed  
[Website](#) | [Website](#) | [Website](#) | [Map](#)

**New Parent Support Program**

New Parent Education and Support Program

Army Community Service  
 Building 8746, 2nd floor, Health Clinic Complex  
 Baumholder, Germany 55774  
 Phone 011-49-6783-8188/6931/6932  
 Phone (DSN) 314-485-8188/6931/6932  
 Fax 011-49-6783-66142  
 Fax (DSN) 314-485-6142  
 Mon – Fri 8:00 a.m. - 5:00 p.m.  
 Holidays - closed  
[Email](#) | [Website](#) | [Website](#) | [Map](#)

**ID/CAC Card Processing**

ID Card Section / DEERS  
 Building 8670  
 Baumholder, Germany 55774  
 Phone 011-49-6783-66199  
 Phone (DSN) 314-485-6199  
 Fax 011-49-6783-67423  
 Fax (DSN) 314-485-7423  
 Mon – Fri 8:00 a.m. - 11:45 a.m. and 1:00 p.m. – 4:30 p.m.  
 Holidays - closed  
[Map](#)

**Legal Services/JAG**

Legal Service Center/ Judge Advocate General (JAG)  
 Building 8222, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-66506  
 Phone (DSN) 314-485-6506  
 Fax 011-49-6783-67430  
 Fax (DSN) 314-485-7430  
 Mon – Fri 10:00 a.m. - 12:00 p.m.  
 and 1:00 p.m. – 3:00 p.m.  
 Holidays - closed  
[Website](#) | [Map](#)

**Loan Closet**

Lending Closet  
 Army Community Service  
 Building 8746, 1st floor, Health Clinic Complex  
 Baumholder, Germany 55774  
 Phone 011-49-6783-68188  
 Phone (DSN) 314-485-8188  
 Fax 011-49-6783-66142  
 Fax (DSN) 314-485-6142  
 Mon – Fri 8:00 a.m. - 5:00 p.m.  
 Holidays - closed  
[Email](#) | [Website](#) | [Map](#)

**Military Clothing Sales**

Military Clothing Sales  
 Building 8219, Smith Barracks  
 APO, AE 09034  
 Phone 011-49-6783-2332 / 011-49-6783-67221  
 Phone (DSN) 314-485-7221  
 Mon – Fri 9:00 a.m. – 5:30 p.m.  
 Sat 10:00 a.m. – 3:00 p.m.  
 Holidays - closed  
[Website](#) | [Map](#)

**Non-appropriated Funds (NAF) Human Resources**

Non-Appropriated Funds (NAF) Job Information  
 Ausweiler Str. 1  
 Baumholder, Germany 55774  
 Phone 011-49-6783-66566  
 Phone (DSN) 314-485-6566  
 Fax 011-49-6783-66725  
 Fax (DSN) 314-485-6725  
 Mon, Tue, Thu, Fri 8:00 a.m. - 12:00 p.m. and 1:00 p.m. – 4:00 p.m.  
 Wed – 9:00 a.m. – 12:00 p.m. and 1:00 p.m. – 4:00 p.m.  
 Holidays - closed  
[Website](#) | [Map](#)

**Personal Financial Management Services**

Financial Readiness Program

Army Community Service (ACS)  
 Building 8746, 1st floor, Health Clinic Complex  
 Baumholder, Germany 55774  
 Phone 011-49-6783-68188  
 Phone (DSN) 314-485-8188  
 Fax 011-49-6783-66142  
 Fax (DSN) 314-485-6142  
 Mon – Fri 8:00 a.m. - 5:00 p.m.  
 Holidays - closed

[Email](#) | [Website](#) | [Map](#)
**Relocation Assistance Program**

Relocation Readiness Program  
 Army Community Service  
 Building 8746, 1st floor, Health Clinic Complex  
 Baumholder, Germany 55774  
 Phone 011-49-6783-68188  
 Phone (DSN) 314-485-8188  
 Fax 011-49-6783-66142  
 Fax (DSN) 314-485-6142  
 Mon – Fri 8:00 a.m. - 5:00 p.m.  
 Holidays - closed

[Email](#) | [Website](#) | [Website](#) | [Map](#)
**Restaurants/Fast Food**

Burger King  
 Building 8219, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-2390  
 Phone (DSN) 314-485-6274  
 Mon-Fri 8:00 am - 7:00 pm  
 Sat-Sun 9:00 am - 7:00 pm

