

CARE TEAM MEALS TEAM VOLUNTEER

Volunteer Position Description

PURPOSE: Offers short-term emotional and logistical support to the Families of deceased or injured Soldiers.

RESPONSIBLE TO: CARE Team Coordinator

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Cook a meal/provide snacks/purchase a food gift card for the affected Family.
Work with the Meal Team Coordinator to determine whether there are special dietary needs, food allergies, or cultural restrictions.
Label the prepared food with the date, your name and any heating/refrigeration instructions.
Drop food off at the time and place designated by the Meals Team Coordinator.

OTHER DUTIES AND RESPONSIBILITIES:

Maintains confidentiality

TIME REQUIRED:

As needed. Situations will vary.

QUALIFICATIONS AND SPECIAL SKILLS:

A desire to assist others during trauma
Enjoy Cooking
Be able to plan and organize a meal for the amount of Family members in the affected Family
Have compassion for the situation at hand

TRAINING REQUIRED:

None required

I WILL NOT inform others that I have been contacted to be a member of an activated CARE Team. I WILL NOT disclose any personal information, conversations or transactions that occur while I am assisting the next of kin, except with those personnel that have an official need to know. I will protect and respect the privacy and confidentiality of the surviving Family members at all times.

PRINT NAME

SIGNATURE

DATE