



**DEPARTMENT OF THE ARMY  
UNITED STATES ARMY EUROPE  
UNIT 29351  
APO AE 09014-9351**

AEAGA-C

6 July 2011

**MEMORANDUM FOR**

**HQ USAREUR and IMCOM-Europe Staff Principals  
Commanders of USAREUR Major Subordinate and Specialized Commands and United States  
Army Garrisons**

**SUBJECT: Soaring Eagle Award**

This memorandum expires in 1 year.

1. References:
  - a. AR 672-20 and AE Supplement 1, Incentive Awards.
  - b. AE Form 672-20E, USAREUR Soaring Eagle Award.
2. The Soaring Eagle Award is a CG, USAREUR, award that recognizes individuals whose volunteer achievements or service significantly contributed to the mission accomplishment of USAREUR or IMCOM-Europe, or improved the quality of life in their community. The award, which consists of a certificate and a lapel pin, is ideally suited for spouses and Department of Defense employees (military and civilian) who significantly contribute to or volunteer in the community.
3. The accomplishments resulting from the volunteer service must be of such a magnitude that they are recognized at a brigade, higher command, or community level. Examples of such accomplishments include the development of a high-visibility program, service resulting in superior improvements to quality of life, and service of a highly specialized or professional level. The award must be based on the outcome of the service. The length of the service is not a determining factor.
4. Individuals must be nominated by a colonel, civilian equivalent, or higher. Nominations must be in memorandum format and include the following information:
  - a. The full name of the volunteer.
  - b. The name and title of the volunteer's spouse.
  - c. The period of volunteer service.
  - d. A summary of the significant service performed, including specific examples of how it affected the brigade, higher command, or community. An example of a nomination is enclosed.

AEAGA-C

SUBJECT: Soaring Eagle Award

5. The nomination must be accompanied by DA Form 1256 and the proposed citation wording, and sent through the individual's chain of command to the Civilian Personnel Division, Office of the Deputy Chief of Staff, G1, HQ USAREUR. Nominations should arrive at least 60 days before the presentation date if possible. The approving authority is the CG, USAREUR.
6. An individual may not receive other awards for the accomplishments listed in the Soaring Eagle nomination.
7. The POC is Ms. Hebron, DSN 379-5208 or e-mail: carol.hebron@eur.army.mil.

FOR THE COMMANDER:

Encl



James C. Boozer, SR  
Major General, GS  
Chief of Staff



## UNIT LETTERHEAD

OFFICE SYMBOL

Date

MEMORANDUM THRU Chain of Command

FOR Commander, United States Army Europe, Unit 29351, APO AE 09014-9351

SUBJECT: Nomination for the Soaring Eagle Award (Ms. Jane Smith)

1. I am pleased to forward the nomination of Ms. Jane Smith for the Soaring Eagle Award for her volunteer service to the United States Army Garrison (USAG) Benelux community from June 2008 through June 2011. Ms. Smith is the spouse of the Commander, USAG Benelux, Colonel John Smith.
2. Ms. Smith's leadership and commitment to a variety of social and volunteer programs in support of the Army Family in the Benelux community are truly exemplary. For most of her life as an Army spouse, Ms. Smith has been involved in numerous volunteer efforts while accompanying and supporting her husband in several complex assignments during times of peace and war. These efforts range from working with Family readiness groups to helping build a bridge between military communities and the host nation.
3. Ms. Smith is an outstanding role model for Army spouses and Family members alike. Her service to the Army and the Nation is exemplified by her drive, commitment, foresight, and responsiveness to the needs of the Soldiers and Families in the USAG Benelux. Her tireless involvement in the military and host-nation community, diplomatic skills, and compassion for Family members have ensured that Soldiers who were deployed could concentrate on their mission.
4. Ms. Smith is a consummate Army spouse, model employee, and, equally important, a leader and community volunteer who has had tremendous influence on the services provided to the Army Family. Her selfless service makes her most deserving of the Soaring Eagle Award.

Encl

SIGNATURE BLOCK  
Nominating Official

Encl