

INSTRUCTION FOR SUBSCRIBING TO AERC RETIREEINFO LIST SERVER

1. From the email address at which you would like to receive RetireeInfo List Server posting, send an email to listserv@listserv.army.pentagon.mil

2. Leave the subject line blank.

3. In the text block of the email type the following and nothing else:

Subscribe ae-retireeinfo yourfirstname yourlastname
End

4. You should receive an email acknowledging your request to be subscribed and asking that you reply to the email with the word OK in the text block and nothing else.

5. This will complete the subscription process. You will receive an email whenever a posting is made to the RetireeInfo List Server.

6. Postings can best be read in the HTML format. Should you receive a posting with a banner at the top of the page that reads "This message was converted to plain text" click on it and select Display as HTML.

7. Please be aware that you are not authorized to post to the RetireeInfo List Server.