

**UNITED STATES ARMY
EUROPE INFORMATION
ASSURANCE TRAINING**

General Information

1. Personnel requiring NIPR access must be registered in the Army Training & Certification Tracking System Account (ATCTS)
2. ATCTS accounts must be active prior to departing the CONUS command, without an account in ATCTS personnel will not be granted NIPR access
3. Once training has been completed and certificates have been sent to the Reserve Component SA, packets will be reviewed units will be notified of corrections needed
4. An example of the checklist is on page 23, once you receive it from the RC Affairs office - fill in and save the form to your desktop, you will need to include this as a part of your NIPR request packet
5. The checklist is required and must be sent with requested documents. The checklist must be filled out with the users information. Account creation requests will not be submitted without this form
6. Don't forget to include your EDI number on the checklist, account cannot be created without the information
7. To obtain your EDI number insert your ID Card into a CAC reader, your EDI number is the number that appears after your name (example: john.snuffy.123456789)

General Information

7. Links are provided on page 18 to assist in the completion of the required training and testing
8. The Acceptable Use Policy on that needs to be used is now located on the IA Training website
9. DD 2875s (System Authorization Access Request) require the following information:
 - a. Part I, Items 1 through 12 will be completed by user
 - b. Part II, all users will use the statement that is provided in the example and must include the ARTIMS line number
 - c. Items 16 though 20b will be filled in by the users supervisor
 - d. Part III, BN/State Security manager must complete this block
 - e. Leave the IT LEVEL DESIGNATION Level III marked as ODT personnel will not have administrative rights
7. UNIT IMOs DO NOT SIGN BLOCKS 21 AND 22 ON THE DD 2875
8. ODT Personnel will email a copy of the completed Access Request packet to the RC Affairs office NO LATER THAN 15 days prior to the units ADVON arrival date
9. All packets will be reviewed prior to submission for account creation by the Reserve Component SA
10. Please ensure you check all packets prior to submission, this will assist our office with the account creations

General Information

7. Example DoDIAA Certificate of Completion is located on page 20
8. Example DoDIAA Certificate of Training is located on page 21
9. Example of DD Form 2875 is located on page 22
10. Example of Required Documents Checklist is located on page 23
11. All form are available from the RC Affairs Office
12. To obtain a copy of the Checklist and the DD Form 2875 send an email to:
us.army.hohenfels.usareur.list.dl-jmrc-rcino@mail.mil
13. All documents listed on page 23, Required Documents Checklist are required, NIPR account request cannot be submitted without them

STEP ONE –Register for ATCTS

click login and follow the directions on the next slide

Army Training and Certification Tracking System - Windows Internet Explorer
https://atc.us.army.mil/iastar/index.php

File Edit View Favorites Tools Help

Links AKO Misc Web Sites Supply TNG Sites TriCare 119 Online ARNG Affairs Defense Connect english-german IIRC I homepage ALARCT Search iPERMS

Army Training and Certification Tracking System

U.S. ARMY Army Training & Certification Tracking System register login help

Home »
News »
Your IA Training Profile
Login »
Registration Info »
Compliance Information
Mission Statements »
Contact Information »
Web Links »
IA Position Titles »
Documents »
Pre-Assessment Test Information »

Anywhere, Anytime

The Army Training and Certification Tracking System provides managers at all levels a capability to report and manage their IA Workforce and General User population training and certification statistics and a summary report of certification voucher distribution. The IA workforce consist of personnel with Information System privilege access (admin or root) and/or working IA functions in technical, management, Computer Network Defense Service Provider and Architect and Engineer positions. IA functions are described in DoD 8570.01-M and AR 25-2. This system imports training and certification completion data from Army and DoD systems such as Army E-Learning, Virtual Training website, Fort Gordon school house, DoD Virtual Training Environment (VTE) and the DoD Workforce Certification Web Application System (DWCAS).

February IA Newsletter

Please see IA Training and Certification updates for the month of February 2011

Attachment: [February Newsletter](#)

COMPTIA Continuing Education enrollment procedures

For continuing education enrollment procedures, please view this [Guidance on CompTIA CE Enrollment PDF](#).

(more news)

All Users

Your AKO email address must be registered on all systems (Sig Ctr/I Gordon, Virtual Training, Skillport, and VTE) in order for your training completion records to import into your ATCTS profile.

REFRASE YOUR CERTIFICATION TO DOD. All IA workforce personnel must release their certifications at DMDC [\[DWCAS link\]](#) for the certification to show up as verified by DMDC in your ATCTS profile. DACs and military personnel's certification renewal fee / maintenance fees are paid if released through DMDC.

Online IA Training Links

Training can be completed at these outside sources:

- Signal Center IA Training
- Information Assurance Awareness
Mandated IA Training [Click Here!](#)
- Skillport Army E-Learning Program
- IA Virtual Training Website

Education & Awareness Links:

DEPARTMENT OF DEFENSE
DEPARTMENT OF JUSTICE AND SECURITY
IASP
social network training

https://atc.us.army.mil/iastar/index.php

Trusted sites | Protected Mode: Off 100%

STEP ONE –Register for ATCTS

If you do not have an account, click register here

Fill in the information requested on the next page

User Login - Windows Internet Explorer
https://atc.us.army.mil/iastar/login.php

File Edit View Favorites Tools Help

Links AKO Misc Web Sites Supply TNG Sites TriCare 119 Online ARNG Affairs Defense Connect english-german IIRC Homepage ALARCT Search iPERMS

User Login

Army Training & Certification Tracking System

register | login | help

Login

User Name (AKO E-Mail Address):

Password:

* Please note that passwords for this site are separate from AKO.