[Map](#)
**Restaurants/Fast Food**

Anthony's Pizza, Taco Bell & Popeye's Chicken  
 Building 8125, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-5025  
 Mon – Sat 11:00 am – 7:00 pm  
 Sun 11:00 am – 6:00 pm

[Map](#)
**School Age Care**

Wetzel School Age Service  
 Building 8879, Wetzel Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-67475 / 011-49-6783-68792  
 Phone (DSN) 314-485-7475/8792  
 Mon – Fri 6:00 a.m. - 6:00 p.m.  
 Holidays - closed

[Map](#)
**Spouse Education, Training and Careers**

Employment Readiness Program  
 Building 8746, 1st floor, Health Clinic Complex  
 Baumholder, Germany 55774  
 Phone 011-49-6783-68188  
 Phone (DSN) 314-485-8188  
 Fax 011-49-6783-66142  
 Fax (DSN) 314-485-6142  
 Mon – Fri 8:00 a.m. - 5:00 p.m.  
 Holidays - closed

[Email](#) | [Website](#) | [Website](#) | [Map](#)
**Personnel Support Office**

Military Personnel Detachment (MPD) USAG Baumholder  
 Military Personnel Detachment (MPD) USAG Baumholder  
 Building 8681  
 Baumholder, Germany 55774  
 Phone 011-49-6783-67309  
 Phone (DSN) 314-485-7309  
 Fax 011-49-6783-68597  
 Fax (DSN) 314-485-8597  
 Mon – Fri 8:00 a.m. - 12:00 p.m. and 1:00 p.m. – 4:30 p.m.  
 Holidays - closed

[Email](#) | [Website](#) | [Map](#)
**Restaurants/Fast Food**

Subway  
 Building 8401, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-1759455417  
 Mon – Sat 10:00 am – 7:00 pm  
 Sun 11:00 am – 6:00 pm

[Map](#)
**Restaurants/Fast Food**

Rheinlander  
 Building 8085, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-66533  
 Phone (DSN) 314-485-6533  
 Mon – Fri 11:00 a.m. - 1:00 p.m.  
 and 5:00 p.m. - 9:00 p.m.

[Website](#) | [Map](#)
**Retirement Services**

Baumholder Military Retiree Council  
 Building 8698, Smith Barracks  
 APO, AE 09034  
 Phone 011-49-6783-67255/6080  
 Phone (DSN) 314-485-7255/6080  
 Fax 011-49-6783-68597  
 Fax (DSN) 314-485-8597  
 Mon – Fri 8:00 a.m. - 4:30 p.m.  
 Holidays - closed

[Map](#)
**School Liaison Office/Community Schools**

School Liaison Officer  
 Building 8743, 2nd floor, Health Clinic Comlex  
 Baumholder, Germany 55774  
 Phone 011-49-6783-66968  
 Phone (DSN) 314-485-6968  
 Fax (DSN) 314-485-6851  
 Mon – Fri 8:00 a.m. - 5:00 p.m.  
 Holidays - closed

[Map](#)
**Temporary Lodging/Billeting**

Army Lodging/Temporary Lodging/Billeting  
 Building 8076, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-61700 / 011-49-6783-999300  
 Phone (DSN) 314-485-1700  
 Fax 011-49-6783-999-3455  
 Mon – Fri 7:00 a.m. - 12:00 a.m.  
 Sat, Sun and Holidays – 8:00 a.m. – 10:00p.m.

[Email](#) | [Website](#) | [Map](#)

**Transition Assistance Program**

Army Career and Alumni Program (ACAP)  
 Ausweiler Str. 1  
 Baumholder, Germany 55774  
 Phone 011-49-6783-66330 / 011-49-6783-66741  
 Phone (DSN) 314-485-6330  
 Fax 011-49-6783-66331  
 Fax (DSN) 314-485-8188  
 Mon – Fri 7:30 a.m. - 4:30 p.m.  
 Holidays - closed  
[Email](#) | [Website](#) | [Map](#)

**Transition Assistance Program**

Transition Center  
 Ausweiler Str. 1  
 Baumholder, Germany 55774  
 Phone 011-49-6783-66943 / 011-49-6783-66945  
 Phone (DSN) 314-485-6943/6945  
 Fax 011-49-6783-66944  
 Fax (DSN) 314-485-6944  
 Mon – Fri 9:00 a.m. - 12:00 p.m. and 1:00 p.m. – 4:00 p.m.  
 Holidays - closed  
[Website](#) | [Website](#) | [Map](#)

