



**DEPARTMENT OF THE ARMY**  
**SEVENTH U.S. ARMY JOINT MULTINATIONAL TRAINING COMMAND**  
**UNIT 28130**  
**APO AE 09114**

REPLY TO  
ATTENTION OF

AETT-AG

27 July 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Sexual Assault Prevention (Command Policy Letter 14)

1. No form of sexual assault will be tolerated in this command. Sexual assault occurs through “intentional sexual contact, characterized by use of force, physical threat or abuse of authority,” either when the victim does not consent, or when the victim’s physical or mental state does not permit consent. Sexual assault is a crime that harms individuals and prevents mission accomplishment. All leaders within this command have obligations to (1) effectively respond to allegations of sexual assault, and (2) engage in effective and coordinated efforts to prevent sexual assault. To this end, it is our policy to encourage sensitive care for the victims, provide aggressive, timely, and thorough investigation of all reported sexual assaults, and promote awareness and education.

2. We will create and promote a positive command climate in which victims and witnesses have the confidence to report allegations immediately. This objective requires widespread notice of victim reporting options, as well as broad dissemination of contact information for reporting. We will ensure that Soldiers and civilians are aware of the two reporting options for sexual assaults:

a. Restricted reporting – Permits a sexual assault victim to obtain medical, counseling, and advocacy services on a confidential basis, without triggering the involvement of law enforcement agencies, an official investigation, or notification to the chain of command. Persons who are sexually assaulted and desire restricted reporting should report the assault to the Sexual Assault Response Coordinator (SARC), Victim Advocate, Chaplain, or a healthcare provider. Victims who desire to make restricted reports will not be directed to law enforcement agencies.

b. Unrestricted reporting – Permits a sexual assault victim to obtain the same services as restricted reporting, but allows for a full investigation to include the possibility of criminal prosecution. An unrestricted report requires official reporting through law enforcement and chain-of-command channels. Details of the incident will be released only to those personnel who have a legitimate need to know.

3. Leaders will ensure that their subordinates know where to report sexual assault based on the victim’s reporting preferences. This contact information will be posted in highly-traveled areas, and will include the following information:

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a. The installation SARC's phone number (DSN: 476-3217 or 09662-83-3217) is accessible at all times with on-call personnel ready to respond immediately.

b. The European Theater's sexual assault reporting hotline (DSN: 371-3550/3551 or 00-800-0277-2858) is staffed at Heidelberg Hospital's Emergency Room, and available for emergency response at all times.

4. Sexual assault awareness and prevention training will be conducted at least annually. Annual training should be conducted with input from a SARC when possible, and should include scenario-based exercises that cover the entire cycle of reporting, response, and accountability procedures. At a minimum, annual training will cover types of reporting, the Department of Defense's Victim and Witness Bill of Rights, resources available to Sexual Assault Victims, and potential criminal penalties for persons convicted of sexual assault. Leaders will seize every opportunity to incorporate additional training into newcomer's briefings, holiday and safety briefings, and briefings before and after deployments.

5. The prevention of sexual assault is a responsibility shared by each of us: Soldiers, civilian employees, contractors, and Family members. We must identify and endeavor to eliminate risk-factors that threaten a productive environment free of harassment and assault. Where prevention efforts have failed, Commanders/Directorates will ensure that all known allegations of sexual assault are investigated promptly and impartially, and will coordinate with the local Criminal Investigation Division (CID) and the Staff Judge Advocate immediately following an allegation. Leaders will make every effort to promptly separate victims from alleged offenders through use of Military Protective Orders and/or physical relocation during the course of an investigation. Along with ensuring the victim's rights to essential services, leaders will honor a suspect's rights, including the presumption of innocence, throughout the course of the investigation and any other action in response to the complaint.

6. Sexual assaults not only impact the victims, but adversely impacts the morale and cohesiveness of our units and the community, thereby affecting our readiness. I am committed to promoting an atmosphere which provides dignity and respect to all.



BRYAN L. RUDACILLE

Colonel, Infantry

Commanding

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