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Wiesbaden, Germany

Army in Europe  
Regulation 350-2\*

Headquarters  
United States Army Installation Management Command,  
Europe Region  
Sembach, Germany

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## Training

# Integrating the Armed Forces of Other Nations Into U.S. Army Unit-Level Training Events in Europe

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**\*This regulation supersedes AE Regulation 350-2, 31 March 2008.**

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**Summary.** This regulation outlines programs, policy, and procedures for integrating the armed forces of other nations into unit-level training events of the U.S. Army Forces in Europe.

**Summary of Change.** This revision—

- Replaces “habitual unit relationships” with “Partnership Unit Programs” throughout.
- Outlines the role of the Multinational Training Division, G37 Training and Exercises Directorate, Office of the Deputy Chief of Staff, G3/5/7, HQ USAREUR, in the process of integrating the armed forces of other nations into U.S. Army unit-level training events in Europe.

**Applicability.** This regulation applies to U.S. Army units stationed in or temporarily visiting the USEUCOM area of responsibility that are conducting unit-level training with non-U.S. military units. It does not apply to exercises, round-table seminars, or senior-leader visits.

**Records Management.** Records created as a result of processes prescribed by this regulation must be identified, maintained, and disposed of according to AR 25-400-2. Record titles and descriptions are available on the Army Records Information Management System website at <https://www.arims.army.mil>.

**Supplementation.** Organizations will not supplement this regulation without approval by the Multinational Training Division, G37 Training and Exercises Directorate, Office of the Deputy Chief of Staff, G3/5/7, HQ USAREUR.

**Suggested Improvements.** The proponent of this regulation is the USAREUR G37 (AEOP-TDM, SBU voice 334-4230). Users may suggest improvements to this regulation by sending DA Form 2028 to the USAREUR G37 (AEOP-TDM), Unit 29351, APO AE 09014-9351.

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## 1. PURPOSE

This regulation establishes policy and procedures for integrating the armed forces of other nations into unit-training events of U.S. Army units in Europe.

## 2. REFERENCES

Appendix A lists references.

## 3. EXPLANATION OF ABBREVIATIONS AND TERMS

The glossary defines abbreviations and terms.

## 4. GENERAL

USAREUR's central European location and robust training infrastructure make it an ideal location to build and maintain coalition capabilities well into the future. Because of the ongoing operations in recent years, the reduction and restructuring of assigned forces in theater, and the need to support overseas contingency operations, USAREUR must use its limited resources efficiently and remain flexible in conducting theater security cooperation (TSC) activities in support of USEUCOM objectives with partner nations and NATO allies. USAREUR must also change how it conducts multinational and

bilateral training events. For this reason, the Project Partnership Program has been terminated at all levels and replaced with the Partnership Unit Program (PUP) as described in paragraph 6.

## **5. RESPONSIBILITIES**

a. The Multinational Training Division (MNTD), G37 Training and Exercises Directorate, Office of the Deputy Chief of Staff, G3/5/7, HQ USAREUR, will—

(1) Coordinate with the Security Cooperation Division (SCD), Office of the Deputy Chief of Staff, G3/5/7, HQ USAREUR, and the Agreements Division, Office of the Deputy Chief of Staff, G8, HQ USAREUR, to determine if scheduled or planned exercises can be used to mitigate equal-value exchange (EVE) reciprocal arrangements.

(2) In coordination with the Agreements Division, ensure necessary bilateral agreements are in place between USAREUR, the host nation (HN) government, and the sending nation.

(3) Ensure training events are entered in the Theater Security Management Information System (TSCMIS) and tasked to USAREUR units to execute.

(4) Monitor EVEs to ensure that reciprocal events occur within 12 months or convert the acquisition and cross-servicing agreement (ACSA) order to a cash reimbursement.

(5) Help U.S. units process non-NATO and NATO visitor requests.

(6) Identify and coordinate with units based on the USAREUR Master Event Calendar and input from the Central Taskings Branch, G33 Operations Directorate, Office of the Deputy Chief of Staff, G3/5/7, HQ USAREUR, to select units that are best able to conduct TSC events, as required.

b. The SCD will—

(1) Facilitate proposed training events with military units of other nations.

(2) Process requests from units to establish voluntary PUPs or non-PUP events with military forces of other nations.

(3) Ensure proposed training events support the USAREUR Country Support Plan (CSP).

(4) Approve or disapprove unit requests for PUP or non-PUP events in accordance with TSC guidelines or USAREUR CG guidance on building partnership capacity.

(5) Notify the MNTD, U.S. units, and the Agreements Division when a proposed training event is approved or disapproved.

c. The Strategy, Programs, and Policy Division, Office of the Deputy Chief of Staff, G3/5/7, HQ USAREUR, will coordinate force-structure changes with SCD to identify the disposition of proposed units for international training.

d. The Agreements Division will—

(1) When informed by SCD that a proposed training event is approved for planning and execution, help U.S. units coordinate the event, identify the funding source, and negotiate training agreements with military units of other nations.

(2) Initiate, negotiate, and obtain signatures from the authorized representative of foreign countries on exercise-support agreements, letters of intent, memorandums of understanding, or memorandums of agreement, as applicable, on behalf of the U.S. Forces.

