

## POWER OF ATTORNEY INFORMATION FOR USAG GRAFENWOEHR ORGANIZATIONS

Please note that this Information Paper only provides basic information and is not intended to serve as a substitute for personal consultations with a Legal Assistance Attorney.

Organizations	General Power of Attorney	Special Power of Attorney	Special Language/Remarks
The Finance Office	NO	YES	To do any and all acts necessary and appropriate with the Defense Finance and Accounting Service (DFAS) office wherever located; to sign, seal and execute and all documents, including completing and filing with DFAS a DD Form 2558 (Authorization to Start, Stop or change and Allotment), an SF 1199A (Direct Deposit Sign-Up), DA Form 5960 (Authorization to Start, Stop, Change BAQ and/or VHA), IRS Form W-4 (Employee's Withholding Allowance certificate); to receive my Leave and Earning Statement, other statements of pay and withholding, and my IRS Form W(Wage & Tax Statement). Prepare, sign and turn-in DD form 1351-2 (Travel Voucher) Sign DD Form 1131 Cash Collection Voucher for Deposit funds into Savings Deposit Program.
The Tax Office	NO	YES	To sign, release, and execute all documents on my behalf regarding the filing of my state and federal income tax returns for tax year (insert tax year)
AER Loans	YES	NOT REQUIRE	If service member would like to do a special, we use the special language provided by our POA program; if no POA is available an email from the SM is require.
Community Bank	YES	YES*	Accepts GPOA only if there is a banking clause. *Recommend a SPOA if allowing spouse to get a loan.
Service Credit Union**	YES	YES	Accepts GPOA only to get information about the account and to cash and deposit checks. SPOA to be able to withdrawn from checking on a specific account.
ID Card Office	YES	N/A	Spouse needs to make sure that POA is current.
Passport Office	NO	YES	SPOA must contain the words "Passport" and the child's name (this SPOA needs to be done within 90 days)
Housing Office	YES	N/A	Is required to sign for/clear housing. Is SM spouse wants to clear housing she will need the EROD orders plus the POG*
POV Registration	YES	YES	If spouse's name is not on the registration then they require a POA; Spouse already on registration will not need POA to reregister vehicle.
POV Transportation	YES	YES	They accept both to send/receive vehicles along with a photocopy of the Soldier's ID card (front and back). EROD, need SPOA with all the specific information of the vehicle. Cannot file claims with a GPOA; must have SPOA.
Household Goods Transportation	NO	YES	Requires SPOA for shipping/receiving HHGS if spouse is NOT listed as a dependent on the Service Member's orders
WIC Office	N/A	N/A	Does not require POA, only LES , ID Card and Sponsor's orders
CMR Post Office	NO	YES	If name is on the P.O., then no POA. If her name is not on the P.O.Box, she will need to have a SPOA that specifically states she is authorized to check mail and if they are going to closed the box.

\*SM needs to have knowledge that their spouse clearing housing.

\*\*No new loan or account services are provided with a POA.

\*\*\*If a service member and spouse are expecting a child, it is recommended that the service member do special powers of attorney for: DEERS/Tri-Care enrollment, passports, birth certificate, name and social security number.