

# **Grafenwoehr Law Center / Claims Office**

## ***TORT Claims Packet***

THE FOLLOWING IS A LIST OF DOCUMENTS YOU WILL NEED TO OBTAIN TO FILE A CLAIM FOR DAMAGE TO YOUR PERSONAL PROPERTY CAUSED BY THE NEGLIGENCE OF A GOVERNMENT EMPLOYEE.

- 1. SF 95 (ATTACHED)**
- 2. DD FORM 1844 (ATTACHED)**
- 3. POWER OF ATTORNEY (ONLY IF REPRESENTED BY AN ATTORNEY)**
- 4. ESTIMATE OF REPAIR OR PURCHASE RECEIPT**
- 5. CURRENT POV REGISTRATION AND INSURANCE POLICY (IF APPLICABLE)**
- 6. ANY OTHER DOCUMENTATION NEEDED TO SUPPORT YOUR CLAIM**

YOU HAVE TWO YEARS FROM THE DATE THE CLAIM ACCRUES TO FILE THIS CLAIM.

*ONCE YOU HAVE OBTAINED AND FILLED OUT THE PAPERWORK, PLEASE STOP IN DURING THE FOLLOWING HOURS TO SUBMIT YOUR CLAIM:*

<b>Monday</b>	<b>0900 - 1130</b>	<b>1300 - 1530</b>
<b>Tuesday</b>	<b>0900 - 1130</b>	<b>1300 - 1530</b>
<b>Wednesday</b>	<b>0900 - 1130</b>	<b>1300 - 1530</b>
<b>Thursday</b>	<b>CLOSED</b>	<b>CLOSED</b>
<b>Friday</b>	<b>0900 - 1130</b>	<b>1300 - 1530</b>

**OUR OFFICE NUMBER DSN 475-8428 OR CIVILIAN 09641-83-8428.**