If you do not have an account, please [register here.](#) ←

If you have forgotten your password, [click here.](#)

Powered By IA STAR™ © 2005-11 WillCo Technologies, Inc. All Rights Reserved. [Disclaimer](#)

Trusted sites | Protected Mode: Off 100%

STEP ONE –Register for ATCTS

Personal security standard and Degree type are left blank

On the Select Unit Placement; if your unit is not specified then just use the DOIM as the HQ Alignment

When asked if you want to use the HQ Alignment as the SC/FCIO click yes

Once you have filled in the form click register

The screenshot shows the 'User Registration Form' in a Windows Internet Explorer browser. The URL is <https://atc.us.army.mil/iactar/register.php>. The page title is 'User Registration - Windows Internet Explorer'. The browser's address bar shows the URL. The page has a navigation menu on the left with links: Home, News, Your IA Training Profile, Login, Registration Info, Compliance Information, Mission Statement, Contact Information, Web Links, IA Position Titles, Documents, and Pre-Assessment Test Information. The main content area is titled 'User Registration Form' and 'All Fields are Required'. The form fields are: First Name, Middle Initial, Last Name, Email Address (with a note to use the AKU e-mail address), Phone Number, Personnel Type, Personnel Security Standard (with a link to 'see descriptions'), Degree Type (set to 'None'), and Occupational Specialty (set to 'None'). There is a checkbox for 'I have the specialty type IN-USEC on my SI-BU'. Below these fields is a section titled 'Select Unit Placement (4 steps or use search)'. It contains three dropdown menus: 'HQ Alignment (MACUM): ?' (set to 'Select From List'), 'HQ Alignment Subordinate Unit: Select your HQ Alignment first', and 'Signal Command/Function Chief Info Of. (SC/FCIO): ?' (set to 'Select From List'). Below the third dropdown is 'SC/FCIO Subordinate Unit: Select your Signal Command/FCIO first'. A black arrow points to a 'Register' button at the bottom of the form. The browser's status bar at the bottom shows 'Trusted sites | Protected Mode: Off' and '100%' zoom.

STEP TWO – DODIAA Training/Exam

To access the required training click on the Information Assurance Awareness picture

Information Assurance Training Center - Windows Internet Explorer
https://ia.signal.army.mil/

File Edit View Favorites Tools Help
Links AKO Misc Web Sites Supply TNG Sites TriCare 119 Online ARNG Affairs Defense Connect english-german HRC Homepage AI ARCT Search IPFRMS
Information Assurance Training Center

IA Home Login Courses MTT Locations Resources Contact

INFORMATION ASSURANCE TRAINING CENTER

US ARMY SIGNAL CENTER FORT GORDON, GA

Welcome to the "Award-Winning" Information Assurance Division
Recipient of the 2009 "Category II - Most Innovative IA Project or Implementation - Unit/Command" award.

INFORMATION ASSURANCE SITES

- Defense Information Systems Agency (DISA)
- Army Training & Certification Tracking System (ATCTS)
- Army Europe- TIT (AF-ITT)
- US ARMY IA & COMPLIANCE
- Information Assurance Support Environment (IASE)
- US ARMY IA VIRTUAL TRAINING

IA Documents

- Information Assurance Training and Certification (BBP) 6 Aug 10
- DOD 8570.01
- DoDD 5200.1-K
- AR 77-7

The Information Assurance (IA) Division, U.S. Army School of Information Technology, provides high quality Information Assurance/Computer Network Defense training and certification for Department of Defense personnel worldwide.

We provide training primarily for Department of Army personnel, but have also trained personnel from all services and other federal agencies to include: U.S. Air Force, U.S. Navy, U.S. Marine Corps, U.S. Coast Guard, Department of Defense civilian and contract employees, Department of Energy, and the Federal Aviation Administration.

The branch is also responsible for research, course development, and the distribution of course materials to our satellite sites worldwide. We make every effort to remain on the cutting edge of technology and safeguard the Army's networks.

Training Opportunities

- CEH 082-303
4/18/2011-4/29/2011
[Camp Robinson](#)
- CEH 304-11
8/22/2011-9/2/2011
[Camp Robinson](#)
- CISSP 080 003
3/21/2011-1/1/2011
[Camp Robinson](#)
- CISSP 002 11

Information Assurance Awareness
Mandated IA Training [Click Here!](#)

News ↑ er

Top Stories - 5 total (view all)

- IA Training and Test Plans letter Oct2010 (OIA&C)
- Senate Bill Eyes Cybersecurity Reform
- Army values with exercises as fast as it can

LANDWARNET
US ARMY SIGNAL CENTER
WWW.ARMY.MIL
AKO ARMY KNOWLEDGE ONLINE

NET
FORT GORDON

This site can be best viewed with a screen resolution of 1024 x 768 or higher, using the most current versions of Internet Explorer, Netscape, Mozilla Firefox and Opera.

