

Grafenwoehr Law Center / Claims Office

Vandalism, theft, or unusual occurrence claims packet

THE FOLLOWING IS A LIST OF DOCUMENTS YOU WILL NEED TO OBTAIN TO FILE A CLAIM FOR DAMAGE OR THEFT OF YOUR PERSONAL PROPERTY:

1. DD-Form 1842 (Included)
2. DD-Form 1844 (Included)
3. Power of Attorney (Only applies if spouse is making claim)
4. Estimates of repair and/or purchase receipts
5. MP-Report or Report-Number
6. Current POV registration and insurance policy
7. Statement of non-insurance (included)
8. Any other documentation needed to support your claim

YOU HAVE TWO YEARS FROM THE DATE OF THE INCIDENT TO FILE THIS CLAIM. NO EXCEPTIONS WILL BE GRANTED.

ONCE YOU HAVE OBTAINED AND FILLED OUT THE PAPERWORK, PLEASE STOP IN DURING THE FOLLOWING HOURS TO SUBMIT YOUR CLAIM:

Monday	0900 - 1130	1300 - 1530
Tuesday	0900 - 1130	1300 - 1530
Wednesday	0900 - 1130	1300 - 1530
Thursday	CLOSED	CLOSED
Friday	0900 - 1130	1300 - 1530

OUR OFFICE NUMBER DSN 475-8428 OR CIVILIAN 09641-83-8428