(3) Coordinate with the Office of the Judge Advocate (OJA), HQ USAREUR, for a legal review of agreements and funding sources, verify the legal authority to negotiate, conclude agreements, and obligate USAREUR funds on ACSA acquisitions costing less than \$25,000. If an acquisition requirement for U.S. forces receiving training or logistic support exceeds \$25,000, the major subordinate command (MSC) will submit the requirement to the 409th Support Brigade for execution.

e. The Seventh Army Joint Multinational Training Command (JMTC) will—

(1) Coordinate international participation with SCD before extending an invitation to another country to train.

(2) Ensure the USAREUR Liaison Officer in Berlin is notified of the event dates and the numbers of participants, by nationality, of non-U.S. participants.

(3) Identify costs associated with the initial and reciprocal training event if an EVE is to be used to recover costs of support provided for the events.

(4) In coordination with MNTD, ensure that reciprocal events are planned and executed within 12 months. If reciprocal training events of equal value do not occur within 12 months, MNTD has the lead in coordination with the Agreements Division, OJA, SCD, and the unit to begin the process of recouping the cash value of the training event.

(5) Report the number of foreign troops who trained at the Grafenwöhr Training Area or Hohenfels Training Area to the Resource Management Office, Office of the Assistant Chief of Staff, HQ JMTC, for reimbursement procedures.

(6) As the USAREUR Training Ammunition Management Office—

(a) Identify personnel who need to submit DA Form 581 in the Total Ammunition Management Information System (TAMIS) and personnel to approve DA Form 581.

(b) Provide approved ACSA quantities under the partnership unit identification code in TAMIS.

(c) Validate DA Form 581 through TAMIS.

(d) Monitor the turn-in and reconciliation process.

f. Commanders will—

- (1) Coordinate with SCD before extending an invitation to another country to train.
- (2) Ensure the USAREUR Liaison Officer in Berlin obtains the event dates and the numbers of non-U.S. participants and their nationality.
- (3) Identify costs associated with the initial and reciprocal training event if an EVE is to be used to recover costs of support provided for the events.
- (4) Draft, negotiate, and obtain required signatures for the ACSA order in accordance with AE Regulation 1-3 to request, document, and track the cost of the support to be provided to the foreign unit that must be recovered by cash payment or an EVE event.
- (5) In coordination with MNTD, ensure that reciprocal events are planned and executed within 12 months.
- (6) Process requests for other international training at least 180 days before the expected training date.
- (7) Provide quarterly input into TSCMIS.
- (8) Appoint a POC to coordinate and track ACSA requirements.
- (9) Capture all executed and planned partnership training events in the Training Management Review (TMR) and brief participants at USAREUR G3/S3 conferences.
- (10) Inform the MNTD of all costs associated with the training, familiarization, and engagement after the event.
- (11) Project and inform the MNTD of all expected costs of future events for projected fiscal years.

## **6. PARTNERSHIP UNIT PROGRAM**

The PUP consists of the following:

**a. Supporting Partnerships.** Supporting Partnerships are USAREUR-directed relationships for select permanently assigned USAREUR units (down to company level). Specific supporting partnership program events must be USAREUR directed (or approved), but may also be initially suggested by the supporting (USAREUR) unit or the supported (foreign) unit. The purpose of Supporting Partnerships is to foster recurring familiarization among U.S. Army units and units of the armed forces of other nations. Supporting partnerships primarily involve interoperability events, support NATO transformation, and help maintain good personal and professional relationships. To ensure U.S. Army units have the flexibility to meet real-world missions, the Supporting Partnership program will currently concentrate on German, Italian, and Polish units. These relationships will be managed and implemented at the brigade level. Units involved in Supporting Partnerships are not required to conduct a prescribed number of events. Compliance with U.S. fiscal law and the provisions of international agreements is required as outlined in this regulation.

(1) Active relationships with German, Italian, or Polish units contribute directly to the mutual appreciation and understanding of USAREUR training and deployment requirements, enhance the ability of high-priority units to train together during dwell periods, allow for personal and professional relationships among junior officers (our future senior leaders), and permit cross-cultural experiences. Training relationships with German, Italian, or Polish units also play an important role in TSC by providing a unique opportunity for U.S. units to develop and sustain long-term, close relationships with key allied units with which they may deploy together.

(2) Brigades involved in Supporting Partnerships are not exempt from supporting other TSC missions.

(3) The following brigade-size units will establish training relationships with the units designated. Either unit may take lead in these partnerships. These units may establish subordinate-unit relationships under the umbrella of the brigade-level Supporting Partnerships:

(a) 2d Cavalry Regiment: *Panzerbrigade 12* (12th Armoured Brigade) (Germany) and 17th Mechanized Brigade (Poland).

(b) 12th Combat Aviation Brigade: *Division Luftbewegliche Operationen* (Airmobile Operations Division) (Germany).

(c) 173d Airborne Brigade Combat Team: *Comando Truppe Alpine* (Alpine Corps HQ) (Italy), *Brigata Paracadutisti Folgore* (Parachute Brigade) (Italy), *4° Reggimento Alpini Paracadutisti* (4th Ranger Regiment) (Italy), *66° Reggimento Fanteria Aeromobile "Trieste"* (66th Air Assault Regiment) (Italy), and 6th Airborne Brigade (Poland).

