



DEPARTMENT OF THE ARMY  
UNITED STATES ARMY IN EUROPE  
UNIT 29351  
APO AE 09014-9351

AERM

06 May 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: FY16 USAREUR OMA Deficit Reduction Guidance

1. Purpose.

a. The Army only provided this Command with \$57M for our considerable FY16 OMA Base and ERI shortfalls by sourcing the most critical exercise needs. FY16 Midyear Review scrub of USAREUR Major Subordinate Command and principal staff section requirements resulted in \$113M remaining mission critical shortfalls (\$78M ERI, \$35M Base). The Army cannot assist with the remaining USAREUR OMA shortfalls due to other higher priority requirements. Our resource management challenge is to sustain and execute critical operations and rotational force support within existing resources, ensure 80% obligation by EOM July and full obligation of available resources before fiscal year end. USAREUR fund holders must take appropriate shortfall reduction steps and right-size remaining FY16 USAREUR funded OMA requirements to fit within their annual OMA budget.

b. The USAREUR Commanding General approved the following FY16 USAREUR-wide deficit reduction tools to facilitate managing remaining requirements within the USAREUR OMA budget. All USAREUR Commands, fund holders, and units will implement this guidance and the detailed guidance in Annex A immediately upon receipt, as applicable. This guidance supplements preceding USAREUR OMA funding, execution and TDY guidance. This memo applies to OMA (appropriation 2020; Base, OCO and ERI) funded activities only; requirements centrally funded by HQDA or sourced by other appropriations are not affected by this guidance.

2. All HQ USAREUR Staff Sections, Major Subordinate Commands/Fund Centers and assigned units/activities will:

a. Reexamine remaining FY16 USAREUR OMA sourced operational requirements, training events, and exercises for reduction potential in OPTEMPO and scope, deferral to late 4<sup>th</sup> QTR or FY17, or elimination. Reprioritize to cover mission essential requirements within existing OMA funding levels and communicate impacts and criticality of remaining unsourced FY16 OMA needs to USAREUR G3 and G8.

AERM

SUBJECT: FY16 OMA Deficit Reduction Guidance

b. Focus efforts on key exercises directly impacting/sustaining readiness and alliance assurance. Slow other training/exercise OPTEMPO to reduce supply, maintenance, parts/fuel requirements and expenditures to the maximum extent possible without causing mission failure.

c. Scrutinize, curtail, and/or eliminate USAREUR OMA funded TDY and tighten controls. Use of electronic/VTC means is mandated unless physical attendance is determined to be absolutely mission critical by the Brigade Commander or the first O6/GS15 in the chain of command. Keep the number of physical travelers to an absolute minimum. Omit transportation costs at the TDY location or keep to a minimum; use of public transportation is directed, where available. Utilize on-post lodging or provide lodging wherever feasible. Personnel lodged on government facilities will receive the Government Meal Rate for per diem if a Dining Facility is available. Ensure personnel on exercises or with an organization drawing field rations are ordered to travel in a Field Duty status. For the remainder of this FY, the first General/Flag Officer/SES in the Chain of Command approves USAREUR OMA funded TDY to CONUS regardless of amount and any TDY regardless of location that exceeds a total cost of \$2,000.00 per traveler. USAREUR OMA funded TDY below \$2,000.00 and/or not to CONUS, the approval level is the first O6/GS15 within the chain of command. No further delegation is authorized. Please refer to Annex A for details and exemptions.

d. Downsize and/or defer Staff Assistance Visits (except SHARP and Suicide Prevention) where possible.

e. Constrain MTSA requirements to DA selected participants; defer to FY17 where possible.

f. Defer Civilian Personnel training to FY17 except for professional licensure (online only). Any in-person training requires USAREUR CoS approval.

g. Restrain/defer conferences/conference attendance and training seminars.

h. Reduce/eliminate ceremony support/expenses (e.g. Memorial Day, air shows, etc.).

i. Defer furniture purchases (except medical).

j. Defer Life Cycle replacement.

k. Limit admin expenses and restrict supply/equipment requisitioning to absolutely mission critical (i.e. avoiding mission failure).