[Privacy and Security Notice](#) | [Disclaimer](#) | [Contact Webmaster](#)

javascript:SiteExitDOD('http://www.disa.mil/'); Trusted sites | Protected Mode: Off 100%

STEP TWO – DODIAA Training/Exam

Step One:
Training and Step
Two: Army
Required Exam
must both be
completed
Once you have
finished the
training, the
certificate must
be printed
If you do not you
will have to
retake the
training to obtain
the required
certificate
The training
certificate must
be signed by the
user

Information Assurance Training Center - Windows Internet Explorer
https://ia.signalarmy.mil/DoDIAA/default.asp

IA Home | Login | Courses | MTT | Locations | Resources | Contact

INFORMATION ASSURANCE TRAINING CENTER US ARMY SIGNAL CENTER FORT GORDON, GA

DoD Information Assurance Awareness Training

Objectives: The objectives of this training are listed as follows.

- Affect physical security of computer hardware and software.
- Limit access to computer equipment to authorized users only.
- Prevent computer fraud, waste and abuse.
- Implement effective contingency planning.
- Report security problems to the chain of command.
- Protect computer files from infection by malicious logic.

Note:

- To meet Army requirements, all personnel must complete the training and score 70% or greater on the IA Awareness exam
- Two certificates will be generated upon successful completion of the training and exam, both certificates are required for all personnel:
 - The first certificate will be offered after completion of the training module, if you do not print it at that time you will have to "redo" the training in order to receive it at a later time.
 - The second certificate will be available after successfully passing the exam (see [Login Page](#) for information on printing certificates) This certificate will be signed by the CIT Director.

Army personnel must successfully complete both steps:

Step One: Training

Step Two: Army Required Exam

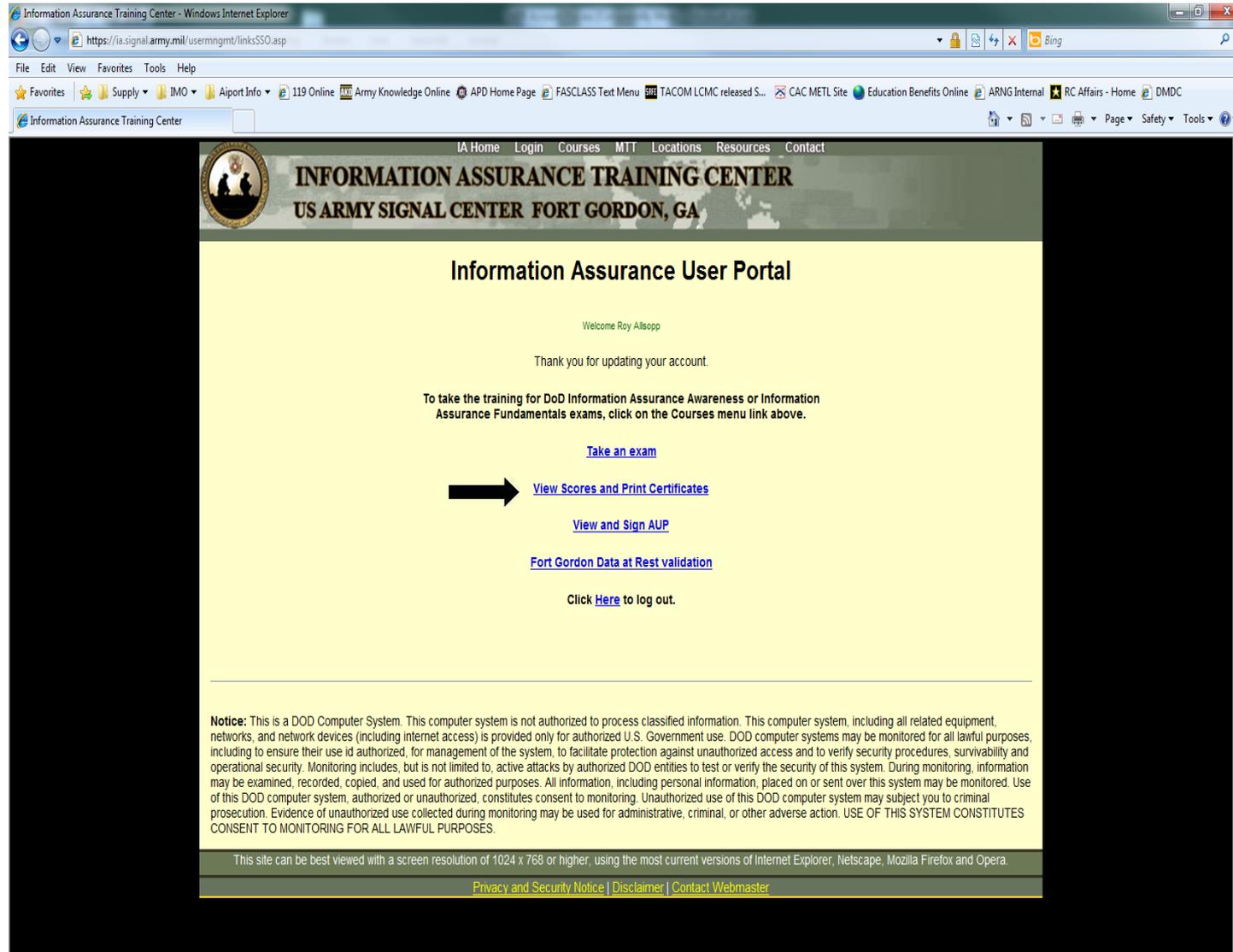
This site can be best viewed with a screen resolution of 1024 x 768 or higher, using the most current versions of Internet Explorer, Netscape, Mozilla Firefox and Opera.