**Travel Office**

Travel Office (SATO)  
 Building 8666, Smith Barracks  
 Baumholder, Germany 55774  
 Phone 011-49-6783-99-320  
 Phone (DSN) 314-485-6689  
 Mon – Fri 8:00 a.m. - 4:30 p.m.  
 Holidays - closed  
[Website](#) | [Website](#) | [Map](#)

**Veterinary Services**

Veterinary Services  
 Unit 23808  
 APO, AE 09034  
 Phone 011-49-6783-66636  
 Phone (DSN) 314-485-6636  
 Fax (DSN) 314-485-3236  
 Mon - Tue 9:00 a.m. - 3:30 p.m.  
 Wed 11:00 a.m. – 6:00 p.m.  
 Fri 9:00am – 3:30pm  
 Thur & Holidays - closed  
[Map](#)

**Victim Advocate Services**

Victim Advocacy Program  
 Army Community Service  
 Building 8746, 2nd floor, Health Clinic Complex  
 Baumholder, Germany 55774  
 Phone 011-49-6783-68188 / 067836-114 (emergency line)/110 (German Police) / 067836-7546 (non-emergency line)  
 Phone (DSN) 314-485-8188  
 Fax 011-49-6783-66142  
 Fax (DSN) 314-485-6142  
 Mon – Fri 8:00 a.m. - 5:00 p.m.  
 Holidays - closed  
[Email](#) | [Website](#) | [Website](#) | [Map](#)

**Welcome/Visitors Center**

Central Processing Facility (Welcome Center)  
 Building 8670  
 Baumholder, Germany 55774  
 Phone 011-49-6783-66430 (In processing) / 011-49-6783-67298 (Out processing) / 011-49-6783-67574 (Community Welcome Coordinator)  
 Phone (DSN) 314-485-6430 (In processing) 314-485-7298 (Out processing)  
 Fax 011-49-6783-66984  
 Fax (DSN) 314-485-6984  
 Mon – Fri 8:00 a.m. – 12:00 p.m. and 1:00 p.m. - 5:00 p.m.  
 Holidays - closed  
[Map](#)

**Women, Infants, and Children (WIC & WIC-O)**

Women, Infants and Children - Overseas (WIC-Overseas)  
 Building 8746, 2nd floor, Health Clinic Complex  
 Baumholder, Germany 55774  
 Phone 011-49-6783-68001  
 Phone (DSN) 314-485-8001  
 Fax 011-49-6783-68049  
 Fax (DSN) 314-485-8049  
 Mon – Fri 8:00 a.m. – 12:00 p.m. & 12:30 p.m. - 4:30 p.m.  
 Holidays - closed  
[Website](#) | [Map](#)

**Youth Programs/Centers**

Youth Services/Sports Office  
 Building 8743, 2nd floor, Health Clinic Complex  
 Baumholder, Germany 55774  
 Phone 011-49-6783-68249 / 011-49-6783-67276  
 Phone (DSN) 314-485-8249/7276  
 Mon – Fri and Holidays 8:00 a.m. - 5:00 p.m.  
 Sat and Sun - closed  
[Map](#)

## Major Units

**D Troop, 5th Cavalry**

COM: 01149-6783-68710  
DSN: 314-485-8710

**US Army Health Clinic**

COM: 01149-6783-61750  
DSN: 314-485-1750

**170th Infantry Brigade**

COM: 01149-6783-66500  
DSN: 314-485-6500

**United States Army Garrison Baumholder**

COM: 01149-6783-61500  
DSN: 314-485-1500

**2nd Battalion, 18th Infantry**

COM: 01149-6783-67241  
DSN: 314-485-7241

**3rd Battalion, 4th Infantry**

COM: 01149-6783-66675  
DSN: 314-485-6675

**4th Battalion, 70th Armor**

COM: 01149-6783-67307  
DSN: 314-485-7307

**1st Battalion, 84th Field Artillery**

COM: 01149-6783-66269  
DSN: 314-485-6269

**1st Battalion, 94th Field Artillery**

COM: 01149-6783-64500  
DSN: 314-485-4500

**40th Engineer Battalion (M)**

COM: 01149-6783-67523  
DSN: 314-485-7523

**24th Brigade Support Battalion**

COM: 01149-6783-67593  
DSN: 314-485-7593

**92nd Military Police Company**

COM: 01149-6783-67281  
DSN: 314-485-7281