AERM

SUBJECT: FY16 OMA Deficit Reduction Guidance

l. Aggressively review contracts for cost savings, curtailment, deferral, incremental funding or cancellation. Incrementally fund remaining FY16 requirements/contracts (i.e., quarterly or monthly versus annual) and initiate modification of service contract performance periods NTE 31 Dec 16, as required to remain within budget.

m. Centralize GPC controls and turn off cards where necessary.

n. Manage work schedules and workload prudently and make every effort to ensure essential work is completed during normal duty hours. Balkans staff overtime on weekends is not authorized.

o. Communicate impacts of measures taken to stay within FY16 OMA budget guidance and remaining shortfalls to USAREUR G8 PBD, BMB within two weeks upon receipt of this memorandum.

p. Maintain all ground equipment systems except Patriot to Fully Mission Capable (FMC) plus Safety standards. Aircraft will continue to be maintained at Technical Manual (TM) 10/20 standards. Services will continue to be executed IAW HQDA policies. Continue to submit all supply and repair part requisitions in Global Combat Service Support-Army (GCSS-A), however, release from LOG ZPARK will be restricted to only those requests for items required to maintain equipment at Full Mission Capable plus Safety status (see Annex A), which are primarily high priority dead-lining requisitions, and requisitions for required services packages; all other lower priority requisitions (e.g. priorities 05 and 12) will be held in LOG ZPARK and not passed to the National/Wholesale System for fill without HQ USAREUR approval.

3. USAREUR G2 will defer McCully Barracks SCIF.

4. USAREUR G3 will:

a. Coordinate G3/7 training reviews with all supported units using an updated Training Management Review format.

b. Modify training guidance based on CG approved deficit reduction measures.

c. Defer unfunded RFFs to FY17 (1 x MP Co).

d. Curtail or cancel OMA sourced USAR/NG Overseas Deployment Training.

e. Maximize JCS and other appropriation (e.g. NGB, JTMG-U, etc.) funding leverage on e.g. joint exercises.

AERM  
SUBJECT: FY16 OMA Deficit Reduction Guidance

5. USAREUR G4 will:

a. The HQ USAREUR G4 staff will provide oversight and monitoring of compliance for approved and pending LOG ZPARK requisitions. As required, will provide additional guidance for the release of requisitions based on mission criticality and funds availability. Commanders and their staffs will use the GCSS-ARMY LOG ZPARK process as their tool to review and approve open requisitions within GCSS-ARMY. The term requisition applies to "purchase order/purchase request" terms within GCSS-ARMY and for requests submitted via legacy LIS systems to GCSS-ARMY.

b. Energize USAREUR Transportation Review Board to find additional movement efficiencies, reduce/curtail transportation cost and optimize transportation capacities and capabilities.

c. Validate NTV exceptions to policy and only forward those that will result in critical mission failure to USAREUR CoS for approval.

6. USAREUR G6 will:

a. Defer all theater IT refreshes and LCR replacement unless resulting in immediate mission failure.

b. Continue to fully execute cyber security requirements within designated MS4X funding provided.

7. USAREUR G8 will:

a. Ensure fund center solvency within existing funding levels.

b. Establish and maintain a consolidated, USAREUR leadership prioritized 1-N UFR list to facilitate timely reapplication of last minute unexecutable fall-out.

8. 409<sup>th</sup> Contracting Office will:

a. Support centralization of GPC controls and turn off cards as requested by USAREUR.

b. Support incremental contract funding methodology (e.g., quarterly vs. annual) via respective modification of service contract performance periods.

AERM  
SUBJECT: FY16 OMA Deficit Reduction Guidance

9. USAREUR G8 POCs for this action are the C/Program and Budget Division at military 537-8017 and the C/Budget Management Division at military 537-8105.

FOR THE COMMANDER:



MARKUS T. LAUBENTHAL  
Brigadier General, GS  
Chief of Staff

Encl

DISTRIBUTION:

Deputy Chief of Staff, G1, USAREUR  
Deputy Chief of Staff, G2, USAREUR  
Deputy Chief of Staff, G3/5/7, USAREUR  
Deputy Chief of Staff, G4, USAREUR  
Deputy Chief of Staff, G6, USAREUR  
Deputy Chief of Staff, G8, USAREUR  
Commander, HHBN, USAREUR  
Commander, 21st TSC  
Commander, JMTC  
Commander, 12 CAB  
Commander, 2 CR  
Commander, 173rd IBCT  
Commander, 10th AAMDC  
Commander, 19th BCD  
Commander, 650th MI  
Commander, NATO Brigade  
Commander, MCE, 4<sup>th</sup> ID