(4) Other U.S. units desiring to establish Supporting Partnerships with German, Italian, or Polish units must obtain approval from HQ USAREUR. U.S. units must submit requests to establish relationships through their chain of command in memorandum format to the SCD. Units will submit requests at least 120 days before the execution of any partnership activity. The request will include the following information:

(a) The non U.S. unit designation, location, and mission.

(b) The rationale for forming a Supporting Partnership relationship.

(c) A list of projected activities that will meet training objectives, including the types of training events that are being considered.

(d) The training value of the Supporting Partnership to the United States and the other nation.

(e) Whether or not the event being scheduled is captured in the unit TMR process.

(f) Confirmation that funding and commodities or services to be exchanged are available. The method of compensation to be used must be stated on the ACSA order.

(5) The costs associated with Supporting Partnership events must be included in the ACSA orders and standardization agreements. The provision of logistic support to other nations requires reimbursement.

(6) If a U.S. unit with a Supporting Partnership is deployed, the unit rear detachment will maintain contact with the counterpart unit. If the non-U.S. unit deploys, the U.S. unit is encouraged to maintain contact with its counterpart rear detachment.

(7) If the non-U.S. unit requests U.S. participation in training events that exceed the capability of the unit rear detachment, the rear detachment will contact the SCD to coordinate a possible substitute unit.

(8) The termination of a Supporting Partnership relationship should be agreed to by both the U.S. and non-U.S. unit commanders. The U.S. unit will notify the MNTD and SCD when a relationship is terminated.

(9) Combined training requiring aviation support must be approved by prescribed approval authorities listed in AE Regulation 95-1, appendix B, table B-1, and be planned well in advance to ensure aviation-force support.

**b. Deploying Partnership Unit Program (DPUP).** DPUP is a USAREUR G3-directed program for brigade- and battalion-sized formations to partner with NATO allies or partner nations that are preparing to deploy brigade or battalion formations to an operational environment.

(1) DPUPs will last between 3 and 6 months.

(2) DPUP events are typically an opportunity for familiarization that allows the designated U.S. Army unit to mentor the deploying partner unit.

**c. Priority Partnership Unit Program (PPUP).** PPUP involves either a single event or a series of short-term, international events with NATO allies or partner nations based on special requirements (for example, DOD transformation initiatives, NATO expansion efforts, or training directed by the CG, USAREUR). U.S. units will conduct realistic familiarization training with other countries whenever possible to help enhance both U.S. and coalition capabilities, improve U.S. unit interoperability, and build mutual trust and confidence.

**d. Local Partnership Program (LPUP).** LPUP normally applies to German and Italian units but can also apply to small unit exchanges with forces of other countries. LPUP events are identified and coordinated at brigade level and below and considered reciprocal training events (for example, *Schützenschnur* or weapons-familiarization training).

(1) LPUP improves or enhances U.S. unit interoperability with similar units of NATO and other European allies (for example, military police train with *Carabinieri*) (Italian Federal police).

(2) The primary goal of the LPUP is to establish battalion- and unit-level partnerships.

(3) Conducting LPUP events requires SCD approval. Appendix B provides guidance for submitting requests to conduct an LPUP event.

## 7. TRAINING LOCATIONS

### a. USAREUR Major Training Areas (MTAs) and Local Training Areas.

(1) PPUP training usually occurs at USAREUR MTAs and is coordinated by the U.S. unit.

**NOTE:** Bringing non-U.S. Forces to USAREUR MTAs requires extensive lead time and coordination at various levels, and should support the desired outcomes in the CSP. This type of training does not include formal USAREUR and Joint Chief of Staff exercise program requirements, which are established and coordinated at the semiannual USAREUR/USEUCOM/Joint Forces Command-Brunssum Combined Training Conference.

(2) DPUP training usually occurs at the partner country location.

(3) LPUP training events usually occur in the HN (either local training area or MTA).

**b. Training in Other Countries.** USAREUR units will also train alongside foreign units in other countries to improve coalition capabilities and interoperability, develop an appreciation for allies and partner nations, take advantage of allied and partner-nation strengths, and build trust and confidence with other forces. Requests for U.S. units to train in other countries are based on various reasons (for example, reciprocal training, TSC priorities, unit commander desires, U.S. country-team requests) and require extensive preparation planning. Timelines to plan and coordinate for this type of training typically range from 120 to 180 days.

(1) The SCD will process international unit-level training requests. This process involves country TSC priority, desired outcomes in the USAREUR CSP, unit availability (in coordination with the USAREUR G35 Plans Directorate, G33 Operations Directorate, and the Strategy, Policy, and Programs Division), projected exercises (in coordination with the G37 Training and Exercise Directorate), international and bilateral agreements (in coordination with the Agreements Division, OJA, and the U.S. Embassy).

(2) U.S. Army units conducting training in other countries will be tasked through the MNTD (usually 120 days before the training) through existing tasking procedures, but will be contacted and coordinated with informally as early in the process as possible.

