



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
SEVENTH U.S. ARMY JOINT MULTINATIONAL TRAINING COMMAND
UNIT 28130
APO AE 09114-8130

AETT-SGS

27 July 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Open Door Policy (Command Policy Letter 1)

1. We are all responsible for taking care of one another as members of the Army in Europe Team. Together we work toward a common understanding and shared vision to achieve trust and harmony. Harmony supports mission accomplishment.
2. I encourage everyone to try to resolve problems at the lowest level possible. I recognize that there may be times when an individual is confronted with a problem that he or she believes must be addressed by someone outside his or her immediate chain of command. In those instances, I will do my best to provide a solution or make a decision that is in the best interest of the individual, the Joint Multinational Training Command, and the U.S. Army.
3. It is not necessary to receive approval from the chain of command before meeting with me on open door matters, but Soldiers should advise their chain of command, and civilians are encouraged to notify their supervisory chain, of their intent to seek my assistance.
4. I will make myself available to discuss professional or personal concerns with any Soldier, civilian, or their Family members. My intent is to provide every means within this command for people to resolve their problems.
5. Keep in mind that disciplinary issues and issues addressed by an existing procedure, should be allowed to reach me in accordance with established procedures. Examples include, but are not limited to, Equal Employment Opportunity issues, A-76 issues, Army Regulation 15-6 investigations, reassignments, Inspector General inquiries, and civilian grading issues and grievances.
6. To schedule an appointment under this policy, contact my Office at 475-8306.


BRYAN L. RUDACILLE
Colonel, Infantry
Commanding

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