[Privacy and Security Notice](#) | [Disclaimer](#) | [Contact Webmaster](#)

Done Trusted sites | Protected Mode: Off 100%

STEP THREE – DODIAA Training / Exam Certificates

Once you have completed the required exam click view scores and print certificates



The screenshot shows a web browser window displaying the Information Assurance Training Center website. The page title is "Information Assurance Training Center" and the URL is "https://ia.signal.army.mil/usermgmt/linksSSO.asp". The page content includes a navigation menu with links for "IA Home", "Login", "Courses", "MTT", "Locations", "Resources", and "Contact". The main heading is "INFORMATION ASSURANCE TRAINING CENTER" and "US ARMY SIGNAL CENTER FORT GORDON, GA". Below this is the "Information Assurance User Portal" section, which displays a welcome message for "Roy Allsopp" and a thank you for updating the account. The portal provides instructions to take training for DoD Information Assurance Awareness or Information Assurance Fundamentals exams, with a link to "Courses". A prominent black arrow points to the link "View Scores and Print Certificates". Other links include "Take an exam", "View and Sign AUP", "Fort Gordon Data at Rest validation", and "Click Here to log out.". A notice at the bottom of the page states: "Notice: This is a DOD Computer System. This computer system is not authorized to process classified information. This computer system, including all related equipment, networks, and network devices (including internet access) is provided only for authorized U.S. Government use. DOD computer systems may be monitored for all lawful purposes, including to ensure their use is authorized, for management of the system, to facilitate protection against unauthorized access and to verify security procedures, survivability and operational security. Monitoring includes, but is not limited to, active attacks by authorized DOD entities to test or verify the security of this system. During monitoring, information may be examined, recorded, copied, and used for authorized purposes. All information, including personal information, placed on or sent over this system may be monitored. Use of this DOD computer system, authorized or unauthorized, constitutes consent to monitoring. Unauthorized use of this DOD computer system may subject you to criminal prosecution. Evidence of unauthorized use collected during monitoring may be used for administrative, criminal, or other adverse action. USE OF THIS SYSTEM CONSTITUTES CONSENT TO MONITORING FOR ALL LAWFUL PURPOSES." The footer of the page includes the text "This site can be best viewed with a screen resolution of 1024 x 768 or higher, using the most current versions of Internet Explorer, Netscape, Mozilla Firefox and Opera." and links for "Privacy and Security Notice", "Disclaimer", and "Contact Webmaster".

STEP THREE – DODIAA Training / Exam Certificates

Click view certificate, this will allow you to print/save a copy of the DA Form 87

The screenshot shows a web browser window displaying the Information Assurance User Portal. The page title is "Information Assurance User Portal" and it is part of the "US ARMY SIGNAL CENTER FORT GORDON, GA" website. The main content area is titled "Scores and Certificates" and includes a link to "View Certificate link". There are three main sections: "Signed AUP", "Certificates for Online Training", and "Certificates for In-Class Training".

Signed AUP

AUP	Signed Date: 7/11/2012 11:56:13 AM	View AUP
-----	------------------------------------	--------------------------

Certificates for Online Training

ONLY successfully completed exam information will be displayed below. Exams with scores below 70 will not appear.

Module Tested	Date Taken	Final Score	Certificate
IAF (Mgt Level 1)	5/1/2009 6:34:46 AM	90	View Certificate
Annual DoD Information Assurance Awareness Exam	5/8/2012 11:14:21 AM	80	View Certificate

Certificates for In-Class Training

Class Taken	Class Dates	Certificate
No In-class Certificates found		

[Go Back To User Menu](#)

