

Grafenwoehr Law Center / Claims Office

Household Goods and Hold Baggage Claims Packet

THE FOLLOWING IS A LIST OF DOCUMENTS YOU WILL NEED TO OBTAIN TO FILE A CLAIM FOR DAMAGE OR THEFT OF YOUR PERSONAL PROPERTY:

1. DD-Form 1842 (Included)
2. DD-Form 1844 (Included)
3. Power of Attorney (Only applies if spouse is making claim)
4. Estimates of repair and/or purchase receipts
5. PCS Orders with all amendments
6. Complete copy of inventory (Carbon set given by carrier)
7. DD-Form 1840/1840R
8. Obtain the following documents (as needed) from the USAREUR-CPPSO by sending a fax-request to:

Inbound Section at 475-7174, Telephone Number 475-6892

(X) GBL (X) DD-Form 619/619-1

**YOU HAVE TWO YEARS FROM THE DATE OF DELIVERY TO FILE THIS CLAIM.
NO EXCEPTIONS WILL BE GRANTED.**

***ONCE YOU HAVE OBTAINED AND FILLED OUT THE PAPERWORK, PLEASE STOP IN
DURING THE FOLLOWING HOURS TO SUBMIT YOUR CLAIM:***

Monday	0900 - 1130	1300 – 1530
Tuesday	0900 - 1130	1300 - 1530
Wednesday	0900 - 1130	1300 – 1530
Thursday	CLOSED	CLOSED
Friday	0900 – 1130	1300-1530

OUR OFFICE NUMBER DSN 475-8428 OR CIVILIAN 09641-83-8428