

<https://miap.csd.disa.mil>

If you need assistance Contact the Multi-Service Operational Support Team at Mechanicsburg, 717-605-7426(Option #4), DSN 430-7426 (Option #4), (800) 443-2448 (Option #4), or miap@mech.disa.mil

Register in MIAP with your CAC card. If you have any problems registering for MIAP, you MUST contact DISA. Neither DFAS nor DCPS support office can assist you. Choose the digital certificate that displays with email signature option. Put a check in the box that says “always use this certificate without prompting”.

If you do not have a CAC, follow the instructions for NON-CAC registration

Enter MIAP portal. Click on MIAP Login Enter CAC PIN

Select **MECH MODEL2** This is how you will access DCPS. Reflections will load, 2 screens will load, and then type in ZFAPO, then the DCPS login screen appears.

Printer set up:

Spool 1/2/3/4

Click on Spool 1

If it is not connected, click on connection. Click on session set up. At the bottom left of the screen, select connect. Click OK.

Click on File in the upper left corner

Click on Print set up

Destination should read Send output to printer.

Select your local printer

Nothing else should be checked off on this screen.

Select File, Page Setup

Set the margins: Left 0.2 Right 0.2

Top and Bottom are 0.0

Orientation is Landscape, Units of measurement is Inches

Select Page Options

Scaling is set to 100.00 in both horizontal and vertical dimensions

Rows per page = 64

Columns per row = 134

Click OK

Select Connection

Select Session Set up

Assigned LU = PZSCxxxx. This is where you enter your printer ID.

Click OK

Click set up.

Country Extended graphics code should be check with US English (037)

Override host page format, auto print line feed, scaling– Fit host page width, Fit host page height.

These are the only selections that should have a check mark.
Click OK.