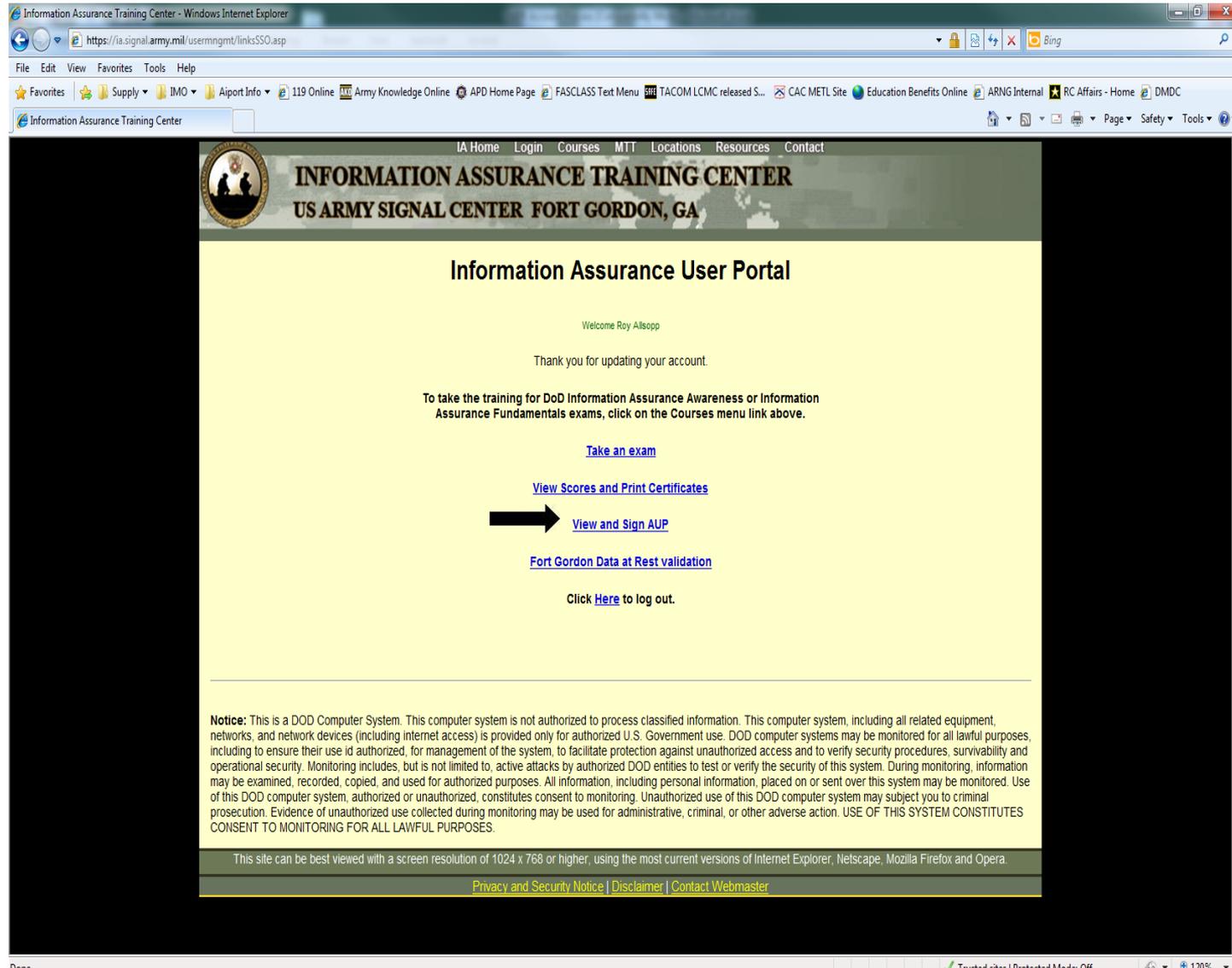
Click [Here](#) to log out.

This site can be best viewed with a screen resolution of 1024 x 768 or higher, using the most current versions of Internet Explorer, Netscape, Mozilla Firefox and Opera.

[Privacy and Security Notice](#) | [Disclaimer](#) | [Contact Webmaster](#)

STEP THREE – DODIAA Training / Exam Certificates

Once you have completed and printed your training and DA 87 certificates click View and Sign AUP



The screenshot shows a web browser window displaying the Information Assurance Training Center website. The page title is "Information Assurance Training Center" and the URL is "https://ia.signal.army.mil/usermgmt/linksSSO.asp". The page content includes a navigation menu with links for "IA Home", "Login", "Courses", "MTT", "Locations", "Resources", and "Contact". The main heading is "INFORMATION ASSURANCE TRAINING CENTER" and "US ARMY SIGNAL CENTER FORT GORDON, GA". Below this is the "Information Assurance User Portal" section, which includes a welcome message "Welcome Roy Allsopp", a thank you message "Thank you for updating your account.", and instructions: "To take the training for DoD Information Assurance Awareness or Information Assurance Fundamentals exams, click on the Courses menu link above." The "Courses" link is highlighted in blue. Below this are several other links: "Take an exam", "View Scores and Print Certificates", "View and Sign AUP" (which is highlighted with a black arrow), and "Fort Gordon Data at Rest validation". At the bottom of the page, there is a "Notice" section and a footer with the text "This site can be best viewed with a screen resolution of 1024 x 768 or higher, using the most current versions of Internet Explorer, Netscape, Mozilla Firefox and Opera." and links for "Privacy and Security Notice", "Disclaimer", and "Contact Webmaster".

STEP FOUR – US Army Information Assurance Virtual Training

If you do not have an account you will need to create one by clicking on registration page

Fill in the information requested

Welcome to the U.S. Army Information Assurance Virtual Training Login Page - Windows Internet Explorer

https://atrainning.us.army.mil/

File Edit View Favorites Tools Help

Welcome to the U.S. Army Information Assurance...

U.S. Army Information Assurance Virtual Training

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

This site has transitioned to CAC-only login. Please make sure you are logged into your system with your CAC in order to proceed with login to the site. If you have not associated your CAC with your account in the past you will need to first login in via username and password in order to do so.

If you are supporting the Army as a military or civilian contractor, please register using your AKO email address. If you have already registered under another email address, please update your Profile to your AKO email address once you have logged in.

I acknowledge and accept the above access statement.

Username If you have not registered and need a login ID, please go to our [registration page](#).

Password [Forgot username or password?](#)

For assistance, please email Customer Support at helpdesk@nacon.com or call (410) 295-5070.
Customer support technicians are available Monday-Friday 08:00-17:00 ET.
Please allow 24 to 48 hours for a response from our Help Desk.