(3) When both countries agree to provide support through an ACSA order (by cash, deferred reimbursement, EVE, or replacement-in-kind (RIK)), the HN will provide logistic support through reciprocal pricing or at cost, which must be coordinated before the event. Transportation, however, will remain a national responsibility. This means when a U.S. Army unit is tasked to support a reciprocal event in another country, USAREUR must pay for transportation costs, subject to the availability of funds. Details of the exact costs must be included in the bilateral agreement negotiated by the Agreements Division. Logistic support may not be consumed or provided without a signed ACSA order.

### c. Additional Factors.

(1) MNTD will submit requests for combined training through the U.S. Embassy in Berlin for events to be conducted in Germany, the U.S. Embassy in Rome for events to be conducted in Italy, the U.S. Embassy in Sofia for events to be conducted in Bulgaria, and the U.S. Embassy in Bucharest for

events to be conducted in Romania, according to agreed timelines (usually 30 to 60 days before the event). The SCD can provide information on requirements for other countries.

(2) U.S. Army units will submit requests for country clearances through the Personnel Travel Clearance Section, G33 Operations Directorate, Office of the Deputy Chief of Staff, G3, HQ USAREUR, and obtain NATO travel orders according to the DOD Foreign Clearance Guide. Travel clearance for U.S. Army personnel and U.S. Army sponsored travel to and within the USEUCOM theater will be requested through the DOD Aircraft and Personnel Automated Clearance System (APACS) in accordance with the DOD Foreign Clearance Guide. Personnel travel clearance requests for most missions will be submitted through the unclassified version of APACS, available at <https://apacs.dtic.mil>. Personnel travel clearance requests containing classified information or relating to distinguished visitors will be submitted through the classified version of APACS at <https://apacs.dtic.mil>.

(3) All movement of equipment and personnel must be coordinated through branch movement control teams. The movement of equipment and vehicles requires detailed coordination and customs clearance.

#### **d. Logistic Support.**

(1) One of the following arrangements for transportation, logistic support, and training must be used when training with non-U.S. units:

(a) Each unit provides its own logistic support and training. This type of arrangement does not require any reimbursement, but assumes each unit has funds available to execute the planned events.

(b) One unit provides logistic support or training or both to the other unit. Documentation of the costs incurred, payment, repayment, or recovery of the cost, support, and training will be recorded in accordance with guidance provided by the Agreements Division. These costs are identified in specific ACSA orders.

(2) When determining the costs of a combined training event, commanders will consider the following:

(a) The logistic support provided.

(b) The extent and duration of the support provided.

(c) The number of foreign personnel familiarized or supported.

(d) Training facilities used.

(3) The value of the logistic support or training is the amount the U.S. Government would have had to pay for the training and the estimated benefits received.

(4) Foreign units using U.S. Government equipment should have one or both of the following, depending on the specific event (the JMTC International Military Training Branch can provide specific requirements):

(a) A memorandum of agreement for reciprocal training and, if appropriate, an ACSA order.

(b) A contract with the U.S. Government through a foreign military sales (FMS) case. The Office of Defense Cooperation or the Security Assistance Office at the U.S. Embassy in the country of the non-U.S. unit requesting such support can help establish FMS cases.

(5) To use training aids, devices, simulators, and simulations, non-U.S. units will contract with the U.S. Government by requesting an FMS case through their Office of Defense Cooperation or the Security Assistance Officer at the U.S. embassy in the country of the non-U.S. unit.

(6) U.S. units may not draw ammunition and share it with a non-U.S. unit without proper USAREUR approval. Permission must be obtained through the SCD and MNTD from the USAREUR G3 and ACSA procedures must be followed. Appendix D provides specific instructions for obtaining ammunition.

## **8. REPORTING REQUIREMENTS**

a. U.S. units that host or conduct training with units of other nations will submit quarterly reports through the MSC G3 to the MNTD. This is in addition to the required TSCMIS data entry. The report must include the following information:

(1) The location at which the training event took place.

(2) The dates the training event took place.

(3) The number of U.S. and foreign personnel who took part in the training event.

(4) The type and amount of logistic support provided to the foreign unit.

(5) The method of reimbursement. If the expected method of reimbursement is an EVE, it will require a U.S. unit of equal size to conduct the reciprocal event.

(6) A POC.

b. After completing the training event, the U.S. unit will—

(1) Keep a copy of the report with the signed ACSA order for the event and send one copy to the MNTD.

(2) Notify the MNTD that the debt to the United States has been recovered and no further action is required for either training event.

c. The MNTD will submit a list of proposed countries, the type of units, the expected cost of support to the U.S. Government, and the method of reimbursement to the SCD at least 90 days before the proposed event.

## **APPENDIX A REFERENCES**

### **SECTION I PUBLICATIONS**

North Atlantic Treaty Organization Status of Forces Agreement and Supplementary Agreement

Acquisition and Cross-Servicing Agreement Between the United States and Supreme Headquarters Allied Powers Europe, US-SH-001 (31 Jan 95)

German Visiting Forces Act of 20 July 1995 (*Streitkräfteaufenthaltsgesetz*)

German Federal Ministry of Defense, Guide for the Cooperation between Foreign Defense Attachés and the Federal Ministry of Defense

German Federal Ministry of Defense, Guide for the Cooperation between Sending States Forces and the Federal Ministry of Defense

DOD 4500.54-G, Department of Defense Foreign Clearance Guide <https://www.fcg.pentagon.mil> or <http://www.fcg.pentagon.smil.mil/fcg.html>.

