



Grafenwoehr Claims Office

Bldg. 216 Room #2

DSN: 475-8428 Comm: 09641-83-8428

Office Hrs: Mon, Tues, Wed and Fri: 0900 to 1130 and 1300 to 1530

Thurs: CLOSED



Judge Advocate
General's Corps

1. What you need to bring in to file a claim:

• **Household good damage**

- All three copies of DD Form 1840/1840R (pink form)
- Original Inventory
- Copy of Sponsor's deployment orders and any amendments
- Power of attorney if spouse is filing the claim
- DD Form 619-1 (Statement of Accessorial Services Performed)
- If you do not have a copy of your 619-1, you can get a copy from In-Bound Transportation at Vilseck, Bldg. 700.

Vehicle Storage damage

If you are filing a claim for storage damage to your POV, please bring in your vehicle, DD-788, vehicle registration, and a copy of your insurance policy. **Please ensure that you note ALL damage on the back of your DD Form 788 before you leave the lot.**

2. Important facts to remember:

- ✓ You have **70** days from the date of delivery to turn in DD Form 1840/1840R to the claims office. There are no exceptions to this rule.
- ✓ Once your DD Form 1840/1840R is turned in, you have two years from the date of delivery to turn in your claims package.
- ✓ **Do not throw away** any damaged items until your claim is settled.
- ✓ *If you discover additional damage to your POV that was not noted during pick-up, you have three days from the date of pick-up to bring the vehicle into the claims office for inspection.*

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