Powered by NACON

The appearance of hyperlinks does not constitute endorsement by the U.S. Army of this Web site or the information, products or services contained therein. For other than authorized activities such as military exchanges and Morale, Welfare and Recreation sites, the U.S. Army does not exercise any editorial control over the information you may find at these locations. Such links are provided consistent with the stated purpose of this DoD Web site.

STEP FOUR – US Army Information Assurance Virtual Training

Fill in the information requested and click Submit Registration Information

Welcome to U.S. Army Information Assurance Virtual Training - Windows Internet Explorer

https://iatraining.us.army.mil/_usermgrnt/register.htm

U.S. Army Information Assurance Virtual Training

Please Enter Your Registration Information.

You must have an "army.mil" or "usma.edu" address to access this system.
All ".com and .net" email addresses will automatically be denied.
Users must provide a valid entry in each of the fields below

First Name Last Name

Username (firstname.lastname)

Email Address Re enter Email Address

Phone Number (10 digit commercial) Rank or Title (c.g. SGT, Mr.)

Unit or Organization

MAC(O)M (e.g. AMC, FORSCOM, etc.)

Other

Passwords must adhere to the following guidelines: they must consist of a minimum of 10 characters but cannot exceed 20 characters; must contain at least 2 uppercase characters, 2 lowercase characters, 2 numbers, and 2 special characters in accordance with AR25-2; and cannot contain single or double quotes.

Password Verify Password

The IA Training Mailing List provides users with information about updates, changes, and additions to our site as well as informing them about iatraining events. This is a very low volume mailing list that we highly recommend all users join as it provides you with invaluable information about our site.

Subscribe

[Return to Login](#)

Done Trusted sites | Protected Mode: Off 100%

STEP FOUR – Thumb Drive Awareness Training

After logging into the website click on courses

U.S. Army Information Assurance Virtual Training - Windows Internet Explorer

https://attraining.us.army.mil/html/student.htm#regtype=home

File Edit View Favorites Tools Help

U.S. Army Information Assurance Virtual Training

FAQ SUPPORT LOG OFF

U.S. Army Information Assurance Virtual Training

HOME COURSES CERTIFICATES PROFILE

WELCOME

Welcome to The Army Information Assurance Virtual Training Classroom. If you have not already done so, we recommend reviewing the Usage and Introduction which contains useful information about the features within the classroom. If you need further assistance please read the FAQ or contact Support.

If you are looking for the **DoD IA Awareness Training**, please visit the Ft. Gordon Signal Center IA Training Portal.

ANNOUNCEMENTS

Flying Squirrel Training will no longer be available on this site after 23 Aug 2012, but will remain available on the Naval Research Laboratory (NRL) site for those who need access. Please plan your training accordingly.

Memo: Changes to the Title, Responsibilities and Certification Requirements for IASOs Extension

ATCTS
If you have questions about the ATC Tracking System, please check our FAQ.

PROFILE CHANGES

Email Changes and ATCTS: IAVTC now accepts both army.mil and mail.mil email addresses for registration. However, if you have an account with the Army Training & Certification Tracking System, your IAVTC profile MUST BE associated with your AKO email address to ensure your training records are transferred.

MACOMs: MACOMs have been updated in our database. Please verify that the MACOM associated with your account is correct and make any necessary changes in your Profile.

RESUME TRAINING

Resume IA Self Assessment Tool training

RECENT CERTIFICATES

- 2011-03-24 Thumb Drive Awareness
- 2011-03-24 Army G3 Computer Security
- 2011-03-24 WNSF - Portable Electronic Devices and Removable Storage Media v1.0
- 2011-03-24 WNSF - Phishing Awareness v1.0
- 2011-03-24 WNSF - Safe Home Computing

IA SELF ASSESSMENT TOOL

Information Assurance Self-Assessment Interactive Checklist *Version 5.0*

Announcement:
As of 1 July 2011, the IA SAT effective date is 13 March 2012

NEW COURSES

NetScreen now covers SSG 20 and SSG 520M firewalls.

Become familiar with the **Assured Compliance Assessment Solution (ACAS)**.

SQL Injection: Defines and demonstrates this exploit, and offers instructions for defending against it.

ADDITIONAL RESOURCES

Implementation of Information Assurance Best Business Practice (IA BBP)
IA Training and Certification Version 5.0

SIPRNET Token Holder Instructions
Army SIPRNET Token Holder Instructions for DoD PKI Token

CYBER PATROL

99 CYBER PATROL

Done

Trusted sites | Protected Mode: Off

120%

STEP FOUR – Thumb Drive Awareness Training

On this screen you need to click on the number 3 at the bottom of the page

The screenshot shows a web browser window displaying the U.S. Army Information Assurance Virtual Training website. The browser's address bar shows the URL: <https://iatraining.us.army.mil/html/student.htm#regtype=courselist>. The website header includes the U.S. Army logo and the title "U.S. Army Information Assurance Virtual Training". Below the header is a navigation menu with "HOME", "COURSES", "CERTIFICATES", and "PROFILE". A "Categories" dropdown menu is visible on the right. The main content area is titled "Select a Course:" and lists several courses, including "Site Usage and Introduction" (Completed), "NSS PKI Trusted Agent Training", "IA for DoD Auditors and IGs v2.0", "DoD DAA v9.0", "CyberProtect v2.0", "SQL Injection", "Assured Compliance Assessment Solution (ACAS)", and "Social Networking v1.0". At the bottom of the course list, there is a pagination control with buttons for "1", "2", "3", "4", "5", and "Show All". The number "3" is highlighted with a yellow background, and a black arrow points upwards to it. The footer of the website includes "ACERT", "PRIVACY POLICY", and "Powered By NACON".