AR 12-15, Joint Security Cooperation Education and Training

AR 25-400-2, The Army Records Information Management System (ARIMS)

AE Regulation 1-3, International and Other Agreements

AE Regulation 5-13, Training Ammunition Management

AE Regulation 95-1, General Provisions and Flight Regulations for Army Aviation

AE Regulation 710-2, Supply Policy Below the Wholesale Level

### **SECTION II FORMS**

DA Form 581, Request for Issue and Turn-in of Ammunition

DA Form 1687, Notice of Delegation of Authority - Receipt for Supplies

DA Form 2028, Recommended Changes to Publications and Blank Forms

AE Form 1-3A, Standardization Agreement 3381, Annex B, NATO Standard Form for Request, Receipt, and Return or Invoice

## **APPENDIX B**

### **REQUESTING AUTHORIZATION TO CONDUCT LOCAL PARTNERSHIP UNIT PROGRAM TRAINING EVENTS**

Procedures for requesting authorization to conduct nonpartnership unit program training events with the armed forces of another nation are as follows:

**B-1.** The U.S. unit commander or U.S. country team identifies a possible familiarization, interoperability, or safety exchange that would help achieve USEUCOM Land Force theater security cooperation (TSC) objectives.

**B-2.** The U.S. unit commander or U.S. country team submits a proposal to conduct an event to the Security Cooperation Division (SCD), Office of the Deputy Chief of Staff, G3/5/7, HQ USAREUR, for processing. The SCD will ensure the event is consistent with USAREUR TSC objectives and supports USAREUR training objectives, and will help plan reciprocal events. Proposals should include the following information:

- a. The nationality of the foreign training unit.
- b. The designation of the foreign training unit.
- c. The date, location, duration, type, and U.S. training objectives the units plan to conduct.
- d. The training or logistic support that will be provided by each unit for the training.
- e. The estimated cost of transportation, per diem, and miscellaneous expenses to conduct the training.
- f. The expected method of obtaining repayment through an acquisition and cross-servicing agreement (ACSA) (for example, cash, equal-value exchange, replacement-in-kind).
- g. Primary and alternate names, e-mail addresses, and telephone numbers of POCs at the foreign training unit.

**B-3.** If the SCD concurs, the SCD will send the request to the USAREUR G3 for approval. If approved, the Multinational Training Division (MNTD), G37 Training and Exercises Directorate, Office of the Deputy Chief of Staff, G3/5/7, HQ USAREUR, will coordinate and draft a USAREUR order that addresses the training event and support requirements (for example, transportation of and participation by U.S. personnel). (The SCD drafts orders for non-training events such as a key-leader engagement.) The order prepared by the MNTD will task—

- a. The Agreements Division, Office of the Deputy Chief of Staff, G8, HQ USAREUR, to develop and obtain required signatures on a memorandum of agreement.
- b. The Seventh Army Joint Multinational Training Command to prepare and coordinate the conclusion of applicable ACSA orders with the foreign nation to identify required logistic support if the event occurs at a major training area.
- c. The USAREUR unit or units that will provide support.

**NOTE:** Agreement negotiations should consider the availability of the U.S. unit and budgetary limitations before suggesting reimbursement in the form of an equal-value exchange.

**B-4.** The U.S. unit will submit an after-action report (AAR) through the major subordinate command G3 to the MNTD and the Agreements Division. In addition, the unit will complete the entry in the Theater Security Cooperation Management Information System (TSCMIS) after the event.

**B-5.** The following is a checklist for units to request approval to conduct a small unit exchange (SUE) with a non-U.S. unit:

a. Verify the existence of a memorandum of understanding (MOU) or memorandum of agreement (MOA) between the U.S. Army and the partner nation. An SUE cannot be executed until an MOU or MOA is coordinated and signed by both parties.

b. Obtain a POC for weapons qualification of the partnering unit through the country desk, SCD.

c. Ascertain the interest and willingness to the partnering unit to conduct the SUE.

d. Request authorization for direct liaison with the partnering unit for the planning and coordination of the SUE and to establish an agreement on the concept of operation (including the dates, type of SUE (simultaneous or split), location, level (platoon or company), scope and objectives of the training, logistic and ammunition support).

e. Send the request for approval of and funding for the combined unit-level training event with the concept of operation in memorandum format to the MNTD. The request also needs to specify the USAREUR county support plan that will be supported by the training event and identify a POC.

f. Enter the event details in the TSCMIS.

g. Coordinate with USAREUR G4 to ensure training ammunition is requested in accordance with USAREUR policy.

h. Coordinate with the International Agreements Branch, Agreements Division, Office of the Deputy Chief of Staff, G8, HQ USAREUR, to ensure that all costs and obligations on behalf of the U.S. Army are captured under an acquisition cross-servicing agreement (ACSA) order.

i. Comply with the U.S. Department of Defense Foreign Clearance Guide (DOD 4500.54-G) for entry and transit requirements for travel outside of the country of the unit's home station, if the training is conducted outside the host nation. Invitations to third-party countries (non-HN forces) will be coordinated through the USAREUR Liaison Officer Berlin.

j. Keep the MNTD informed during the planning and final coordination of the SUE.

k. Conduct the SUE in accordance with applicable regulation, MOUs, or MOAs.

l. Submit an after-action report through the major subordinate command G3 to the MNTD and the Agreements Division and complete data of the training event in TSCMIS within 30 days of completion of the SUE.

