



DEPARTMENT OF THE ARMY
39TH TRANSPORTATION BATTALION (MC)
Unit 23125
APO AE 09227

AERTMC-K-CO

24 February 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 39th Transportation Battalion Commander's Policy Letter #11, Family Readiness Group

1. References:

- a. DA Pam 600-8-108, Rear Detachment Command, 10 Aug 94.
- b. AR 608-2, Family Readiness System, 1 Mar 05.
- c. The Army Family Readiness Group (FRG) Leader's Handbook
- d. Memorandum, HQ USAREUR AEAGA-M, 7 Mar 06, USAREUR FRG Funding Interim Guidance

2. Family Readiness Groups play a vital role in building unit cohesion and improving unit readiness. The 39th Transportation Battalion role as a forward-deployed organization makes implementation of a viable family readiness system essential at every level. A strong organization is one in which the individual Soldier and Family needs are met during deployments and throughout the year. I challenge all Commanders to establish a Family Readiness Group that will help their unit meet all present and future challenges facing the 39th Transportation Battalion.

3. At a minimum Unit Commanders at every level will:

- a. Establish a Family Readiness Group.
- b. Appoint on orders a unit Family Readiness Liaison (FRL) responsible for interfacing with the family readiness group, providing guidance, and assistance. The selected individual must attend the USAREUR FRL/FRG training.
- c. Establish a plan that ensures programs and services are available to meet family requirements.
- d. Appoint a highly capable officer or non-commissioned officer to serve as Rear Detachment Commander (RDC) when required. The selected individual must attend the USAREUR RDC course prior to assuming command. The individual must have a one year of retainability to serve in this position.

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e. Ensure that each soldier in processes through the battalion Family Readiness Support Technician (FRSA).

4. USAREUR Regulation 608-2 provides detailed guidance for establishing, training and maintaining Family Readiness Groups. Compliance with this policy memorandum is inspectable under my Command Inspection Program.

5. Point of contact for this memorandum is Betrena Christian at 483-6126.

We'll Carry You!



E. LEE ENGLISH
LTC, TC
COMMANDING