STEP FOUR – Thumb Drive Awareness Training

Now click on
Thumb Drive
Awareness

You will then be
able to
complete the
required
training

The screenshot shows a web browser window displaying the U.S. Army Information Assurance Virtual Training portal. The page features a navigation menu with 'HOME', 'COURSES', 'CERTIFICATES', and 'PROFILE'. A search bar is present with the text 'Enter a term or select from list'. Below the navigation, there is a section titled 'Select a Course:' with a list of courses. The first course, 'Thumb Drive Awareness', is highlighted with a black arrow pointing to it, and the status 'Completed' is visible on the right side of the row. Other courses listed include 'STIG', 'CX-I AMN - IA Briefing for Senior Operational Leaders v1.0', 'CX-I AMN - Computer Network Defense Information Sharing v1.0', 'CX-I AMN - IA Roles and Responsibilities v5.0', 'CX-I AMN - Enhancing Information Assurance through Physical Security v1.0', 'CX-I AMN - Insider Threat v3.0', and 'CX-I AMN - Wireless Security v3.0'. At the bottom of the page, there are links for 'ACERT' and 'PRIVACY POLICY', and a logo for 'Powered By NACON'. The browser's address bar shows the URL 'https://attraining.us.army.mil/html/student.htm#regtype=selcourse&pg=2'.

STEP FOUR – Thumb Drive Awareness Training

The screenshot shows the U.S. Army Information Assurance Virtual Training website. The navigation menu includes HOME, COURSES, CERTIFICATES, and PROFILE. The 'CERTIFICATES' tab is active, and an arrow points to it from the text on the left. Below the navigation, there are two tables: 'Completed Certifications' and 'Training Records'. The 'Completed Certifications' table has a dropdown menu set to 'Last 10' and a black arrow pointing to the 'Display Certificate' link in the first row. The 'Training Records' table also has a dropdown menu set to 'Last 10'.

Completed Certifications

Course	Date	Certificate Number	Display Certificate
Thumb Drive Awareness Virtual Training Course	2011-03-24	1HUM IATP 2B4B00057	Display Certificate Mail Certificate
Army G3 Computer Security Training	2011-03-24	G3CS-IATP-2B4R00040	Display Certificate Mail Certificate
WNSF - Portable Electronic Devices and Removable Storage Media	2011-03-24	WRMH IATP 2B4B00113	Display Certificate Mail Certificate
WNSF - Phishing Awareness Course	2011-03-24	WAPT-IATP-2B4R00090	Display Certificate Mail Certificate
WNSF - Safe Home Computing Course	2011-03-24	WSHC IATP 2B4B00082	Display Certificate Mail Certificate
WNSF - Personally Identifiable Information (PII) Course	2011-03-24	WPII-IATP-2B4R00097	Display Certificate Mail Certificate
Thumb Drive Awareness Virtual Training Course	2009-07-01	1HUM IAT 23DD00013	Display Certificate Mail Certificate
Army G3 Computer Security Training	2009-07-01	G3CS-IAT-23DD00004	Display Certificate Mail Certificate
WNSF - Portable Electronic Devices and Removable Storage Media	2009-07-01	WRMH IAT 23DD00033	Display Certificate Mail Certificate
WNSF - Phishing Awareness Course	2009-07-01	WAPT-IAT-23DD00033	Display Certificate Mail Certificate

Training Records

Course	Lesson Tested	Date Taken	Final Score
Thumb Drive Awareness	TIA-TDA-3400	2011-03-24 09:16:34	90
Army G3 Computer Security	TIA-CMSC-5300	2011-03-24 09:13:53	Finished
WNSF - Personally Identifiable Information (PII)	TIA-WPII-5404	2011-03-24 09:13:02	80
WNSF - Safe Home Computing	TIA-WSHC-5403	2011-03-24 09:11:26	90
WNSF - Safe Home Computing	TIA-WSHC-5403	2011-03-24 09:09:56	60

Once you have completed the training click on the certificates

Then you will be able to print a copy of the required certificate

Minimum Training Requirements

<https://atc.us.army.mil/iastar/news.php>

Army Training & Certification Tracking System (ATCTS) Account must provide a screen print for verification

<https://ia.signal.army.mil/login.asp>

Step 1: Complete the DOD Information Assurance Awareness Training, the certificate is required and must be signed by user

<https://ia.signal.army.mil/login.asp>

Step 2: Complete the required exam and print the certificate, DA 87 is required

<https://iatraining.us.army.mil/>

Thumb-Drive Awareness Certificate is required

<https://iatraining.us.army.mil/>

Acceptable Use Policy must be signed by the user

<http://www.dtic.mil/whs/directives/infomgt/forms/eforms/dd2875.pdf>

All personnel are required to fill out and submit the DD Form 2875, System Authorization Access Request