## APPENDIX C

### THIRD-COUNTRY REQUIREMENTS FOR TRAINING IN GERMANY

**C-1.** Before scheduling training with a unit other than from the host nation (HN), U.S. unit commanders will contact the Agreements Division, Office of the Deputy Chief of Staff, G8, HQ USAREUR, to confirm that the necessary agreements are in place to support the training request. U.S. units will confirm with the Security Cooperation Division (SCD), Office of the Deputy Chief of Staff, G3, HQ USAREUR, that the necessary visiting forces or status of forces agreements are in place between the HN and the visiting unit's country (for example, if the United States invites Bulgarian units to train in Germany). The approval by the HN (Germany or Italy) is required before an event may be executed.

**C-2.** Reciprocal unit-exchange training requires a concluded memorandum of agreement (MOA). Without an MOA, Soldiers of another country participating in a training event may not receive U.S.-sponsored training on U.S. Forces tactics, techniques, procedures, weapons, or equipment. In the absence of a concluded MOA, only side-by-side familiarization or demonstration training may be conducted. U.S. units will not establish relationships or plan activities with the armed forces of any nation without USAREUR G3/5/7 approval. Requests for approval must be sent through the major subordinate command G3 and SCD to the USAREUR G3/5/7 (app B).

**C-3.** The Agreements Division will negotiate and conclude MOAs on behalf of USAREUR. The Seventh Army Joint Multinational Training Command (JMTC) will negotiate and conclude acquisition and cross-servicing agreement orders for events at USAREUR major training areas.

**C-4.** Before inviting a foreign unit to participate in training, U.S. units must generally be aware of the legal status of military personnel of a third country visiting Germany. The temporary presence in Germany of members of foreign armed forces for the purpose of training, exercises, and transit by land is governed by the German Visiting Forces Act of 20 July 1995 (*Streitkräfteaufenthaltsgesetz*). The following are samples of multilateral and bilateral agreements that are derived from the German Visiting Forces Act and further govern the legal status of these temporary visits or stationing of foreign military personnel in Germany:

**a. NATO Status of Forces Agreement (SOFA) and the NATO SOFA Supplementary Agreement for NATO Military Personnel not Stationed in Germany:**

(1) The U.S. unit will coordinate the training event with the Multinational Training Division (MNTD), G37 Training and Exercises Directorate, Office of the Deputy Chief of Staff, G3, HQ USAREUR, or the SCD. The MNTD or SCD will submit the "foreign visitor request" 35 days before the training event to the USAREUR Liaison Office Berlin (e-mail: usarmy.badenwur.usareur.mbx.usareur-lno-berlin-group@mail.mil). Late submissions will be considered only under exceptional circumstances.

(2) The visiting NATO military personnel will ensure compliance with the Guide for the Cooperation between Foreign Defense Attachés and the Federal Ministry of Defense. If the visiting NATO military personnel are from a Sending State (that is, Belgium, Canada, France, the Netherlands, United Kingdom, United States), the visiting unit will comply with the Guide for the Cooperation between Sending State Forces and the Federal Ministry of Defense. These publications are distributed to the respective diplomatic missions and Defense Attachés in Germany. The visiting unit will submit the "request for entry/transit" through its diplomatic mission or Defense Attaché in Germany to the German

Ministry of Defense SE I 4, at least 35 workdays before its personnel, vehicles, and equipment enter Germany. The U.S. Forces may not submit these requests for a third country.

**b. NATO Partnership-for-Peace (PfP) SOFA for Non-NATO Member Countries That Are Participants in the NATO PfP Program.**

(1) The U.S. unit will coordinate the training event with the MNTD or SCD. The SCD will forward the “foreign visitor request” latest 35 days before the training event to the USAREUR Liaison Office Berlin (e-mail: usarmy.badenwur.usareur.mbx.usareur-lno-berlin-group@mail.mil). Late submissions will be considered only under exceptional circumstances.

(2) The visiting military personnel from a NATO PfP member country will—

(a) Ensure compliance with the Guide for the Cooperation between Foreign Defense Attachés and the Federal Ministry of Defense. The visiting unit will submit through its diplomatic mission or Defense Attaché in Germany the “request for entry/transit” to the German Ministry of Defense SE I 4, at least 35 workdays before its personnel, vehicles, and equipment enter Germany. The U.S. Forces may not submit this for a third country.

(b) Determine their visa requirements for its visiting military personnel to enter and travel in Germany. Coordinating and participating personnel should familiarize themselves with visa requirements by visiting the website of the respective German diplomatic mission well in advance of their departure. Visa application may take 10 days to several months for processing.

**c. Waiver of Sovereign Immunity for Non-NATO and Non-NATO PfP Members.** For military personnel of non-NATO and non-NATO PfP participants invited to train on U.S. installations, the following applies:

(1) The U.S. unit will—

(a) Coordinate the training event with the MNTD and SCD. The SCD will forward the “foreign visitor request” at least 35 days before the training event to the USAREUR Liaison Office Berlin (e-mail: usarmy.badenwur.usareur.mbx.usareur-lno-berlin-group@mail.mil). Late submissions will be considered only under exceptional circumstances.

(b) Remind visiting personnel to determine through their diplomatic mission in Germany any requirement for a bilateral agreement or the need to execute a waiver of sovereign immunity before entering Germany. Otherwise, the number of visiting military personnel is limited to 12 personnel.

(2) The visiting personnel from a non-NATO and non-PfP member country will—

(a) In the absence of a bilateral agreement in accordance with the German Visiting Forces Act, coordinate with their respective diplomatic mission to Germany the need to execute a waiver of sovereign immunity before entering Germany. Otherwise, the number of visiting military personnel is limited to 12 personnel. The German Ministry of Foreign Affairs can provide information on diplomatic missions to Germany.

(b) Ensure compliance with the Guide for the Cooperation between Foreign Defense Attachés and the Federal Ministry of Defense. The visiting unit will submit the “request for entry/transit” through

its diplomatic mission or Defense Attaché in Germany to the German Ministry of Defense SE I 4 at least 35 workdays before its personnel, vehicles, and equipment enter Germany. The U.S. Forces may not submit these requests for a third country.

(c) Determine their visa requirements to enter and travel in Germany. Coordinating and participating personnel should familiarize themselves with visa requirements by visiting the website of the respective German diplomatic mission well in advance of their departure. Visa application may take 10 days to several months to process. Some third countries will have to simultaneously coordinate with their local U.S. military assistance or training personnel and German diplomatic mission in the originating country.

**d. Exchange of Notes Concluded on 29 April 1998 with the Governments of Denmark, Greece, Italy, Luxembourg, Norway, Portugal, Spain, and Turkey.** These notes give troops the right of temporary presence in Germany with the approval of the German Federal Government.

**C-5.** For training and visits sponsored by JMTC, the JMTC G3 International Military Training Branch will submit a “foreign visitor request” through the USAREUR Liaison Office Berlin according to the provisions in paragraph C-4.

## **APPENDIX D**

### **AMMUNITION REQUEST AND APPROVAL PROCESS**

This appendix prescribes the procedures for requesting ammunition to conduct training events in support of the integration of armed forces of other nations into Army in Europe unit-level training events.

**D-1.** Units will request approval to conduct non-partnership unit program training events according to appendix B.

**D-2.** If a training event is approved, the requesting unit will provide a copy of the approval no later than 75 days before the start of the event to the USAREUR Training Ammunition Management Office (TAMO), Seventh Army Joint Multinational Training Command. Units will also provide a copy of the approved acquisition and cross-servicing agreement (ACSA) order to the Munitions Branch, Sustainment Operations Division, Office of the Deputy Chief of Staff, G4, HQ USAREUR.

**D-3.** The TAMO will verify the approval and place ammunition authorizations under the partnership unit identification code WATLPT in the Total Ammunition Management Information System (TAMIS). The initiated DA Form 1687 will expire after 10 days of the scheduled end of the training event.

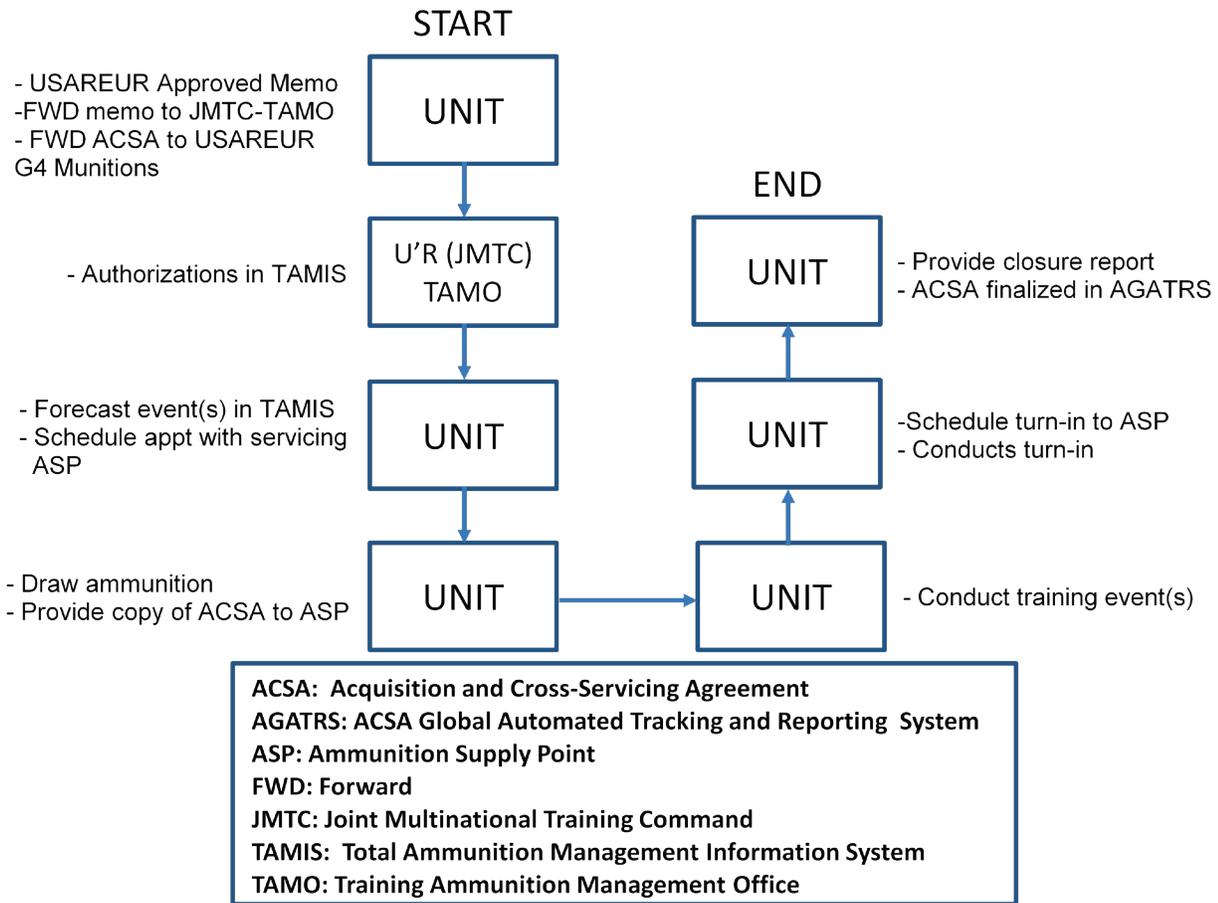
**D-4.** Units will forecast ammunition requirements for the training event in TAMIS not later than 60 days before the event starts and initiate the electronic DA Form 581.

**D-5.** Units will provide a copy of the ACSA order to the servicing ammunition supply point (ASP) and coordinate an appointment for the issue of ammunition in accordance with AE Regulation 5-13 and guidance provided by the Ammunition Center Europe.

**D-6.** After the training event, units will conduct turn-in actions with the issuing ASP in accordance with AE Regulation 5-13.

**D-7.** Units will report to the Security Cooperation Division, Office of the Deputy Chief of Staff, G3, HQ USAREUR, and the Multinational Training Division, G37 Training and Exercises Directorate, Office of the Deputy Chief of Staff, G3/5/7, HQ USAREUR, that all training has been executed and there are no outstanding equal-value exchange, replacement in kind, or cash exchange required. Additionally, the unit will finalize the ACSA order in the ACSA Global Automated Tracking and Reporting System.

**D-8.** Figure D-1 illustrates the process for requesting ammunition for a combined training event.



**Figure D-1. Ammunition Request Process**

**GLOSSARY**  
**SECTION I**  
**ABBREVIATIONS**

ACSA	acquisition and cross-servicing agreement
AE	Army in Europe
APACS	Department of Defense Aircraft and Personnel Automated Clearance System
ASP	ammunition supply point
CG, USAREUR	Commanding General, United States Army Europe
CSP	country support plan
DIRLAUTH	Direct Liaison Authorized
DOD	Department of Defense
DPUP	deploying partnership unit program
EVE	equal-value exchange
FMS	foreign military sales
HN	host nation
HQ USAREUR	Headquarters, United States Army Europe
HQDA	Headquarters, Department of the Army
JMTC	Seventh Army Joint Multinational Training Command
LPUP	local partnership unit program
LTA	local training area
MNTD	Multinational Training Division
MOA	memorandum of agreement
MOU	memorandum of understanding
MSC	major subordinate command
MTA	major training area
NATO	North Atlantic Treaty Organization
OJA	Office of the Judge Advocate, Headquarters, United States Army Europe
PfP	Partnership for Peace
POC	point of contact
PUP	partnership unit program
PPUP	priority partnership unit program
RIK	replacement in kind
SBU voice	sensitive but unclassified voice network
SCD	Security Cooperation Division
SOFA	Status of Forces Agreement
STANAG	standardization agreement
SUE	small unit exchange
TAMIS	Total Ammunition Management Information System
TAMO	Training Ammunition Management Office
TMR	Training Management Review
TSC	theater security cooperation
TSCMIS	Theater Security Cooperation Management Information System
U.S.	United States
USAREUR	United States Army Europe
USAREUR G3	Deputy Chief of Staff, G3, United States Army Europe
USAREUR G8	Deputy Chief of Staff, G8, United States Army Europe
USC	United States Code
USEUCOM	United States European Command

## **SECTION II TERMS**

### **acquisition and cross-servicing agreement**

An agreement between the United States and a foreign country that must be in place in order to provide mutual logistic support between those countries.

### **acquisition and cross-servicing agreement order**

A document used to request support from another nation, obligate a country to provide support, acknowledge the support was provided, and initiate billing for the cost of the support provided.