Example DoDIAA Certificate of Completion

Certificate of Completion

PVT Joe Snuffy

Has completed

Information Assurance Awareness

Version 10.0, 2011



R. Allsup

Signature

5/8/2012

Date

Example DoDIAA Certificate of Training

Certificate of Training, DA Form 87 Page 1 of 1



DEPARTMENT OF THE ARMY
CERTIFICATE OF TRAINING

This is to certify that
PVT JOE SNUFFY
has successfully completed

Annual DoD Information Assurance Awareness Exam (V 10.0)
1 Hour(s)

U.S. Army Signal Center
Given at Fort Gordon, GA

08 May 2012

DA Form 87, 1 Oct 78

Rodney Duncan
Rodney Duncan
LTC, LG
Director, Cyber Leader College

<https://ia.signal.army.mil/usermngmt/certificateSSO.asp?testid=6> 5/8/2012

DD Form 2875

SYSTEM AUTHORIZATION ACCESS REQUEST (SAAR)			
PRIVACY ACT STATEMENT			
AUTHORITY: Executive Order 10450, 9397; and Public Law 99-474, the Computer Fraud and Abuse Act.			
PRINCIPAL PURPOSE: To record names, signatures, and other identifiers for the purpose of validating the trustworthiness of individuals requesting access to Department of Defense (DoD) systems and information. NOTE: Records may be maintained in both electronic and/or paper form.			
ROUTINE USES: None.			
DISCLOSURE: Disclosure of this information is voluntary; however, failure to provide the requested information may impede, delay or prevent further processing of this request.			
TYPE OF REQUEST			DATE (YYYYMMDD)
<input type="checkbox"/> INITIAL <input type="checkbox"/> MODIFICATION <input type="checkbox"/> DEACTIVATE <input type="checkbox"/> USER ID			
SYSTEM NAME (Platform or Applications)		LOCATION (Physical Location of System)	
PART I (To be completed by Requestor)			
1. NAME (Last, First, Middle Initial)		2. ORGANIZATION	
3. OFFICE SYMBOL/DEPARTMENT		4. PHONE (DSN or Commercial)	
5. OFFICIAL E-MAIL ADDRESS		6. JOB TITLE AND GRADE/RANK	
7. OFFICIAL MAILING ADDRESS		8. CITIZENSHIP <input type="checkbox"/> US <input type="checkbox"/> FN <input type="checkbox"/> OTHER	
		9. DESIGNATION OF PERSON <input type="checkbox"/> MILITARY <input type="checkbox"/> CIVILIAN <input type="checkbox"/> CONTRACTOR	
10. IA TRAINING AND AWARENESS CERTIFICATION REQUIREMENTS (Complete as required for user or functional level access.) <input type="checkbox"/> I have completed Annual Information Awareness Training. DATE (YYYYMMDD)			
11. USER SIGNATURE		12. DATE (YYYYMMDD)	
PART II - ENDORSEMENT OF ACCESS BY INFORMATION OWNER, USER SUPERVISOR OR GOVERNMENT SPONSOR (If individual is a contractor - provide company name, contract number, and date of contract expiration in Block 16.)			
13. JUSTIFICATION FOR ACCESS			
14. TYPE OF ACCESS REQUIRED:			
<input type="checkbox"/> AUTHORIZED <input type="checkbox"/> PRIVILEGED			
15. USER REQUIRES ACCESS TO:			
<input type="checkbox"/> UNCLASSIFIED <input type="checkbox"/> CLASSIFIED (Specify category) <input type="checkbox"/> OTHER			
16. VERIFICATION OF NEED TO KNOW		16a. ACCESS EXPIRATION DATE (Contractors must specify Company Name, Contract Number, Expiration Date. Use Block 27 if needed.)	
I certify that this user requires access as requested. <input type="checkbox"/>			
17. SUPERVISOR'S NAME (Print Name)		18. SUPERVISOR'S SIGNATURE	19. DATE (YYYYMMDD)
20. SUPERVISOR'S ORGANIZATION/DEPARTMENT		20a. SUPERVISOR'S E-MAIL ADDRESS	20b. PHONE NUMBER
21. SIGNATURE OF INFORMATION OWNER/OPR		21a. PHONE NUMBER	21b. DATE (YYYYMMDD)
22. SIGNATURE OF IAO OR APPOINTEE		23. ORGANIZATION/DEPARTMENT	24. PHONE NUMBER
			25. DATE (YYYYMMDD)

Required Documents Checklist

ARIMS File # 1H

- [Army Training & Certification Tracking System \(ATCTS\) Account](#)
must provide a screen print for verification
- [Complete the DOD Information Assurance Awareness Training](#)
Step 1 Training certificate is required and must be signed by user
- [Pass the DOD Information Assurance Awareness Exam](#)
Step 2 exam certificate, DA 87, is required
- [Thumb-Drive Awareness](#)
Certificate is required
- [Acceptable Use Policy](#)
your local IMO does not sign this form only the user, I will sign as the RCAO IMO
- [System Authorization Access Request, DD 2875](#)
Part II - Justification must be filled in and users supervisor must sign the form as well
Part III - Security Manager must validate background or clearance information

Rank: Last Name:

AKO E-Mail Address: _____

EDI Number:

For Reserve Affairs Office Use Only

Start Date: End Date:

Ticket Number: